



DEVIZES TOWN **COUNCIL**

You are summonsed to attend the Statutory Annual Meeting of the Devizes Town Council Committee at the following, place and date.

Date: **13 MAY 2010**

Time: **6.45pm**

Venue: **Assembly Room, Town Hall, St John's Street, Devizes**

Enquiries: Town Hall - Tel: 01380 722160

Chairman: Councillor Pete Smith

Councillors:	Beinhorn	Mrs Bridewell	Mrs Burton
	Callow	East	Evans
	Mrs Evans	Gagen	Gudgeon
	Hopkins	Nash	Parsons
	A R Taylor	Mrs Taylor	C S Winchcombe
	Mrs Winchcombe		

AGENDA

1. TO ELECT A TOWN MAYOR FOR THE YEAR 2010/2011

(After formal election the newly elected Town Mayor will retire to the Grand Jury Room with the Town Clerk, in order to enable the newly elected Town Mayor to robe).

2. DECLARATION OF ACCEPTANCE OF OFFICE

On his return to the Assembly Room the newly elected Town Mayor to make to Statutory Declaration of Acceptance of Office.

3. MAYORAL THANKS

The Town Mayor to return thanks for his election.

4. MAYORESS'S BADGE OF OFFICE

Mrs Julie Leighton will pass the badge office to the new Mayoress.

5. MINUTES

There are no minutes for ratification.

6. APOLOGIES FOR ABSENCE

7. IMMEDIATE PAST TOWN MAYOR: VOTE OF THANKS

8. TO ELECT A DEPUTY TOWN MAYOR FOR THE YEAR 2010/2011

9. THE TOWN MAYOR WILL REPORT ON THE FOLLOWING PREROGATIVE APPOINTMENTS MADE NAMELY:

- (a) The Town Mayor's two Chamberlains
- (b) The Town Mayor's two High Constables
- (c) The Mayor's Chaplain
- (d) The Macebearers
- (e) The Mayor's Officer

10. COMMITTEE REPORTS

There are no minutes of Committees for Council to note.

11. REPORTS FOR CONSIDERATION

To receive and deal with the matters contained in the reports (if any) annexed to this Agenda.

12. TO RECEIVE AND DEAL WITH ANNOUNCEMENTS AND COMMUNICATIONS

13. TO ANSWER QUESTIONS (IF ANY) UNDER STANDING ORDER NO. 12(d)

14. DATES AND TIMES OF MEETINGS 2010/2011

A schedule has been circulated previously.

15. COMMON SEAL

To pass the following Resolution:

THAT the Common Seal of the Council be affixed to or the Town Clerk do sign on behalf of the Council where appropriate any Orders, Deeds or Documents necessary to give effect to any of the matters and recommendations contained in the reports received and adopted at this meeting or other decisions of the Council taken thereat.

Town Clerk