



Community & Civic Resources Committee

You are summonsed to attend a meeting of the Community & Civic Resources Committee at the following, place and date.

Date: Tuesday, 11 October 2008

Time: Immediately after the Planning Committee Meeting

Venue: Council Chamber, Town Hall, St John's Street, Devizes

Enquiries: Town Hall - Tel: 01380 722160

Chairman: Councillor Evans
The Town Mayor (Councillor Mrs Burton)

Councillors:	Beinhorn	East	Gagen
	Hopkins	Leighton	Nash
	Mrs Taylor	Mrs Winchcombe	

AGENDA

1. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the Community and Civic Resources Committee Meeting held on 19 August 2008, which have been circulated alongside the agenda.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE(S) OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

4. PUBLIC PARTICIPATION

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business

5. REPORT FOR INFORMATION – SCHEDULE OF ACCOUNTS PAID

A Schedule of Accounts Paid is attached for information (Doc 5/1 – Doc 5/2).

6. REPORT FOR INFORMATION – INTERNAL AUDIT REPORT

Attached for the committee's information is a copy of the internal audit reports carried out on the 10 September 2008 (doc 6/1).

Reference the first item, the committee minute page numbering has now been actioned.

Reference item 3.2, the high balance deposited in the lower rate account has now been transferred to the higher rate account. The issue of interest received from deposited reserves is to be discussed by this committee during this meeting.

7. REPORT FOR INFORMATION – 200th ANNIVERSARY EVENTS

Regency Ball

This event was held on Saturday 1st November and thanks to the enthusiasm and enormous amount of hard work the Regency Ball Committee put in meant that the event was as authentic as possible and was a great success.

Insignia Display Cabinet

This project was completed on the 31st October with the exception of a visitor's guide. This booklet will contain further detail about the objects on display (and those that are not) and will be placed on the new shelf next to the display cabinet for the public's attention. It is officer's intention to have the text translated into French and German; this may be extended to Italian and Finnish at a much later date. With the support of Kennet District Councils grant funding this project has been completed to a very high standard (as demanded by the insurers) and in a timely manner.

Town Hall Lock-Up

Kennet District Council has awarded grant funding for the first stages of this project. This involves the removal of the block built bund and wall surrounding the old oil tank, cold cutting and removal of the oil tank and fittings, making good (as far as possible without compromising the authenticity) the outer door, making the outer staircase safe, updating the wiring (no longer deemed appropriately safe for a public venue) and boxing in of the soil pipe that runs the full length of the cellar.

The demolition of the block work is scheduled to commence on Friday 7th November, it is anticipated that the first stages will be completed before the New Year therefore grant funding can be drawn down prior to the fiscal year end.

Following discussions with the director of the museum officers have been advised that other remedial work needs to be completed before the public are allowed in the lock-up. This relates to fire regulations and it is suggested that a fire door is required between the lock-up area and the boiler room and that there should be a clear safe passage through to the Cheese Hall via the internal staircase. This includes relevant safety lighting to direct people to the appropriate exits. It should be recognised that at this stage none of this has been costed, however regardless of the project it is still something that requires to be done as staff and workmen are still required to go down into the cellars from time to time.

8. REPORT FOR DECISION – RECRUITMENT TO POST OF ADMINISTRATION & FINANCE MANAGER

Recommendation

In accordance with the Council's recruitment policy to agree the recruitment to the post of Administration & Finance Manager on the existing job description and terms and conditions.

To agree that the date for interviews be week commencing 15 December 2008 and that the interview panel comprise the Town Clerk, the Deputy Town Clerk and a member of the Personnel Panel who is available to interview on this date.

To agree how the post be advertised

Purpose of the Report

To agree to recruit to the vacant post Administration & Finance Manager.

Background

The Council's recruitment policy states that
'when a post becomes vacant, permission to appoint must be sought from the Community and Civic Resources Committee.'

Permission will not normally be withheld unless a review of the necessity of the post is required. If such a review is required it will be undertaken by the relevant committee.'

Mr Vernon Anderson has resigned his post following successfully being appointed to the post of Town Clerk with Callington Town Council in Cornwall. Mr Anderson has been an excellent member of staff who has led projects and introduced initiatives that have been an important contribution to the improvements in service delivery.

Through his employment with Devizes Town Council, Mr Anderson has been active in taking opportunities to develop his skills, which have been of great benefit to the council and which have also allowed him to build the experience to further his career.

Options Considered

Officers have examined and reviewed the scope and requirements of the post and have concluded that the current terms and conditions of the post are the most appropriate to the operational needs of the services.

It is recommended, therefore, that the committee agree the post to be recruited to on the existing job description, hours and salary.

However, if the committee requires a further review the matter would need to be reconsidered further by this committee.

Because of the need to appoint swiftly, it is anticipated that interviews will take place week commencing 15 December 2008. The committee are asked to agree that the recruitment process which will include a member of the Personnel Panel who is available to interview on that date.

Due to the nature of the post it is recommended that the post be advertised in the Gazette and Herald and Job Centre.

It would also be advertised on the Town Council web site and permission would be sought to advertise on the Kennet District Council web site.

Implications & Risks

Financial and Resource Implications

There are no increased financial implications in the recruitment to this post, other than the cost of advertising and recruitment. A reduction in hours or removal of the post would have significant resource implications in the delivery of the services.

Legal Implications and Legislative Powers

Officers are not aware of any legal implications.

Environmental Implications

Officers are not aware of any environmental implications.

Risk Assessment

Failure to appoint to this post will seriously damage the ability of the Council to deliver its services

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

9. REPORT FOR INFORMATION – BUDGET; 6 MONTH OUTTURN

Issued alongside this agenda is the 6-month budget outturn. Listed below are significant issues arising that officers believe members may have a query on. It should be noted that the budget set for a project item may appear overspent but if this has been offset by transfer from Ear Marked Reserves the 'overspend' has been ignored as being an issue.

	Actual to date	Budget	Comments
203 Twinning			
4206 Twinning Events	£6,315	£2,500	Still awaiting EU grant
206 Corporate Management			
4057 Audit Fee	£8,315	£5,500	The cost of this arrangement was understated as at the time of setting the budget and with the changes in legislation it was thought that the town council would only need to complete a 'limited assurance' audit rather than the full SORP audit which was carried out.
1176 KDC Precept	£425,614	£425,614	It should be noted that the full precept has been paid by KDC to DTC.
208 Commercial Properties			
4037 Repairs	£8,917	£1,500	£4,388 repair cost for collapsed pavement/cellar entrance at Handel House; £5,602 repair cost for re-assigned property 3 Little Brittox
1051 – 1072 Properties Income			Dealt with through R&P committee process

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	Actual to date	Budget	Comments
213 Heritage			
4168 Display Cabinet Project	£9,638	£0	Once the project is finished complete funds will be transferred from the relevant reserves
214 Town Hall			
1000 – 1009 T/H Income			Dealt with through R&P committee process
215 Corn Exchange			
4036 Responsive Maintenance	£5,077	£6,000	Significant costs associated with door repairs and electrical work
4082 Waste Management	£1,095	£850	Annual contract on budget but additional collections have added to the cost
1001 – 1006 C/E Income			Dealt with through R&P committee process
227 Community Spaces Central Support			
4014 Electricity	£1,714	£1,200	This figure is correct, new meter fitted earlier in the year.
4082 Waste Management	£976	£800	Annual contract on budget but additional collections have added to the cost
4328 Allotment Costs	£1,948	£1,500	Includes cost of new path at Quakers Walk, the cost £1,060 is to be offset by EMR transfer
235 Christmas Trees - Business			
4003 Temporary/Casual Costs	£0	£1,280	Costs to be re-allocated from 4003/227 during 3 rd Quarter

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	Actual to date	Budget	Comments
236 Christmas Festival & Lights			
4164 Christmas Lighting	£130	£16,000	Main invoices not due until 3 rd / 4 th quarter
237 Town in Bloom			
4203 Devizes in Bloom	£825	£600	£250 costs to be recharged to Chamber of Commerce
241 Admin Services			
4025 Insurances	£34,193	£47,000	Budget to be reviewed for 2009/10
4030 Recruitment	£1,459	£1,300	Budget is a nominal amount
4038 Maintenance Contracts	£1,307	£4,500	Some annual contracts (i.e. IT) not due for renewal until 3 rd quarter
245 Community Safety			
4355 Town Centre CCTV	£9,182	£5,000	Additional funding (£2,500) for CCTV to be met from general reserves, other funding (£1,682) has now been re-allocated against insignia cabinet project
299 Capital Expenditure			
4026 Computer Software	£3,724	£10,500	Booking software, final invoice about to be paid
4170 New Christmas Lights	£0	£10,000	Waiting for final invoice
4174 Canoe Race Commemorative Plaque	£13	£2,500	On order
4175 DVD Depicting Town	£0	£2,000	DVD still in production

10. REPORT FOR DECISION - FREE USE OF CORN EXCHANGE BASEMENT FOR THE BLUEZ AND ZUZ DISCO

Recommendation

The Council considers a request from Wiltshire Police to allow them to continue to use the Corn Exchange Disco free to host the Bluez and Zuz Disco.

Purpose of the report

To determine if this Council wishes to continue its support of the Bluez and Zuz disco.

Background

Bluez and Zuz, is a series of disco events organised by Wiltshire Police and aimed at the 12 – 16 year age group. The purpose of the event is for Police and young people to get to know each other in an informal environment, which gives the Police an opportunity to break down barriers between themselves and adolescent boys and girls who often are very reluctant to communicate with the Police. Entrance fees for these events are kept low to encourage maximum participation and also include a free soft drink. To date over 1,800 young people have attended the events.

The discos have been operating in the Corn Exchange for a year and have attracted many attendees and the Police are now planning the 2009 programme and need to know if the Council will continue to support this monthly event, which they feel has been a very successful initiative.

Options Considered

The Council needs to decide if they wish to continue to support this event by giving free use of the Corn Exchange Basement.

Implications & Risks

Financial and Resource Implications

The event could stop other hirers using the building but over the last year it has not caused many problems as we have managed to accommodate paying customers.

Legal Implications and Legislative Powers

The Council has a power for entertainment and for crime reductions.

Environmental Implications

Officers are not aware of any environmental implications associated with this decision.

Risk Assessment

Officers are not aware of any risk implications associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

**11. REPORT FOR DECISION - COMMUNITY GRANT AWARDS
OCTOBER/NOVEMBER 2008**

Recommendation

That the Community & Civic Resources Committee supports the recommendations of the working party as outlined in the list below;

and that any remaining budget for community grants be set aside and used for considering further applications prior to year-end.

Purpose of the Report

To consider giving financial support through grants funding to benefit local people through local, district or national organisations.

Background

This year 17 applications for funding have been received.

At the Community & Civic Resources Committee held on the 30 September 2008 it was agreed to convene a cross party representational working party to consider all of the forthcoming applications. Members of the working party met on Tuesday 14th October to consider the grant applications received within this civic year.

The working party recommends that the following organisations should be awarded the amounts of funds listed below:

Applicant	Brief Description of application	Amount of grant recommended
St JOHN AMBULANCE	To assist with funding a replacement ambulance	£100
WILTSHIRE MUSIC CENTRE	Seeks up to £250 to cover shortfall of income generated and cost of the Music Centre overheads	£100
RELATE MID WILTSHIRE	Seeks up to £500 to provide counselling for up to two adult clients through bursary and/or two young people needing support through Talk Zone	NIL
BATH & DISTRICT SAMARITANS	Not returned their application yet	NIL

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Applicant	Brief Description of application	Amount of grant recommended
SPLITZ SUPPORT SERVICE	To continue to provide services in the town; and also, when applying for larger grants from trusts they can show that they have some support towards the project	£100
VITALISE	To assist with cost of subsidising care breaks	NIL
VICTIM SUPPORT WILTSHIRE (VSW)	To help recruit, train and support volunteers working in Devizes and to reimburse their travel and phone expenses. 7 volunteers live in Devizes	£100
SPLASH	The grant will go towards engaging and support venerable young people from Devizes to attend Splash projects locally.	£200
DEVIZES & DISTRICT BLIND & PARTIALLY SIGHTED CLUB	To provide social outing for members who would otherwise be housebound.	£100
WILTSHIRE FIRE & RESCUE SERVICE	To assist with the purchase of a horse manikin needed to train crews to ensure that a professional service is maintained for the people of Devizes and district.	NIL
WEDNESDAY CLUB	To help the cub keep operational i.e. assist with overheads	£100
DEVIZES & DISTRICT TUESDAY ELDERLY HANDICAPPED CLUB	To provide social outings for members.	£100

Applicant	Brief Description of application	Amount of grant recommended
KENNET CITIZENS ADVICE BUREAU LTD	To assist with funding of volunteer support services within Devizes	£100
BATH & DISTRICT BRANCH OF CRUSE BEREAVEMENT CARE	To help ensure that they can continue to offer a free confidential service to Devizes people	£50
WILTSHIRE ARCHAEOLOGICAL & NATURAL HISTORY MUSUEM	To continue providing a service to Devizes towns folk & to attract visitors to the town who will contribute to the economic wellbeing of the town	MAJOR GRANT TO BE CONSIDERED WITH 2009/10 ESTIMATES

Implications & Risks

Financial and Resource Implications

A budget is set aside each financial year for the purposes of allocating general/community grants. For 2008 – 2009 this was set at £2000. If the recommendations of the working party are agreed the total sum of the grants allocated within this financial year will be £1650 leaving a balance of £350 for late or urgent applications.

Legal Implications and Legislative Powers

The statutory provision (section 137) enables a local council each year to spend up to an amount of £5.40 per local government elected listed in the Register of Electors on anything, which in the Council's opinion is in the interest of all or some of the inhabitants.

Environmental Implications

Officers are not aware of any environmental issues arising from this report.

Risk Assessment

Officers are not aware of any risks arising from this report other than the organisations listed above rely on volunteers, grants and contributions to remain solvent and therefore actively involved with the Devizes community.

Crime and Disorder

Officers are not aware of any issues the council should consider under Section 17 of the Crime and Disorder act 1998.

12. REPORT FOR DECISION – BANK; SAFE DEPOSITS OF RESERVES

Recommendation

That this committee endorses officers delegated authority to transfer significant reserves from the Barclays instant access premium business accounts to Barclays treasury accounts.

Purpose of the Report

To maximise the bank interest returned on existing reserves deposited with Barclay's Bank.

Background

Devizes Town Councils financial regulations require the organisation to review its banking arrangements every 5 years i.e. The Council's banking services shall be subject to competitive tendering procedures on a regular basis, with a maximum contract term of five year.

At present the council is not restricted by any term contractual agreement and in the spirit of the regulation officers have investigated current banking arrangements with the current service provider (Barclay's) to either reduce its costs or maximise its return from the deposit of reserves.

Given the difficult financial climate and the complexities of moving accounts from one bank to another officers have concentrated on maximising the return (interest paid) on the reserves (general reserve, ear marked reserves and capital receipts).

The recent internal audit highlighted that the council had significant funds (capital) deposited in a low interest bearing account whilst holding significantly lower amount of funds in the higher interest account. For the interim period this situation has been addressed and as a result of this there should be an increase in the interest income received at year-end.

However following recent discussions with the new commercial account manager for Barclays it has been recommended that the reserves be moved into a treasury account with Barclays. These accounts give favourable returns and the rate is dependant on a fixed term basis. Three fixed term treasury accounts exist, 1 month fixed term currently returns a rate of 5.2275%, a 2-month fixed term currently returns a rate of 5.367% and the 6-month fixed term returns a rate of 5.63%. Currently the Instant (sweeper account) business account attracts 1.7% and the premium business tracker account attracts 3.6% (all figures correct as at 16 October 2008, the latter three based on a £500,000 investment).

Options Considered

Now that a significant sum of reserves has been moved to the higher rate of Barclays' business account the committee may decide to leave things as they are as they have already achieved an improvement in current bank interest received.

Alternatively the committee may give officers the delegated authority to move significant reserves (and capital receipts) to Barclay's Treasury accounts to maximise the interest returned.

Implications & Risks

Financial and Resource Implications

Any improvement on the financial return from capital receipts and reserves will offset the cost of future precepts. It is estimated (subject to fluctuating bank rates) that this review of the accounts will provide an additional bank income in the region of £18,000 p.a.

Legal Implications and Legislative Powers

In accordance with section 50 of the Local Government Finance act 1992, the Council must calculate its budget requirement, being the difference between its income and expenditure, each year. As such the council has a duty to maintain its reserves in a responsible manner and it should effectively maximise the potential of its income stream to offset the burden of precept.

Environmental Implications

Officers are not aware of any environmental implications arising from this report.

Risk Assessment

Officers have considered the current financial climate and have discussed at length with the commercial account manager the matter regarding safe investments. Barclay's consider the treasury accounts to be risk free. At the end of each term (1 month, 2 months or 6 months) the Responsible Finance Officer (RFO) or appointed officers will be asked to confirm if they wish the invested sum of money to remain fully invested, partly invested, or not invested at all in the treasury account.

Obviously once a project with an ear marked reserve or capital receipt needs funds released the required amount will be swept back into the instant access accounts at the relevant point in time.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

13. REPORT FOR DECISION – LIGHTING ON THE GREEN

Recommendation

That the committee agrees the installation of lighting on the Green to form a safe walking route from the school gates to the crossing on Southbroom Road.

Purpose of the Report

To give officers consent to install lighting on the Green.

Background

Officers have been working with a working party to devise a solution to provide a safe walking route from the leisure back to a lit pavement.

After consultation it was agreed that there was a need to ensure that there was a safe well lit walking route for pedestrians to be able to follow, but this did not necessarily mean that we needed to provide lighting across the Green. The compromise was agreed that the lighting should be placed between the school gates and the crossing on Southbroom Road. This solution will link the recently installed lighting scheme installed by Kennet to light the footpath between the Leisure Centre and the school gates and the existing carriageway lighting in Southbroom Road.

Officers were tasked with gaining quotations from a suitably qualified contractors to undertake this work, however, given the special nature of this work, as it requires connection to the unmetered lighting supply, officers have only gained a quotation from South Electric Contracting whom are the only company licensed for this work.

The proposed scheme is to place three, five metre columns between the school gate and Southbroom Road, which gives the necessary amount of lighting.

The cost of the installation is £3748, against a £15,000 budget.

Options Considered

- a. The committee needs to decide if they wish officers to place an order with Southern Electric Contracting to install tree lamp columns from the school gates to the crossing on Southbroom Road along the edge of the footpath.
- b. To ask the working party to consider alternative lighting options.
- c. Undertake no lighting in the area at all.

Implications & Risks

Financial and Resource Implications

Budget provision has been made for this work.

Legal Implications and Legislative Powers

The parish council act 1957 section 3 and the Highways Act 1980,s 301 gives the council the powers to install lighting in public places.

Environmental Implications

The main environmental implication is increased light pollution, however given the current amount of background light in the area this additional lighting will be diminished.

Risk Assessment

Officers are not aware of any risk associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

14. REPORT FOR DECISION – TOWN CENTRE ONE STOP TRAVEL SHOP

Recommendation

That the committee decides if they wish to support the Kennet Passengers initiative for a one-stop travel shop in Devizes.

Purpose of the Report

To clarify for the committee as to whether they wish to support this initiative.

Background

A working party was set up by this committee to further explore an initiative by the Kennet Passengers to do more to encourage bus usage in the town.

The project is to establish a specialist travel information centre in the town to

- a. disseminate travel information
- b. collect information about unmet travel needs and views on quality.

Kennet Passengers have surveyed 119 members of the public in an attempt to gauge public opinion. The results indicated that of those surveyed 90% would support a travel hub in the town and wanted to be kept informed about its progress. 80% of those questioned thought that it would meet transport related needs including trips to the hospital and how to claim travel costs to health providers, help with taxis and car sharing.

The travel desk will have a number of scenarios but the principle will be that there would be a desk permanently manned by dedicated staff which is envisaged to be volunteers supported by paid part time staff.

The most economic scenario is a desk placed in a third party's premises, for which they will pay a rent if required.

Kennet Passengers have said that the help and support of local organisations is key and therefore they have been canvassing a number of groups. They go on to say that they hope that the benefits of a travel centre will help meet objectives of social inclusion, tourism, sustainable local economy, and response to raising fuel costs or reducing incomes

The current position is that the project needs to be piloted and a working party should be pulled together from a wide forum of local interested groups and organisations to achieve this. I budget for the first year is likely to be in the region of £30,000 to £36,000.

Circulated alongside this agenda is a final draft feasibility study prepared by the Association of Kennet Passengers into a travel information station for Devizes. It should be noted that this report has not been adopted by the Kennet Passengers management group as it has only recently be completed.

Options Considered

The town Council has been asked if it would

- 1 Realise the community importance and business potential of capitalising on current information assets.
- 2 Helping to secure space at the Visitors Centre – right hand front room is used for displays.
- 3 Promote partnership with the TIC in Devizes – Message: a wider information agenda can only increase footfall.
- 4 Could DTC support/fund a 12-month pilot from April 2009 to help demonstrate the strength of the case.
 - a. Year 1: setting up and running costs would be in the order of between £28,000 - £36,000 (excluding VAT).
 - b. Month 7: the intention is to use key data collected as evidence for longer term funding – mixture of statutory funds and enterprise.
 - c. A pilot would invest in training, capacity building, recruit volunteers, setting up an information exchange system with public transport planners.
 - d. Kennet Passengers and partners might be able to raise a grant of £5,000 to cover capital items.
- 5 Once set up the annual running costs should be little more than the cost of 2 part time members of staff if the premises are rent free.
- 6 To put forward an elected member who can sit on the wider working party. The Committee may wish to put forward a member of the Town Council's working party who has already met with representatives of Kennet Passengers.

Implications & Risks

Financial and Resource Implications

At this time, no financial provision has been made in the 2009/10 to assist Kennet Passengers with a pilot scheme for a Travel Centre.

Legal Implications and Legislative Powers

The Local Government and Rating Act 197, section 26-29 gives the Council powers to contribute to community transport schemes.

Environmental Implications

The ethos of the proposals is to reduce car usage around the town, but officers are not aware of any analysis, which sets out the environmental impact.

Risk Assessment

Officers are not aware of any risk associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

15. REPORT FOR DECISION – POLICY ON ITEMS WHICH CAN BE DISPLAYED IN TOWN COUNCIL NOTICE BOARDS

Recommendation

That the committee decided if it wishes to review its policy on items which can be displayed in Town Council notice boards.

Purpose of the Report

To respond to a request by Councillor East to confirm, and if necessary, review the policy on items displayed on Town Council notice boards.

Background

Many years ago the Council set a policy, which guided officers on what could not be displayed on Town Council notice board.

Since the policy was agreed, the following guidance on the display of notices has been followed with lower number categories taking priority.

Category 1. Events taking place in the Council's venues. These events can be of either a charitable or commercial nature.

Category 2. Charitable events taking place within the town.

Category 3. Charitable event taking place outside the town.

Neither political posters nor advertisements promoting commercial activities, other than those taking place in Town Council venues, are to be displayed.

Councillor East has asked for this item to be placed on the agenda following officer's refusal to allow a poster promoting an event taking place in the Town Hall to be put up. This was because the event was organised by the Guardians.

Options Considered

The committee needs to decide if they wish to review this policy and if so, guide officers on any amendments.

Implications & Risks

Financial and Resource Implications

There are no financial implications associated with this decision that officers are aware of.

Legal Implications and Legislative Powers

The Town Council provide notice boards under section 111 of the local Government act 1972, which provides the council with powers to provide ancillary functions to its main powers and duties.

Environmental Implications

Officers are not aware of any environmental implications associated with this decision.

Risk Assessment

Officers are not aware of any risk implications associated with this decision

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

16. REPORT FOR DECISION – RAILINGS ON AVON TERRACE

Recommendation

That the committee considers a request by British Waterways for a grant to help fund the repairs to the railings in Avon Terrace.

Purpose of the Report

To guide officers on how the committee wishes to respond to British Waterways.

Background

Officers have received a request from Nick Worthington asking if the Town Council would contribute up to £5000 towards the repair of the railings in Avon Terrace.

British Waterways have said that their budgets do not stretch far enough to cover the full extent of the repairs required for such ornate railings as this type of repair work is beyond their statutory funded obligations.

They go on to advise that their contractor is already on site so they can deliver the works expediently if 3rd party funds were made available.

Options Considered

The committee needs to decide if they are minded to consider British Waterways request for funding and if so how they would like to pursue the matter.

Implications & Risks

Financial and Resource Implications

There is no budget provision funding this work.

Legal Implications and Legislative Powers

The work would be funded under section 137 of the local Government act 1972.

Environmental Implications

Officers are not aware of any environmental implication associated with this decision.

Risk Assessment

Officers are not aware of any environmental implication associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

17. REPORT FOR DECISION – BRITTOX WORKING PARTY

Recommendation

That the committee decides if it wishes to nominate an elected member to represent the Council on a Brittox working party.

Purpose of the Report

To respond to the Devizes Development Partnerships request for an elected member to sit on the Brittox working party.

Background

At a meeting of this committee on the 8 July 2008 it resolved that it supported a consultation process for the enhancement of the Brittox. It is believed that the initial consultation is now complete and the next stage is for a working party to be formed by the DDP to take the project forward.

Mr Mitch Roberts, the Town Centre Manager, has requested that the Town Council nominates an elected member who can represent the authority on the working party.

Options Considered

The committee needs to decide if they wish to have Town Council representation on this working party and if so, select a member to act as Town Council representative.

Implications & Risks

Financial and Resource Implications

Officers are not aware of any financial implications in have representation on the Brittox working party.

Legal Implications and Legislative Powers

The Town Council will purely be acting as a consultee in this role.

Environmental Implications

Officers are not aware of any environmental implications associated with this decision.

Risk Assessment

Officers are not aware of any risk implications associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.