

MINUTES OF THE MEETING
OF THE
DEVIZES AND ROUNDWAY JOINT BURIAL COMMITTEE
HELD ON 16 OCTOBER 2008

Present: Devizes Town Council

Councillors: Mrs Evans
Gudgeon
Nash
Parsons
A R Taylor

Roundway Parish Council

Councillors: Callow
Stevens CBE
Miss Von Berg

Officers: Deputy Clerk – Simon Fisher
Mrs H Bond

26. MINUTES

The Minutes of the meeting of the Committee held on 4 September 2008 having previously been circulated were confirmed and signed by the Chairman.

27. APOLOGIES

Apologies for absence were received from Councillors Booth, Mrs Burton and Leighton.

28. DISCLOSURES OF INTEREST

None.

29. PUBLIC PARTICIPATION

None.

30. FINANCIAL MATTERS

The report was received and noted.

31. REPORT FOR DECISION – COMPLAINT REGARDING CEMETERY PATHWAYS

It was proposed by Councillor Callow, seconded by Councillor Mrs Evans and agreed

THAT the committee wishes for no further action to be taken regarding this complaint.

It was proposed by Councillor Parsons, seconded by Councillor Miss Von Berg and agreed

THAT officers arrange for the committee to meet on site in order to view the condition of the cemetery.

32. REPORT FOR DECISION – ACCESS TO THE CEMETERY

The Deputy Town Clerk clarified the history regarding this report and after further discussions it was proposed by Councillor Callow, seconded by Councillor Nash and agreed

THAT the committee wishes to install a barrier at the cemetery to control access by vehicles with the exception of those driven by disabled people.

AND THAT a parking space is earmarked for disabled parking on the grass matting and a sign is erected to such effect.

It was proposed by Councillor Parsons, seconded by Councillor Gudgeon and agreed

THAT necessary funds are vired from earmarked reserves.

33. REPORT FOR DECISION – CEMETERY RUNNING COST SPLIT

It was proposed by Councillor Nash, seconded by Councillor A R Taylor and UNANIMOUSLY agreed

THAT the committee agrees the split of charges for 2009/2010 as follows;

Devizes Town Council – 73.5%
Roundway Parish Council – 26.5%

34. REPORT FOR DECISION - ADOPTION OF DRAFT ESTIMATES FOR FINANCIAL YEAR 2009/2010

It was proposed by Councillor Callow, seconded by Councillor Parsons and UNANIMOUSLY agreed

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THAT the committee accepts the budget with the following amendments;

£200 added for the printing of the Customer Guides
£1,495 is subtracted for the opening and closing of the cemetery gates following the agreement to install new barriers.

It was proposed by Councillor Callow, seconded by Councillor Mrs Evans and UNANIMOUSLY agreed

THAT the precept for 2009/2010 is set at £71,314 with a split as follows (as agreed at minute number 33);

Devizes Town Council - £52,416
Roundway Parish Council - £18,898

35. REPORT FOR DECISION – DEVIZES CEMETERY; CUSTOMER GUIDE

It was proposed by Councillor Mrs Evans, seconded by Councillor Callow and UNANIMOUSLY agreed

THAT the committee are satisfied with the layout and content of the pamphlet and that officers are delegated powers to produce the Devizes Cemetery, Customer Guide to be distributed to active undertakers and memorial masons, recent and future clients.

36. REPORT FOR DECISION – WRITE OFF OF FIXED ASSETS AND ARRANGE ITS DISPOSAL

It was proposed by Councillor Callow, seconded by Councillor A R Taylor and agreed

THAT the committee writes off a Kabuta mower from its asset list as it is beyond economical repair and permits officers to arrange for its disposal.

37. QUESTION TIME

Councillor Miss Von Berg asked was the cost would be to replace the Kabuta. The Deputy Town Clerk advised that it would be in the region of £6,500.

CHAIRMAN