



Devizes
Town Council

www.devizes-tc.gov.uk

Community & Civic Resources **Committee**

You are summonsed to attend a meeting of the Community & Civic Resources Committee at the following, place and date.

Date: Tuesday, 3 January 2012

Time: Immediately after the Planning Committee Meeting

Venue: Council Chamber, Town Hall, St John's Street, Devizes

Enquiries: Town Hall - Tel: 01380 722160

The Town Mayor (Councillor Mrs Evans)

Chairman: Councillor Evans

Councillors: Mrs Burton
Nash
Mrs Taylor

East
Parsons
C S Winchcombe

Giraud-Saunders
Smith

AGENDA

1. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the Community and Civic Resources Committee Meeting held on 22 November 2011 which have been circulated alongside the agenda.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE(S) OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

4. PUBLIC PARTICIPATION

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business

5. REPORT FOR INFORMATION – FINANCIAL REPORT

Attached at doc 5/1 is the Income and Expenditure report for the current financial year up to 30 November.

Should members have specific questions about the current year's finances, it is helpful if officers could be made aware of these before the meeting to ensure a full answer can be given.

6. REPORT FOR INFORMATION – SCHEDULE OF ACCOUNTS PAID

A Schedule of Accounts Paid is attached for information (doc 6/1 – doc 6/2).

7. REPORT FOR INFORMATION – DEVIZES HOSPITAL AND COMMUNITY RADIO

A letter of thanks has been received from Devizes Hospital and Community Radio for their grant of £450.

8. REPORT FOR INFORMATION – APPOINTMENT OF PARK DEVELOPMENT OFFICER

Following the recruitment process, Mr Michael Hasted has been appointed on a 12 month fixed term contract as Park Development Officer.

Mr Hasted had wide experience of working with volunteers and delivering community activities.

Mr Hasted will commence his duties with the council on 3 January 2012.

9. REPORT FOR DECISION – LIST OF FREEMEN

Recommendation

To decide if members would wish officers to arrange a framed list of Freemen of Devizes to be displayed in the Town Hall.

Purpose of the Report

To decide if members feel that a framed list of Freemen of Devizes should be prepared considering the cost involved and officer time.

Background

At the meeting of the Council's Community & Civic resources committee held on 22 November 2011, Councillor C S Winchcombe requested that members give consideration to having a list displayed of Freemen of Devizes at the Town Hall.

Options Considered

Option 1 would be the preparation of the list in-house by the Admin & Finance Officer, which would take approximately 2 – 3 hours then on to a local framer.

Option 2 would be to have a handwritten scroll prepared externally and then returned to a local framer. Officers are minded that if option 2 is chosen then for any or each amendment then there would be an additional charge.

Implications & Risks

Financial and Resource Implications

Should members be prepared to accept option 1, there would be a financial cost of £50 with a minimal officer resource implication. Should members favour Option 2 this would need to be quoted for by a professional.

Legal Implications and Legislative Powers

Officers are not aware of any legal implications associated with this decision.

Environmental Implications

Officers are not aware of any environmental implications associated with this decision.

Risk Assessment

Officers are not aware of any risks associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

10. REPORT FOR DECISION - AMNESTY INTERNATIONAL EVENT

Recommendation

To consider a request from the local branch of Amnesty International to permit an event to promote human rights issues on The Crammer and The Green, Devizes, on the evening of 27 January 2012.

Purpose of the Report

To provide members with information about the proposed event so that a decision can be made.

Background

The event has been arranged by the local branch of Amnesty International to raise awareness about Amnesty and to highlight the case of an individual who has been on 'Death Row' in Tokyo for 43 years.

There is to be a gathering on The Green, with a vigil planned from 6 – 7.30pm on Friday 27 January 2012, during which time up to 43 paper boats will be floated on The Crammer.

Options Considered

There are no other events planned for The Green or The Crammer on that evening.

Implications & Risks

Financial and Resource Implications

Officers are not aware of any financial or resource implications.

Legal Implications and Legislative Powers

Officers are not aware of any legal implications. Members may have a view as to the implications for future requests of this kind from other organisations.

Environmental Implications

The paper boats will be retrieved and disposed of after the event to negate any problems with impact on wildlife or litter.

Risk Assessment

A full risk assessment has been prepared – see attached.

Crime and Disorder

This is to be a peaceful vigil. Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

11. QUESTION TIME

Members will be allowed a short period in which to put questions on matters within the remit of this Committee which are not contained in the reports of matters formally considered by the Committee at this meeting. The question may be answered at the meeting or may be referred back to the Committee at a later date. The question may not be the subject of any further details.

TOWN CLERK