

**MINUTES OF THE MEETING**  
**OF THE**  
**DEVIZES AND ROUNDWAY JOINT BURIAL COMMITTEE**  
**HELD ON 5 JUNE 2008**

Present: Devizes Town Council

Councillors: Mrs Burton – Town Mayor  
Mrs Evans  
Nash  
A R Taylor

Roundway Parish Council

Councillors: Callow  
Stevens CBE (Chairman)  
Ms Von Berg

Officers: Deputy Clerk – Mr S Fisher  
Mr V Anderson

**1. ELECTION OF CHAIRMAN FOR YEAR 2008/2009**

It was proposed by Councillor Callow, seconded by Councillor Nash and UNANIMOUSLY AGREED

THAT Councillor Stevens CBE is elected the Chairman for the year 2008/2009.

**2. ELECTION OF VICE CHAIRMAN FOR THE YEAR 2008/2009**

It was proposed by Councillor Callow, seconded by Councillor Nash and UNANIMOUSLY AGREED

THAT Councillor Mrs Burton is elected as the Vice Chairman for the year 2008/2009.

**3. MINUTES**

The Minutes of the meeting of the Committee held on 13 March 2008 having previously been circulated were confirmed and signed by the Chairman.

**4. APOLOGIES**

Apologies for absence were received from Councillor Booth, Gudgeon, Leighton and Parsons.

**5. DISCLOSURES OF INTEREST**

None.

**6. PUBLIC PARTICIPATION**

Mr Don Jones resident of Rotherstone was allowed to make representation with regard to the iron railings at the end of Rotherstone. Mr Fisher responded with regard to a planned programme of work to repair the damaged railings and the continued painting by probationers.

**7. FINANCIAL MATTERS**

**(a) Schedule of Payments** - Received and noted.

**(b) Year End Statement of Accounts**

It was proposed by Councillor Nash, seconded by Councillor Mrs Evans and agreed

THAT the committee accept the statement of accounts for the period 1 April 2007 to 31 March 2008.

**8. REPORT FOR INFORMATION – ANTISOCIAL BEHAVIOUR**

During the tour of the cemetery members present met with the lodge tenant (Mr Fennel) to discuss the current situation with the increase in antisocial behaviour within Devizes cemetery.

It was noted that the police would only give the matter a higher priority if there is an increase in reported incidences and Mr Fennel was advised to report every single incident to the police so that they do make it a priority.

Discussion also centred on the closure of the vehicular and pedestrian gates and asked that the matter be brought back to the committee at their next meeting.

**9. REPORT FOR INFORMATION – BRAMM SCHEME**

The committee received and noted the report.

**10. REPORT FOR INFORMATION – HEMINGTON MEMORIAL**

The committee received and noted the report.

**11. REPORT FOR INFORMATION – CEMETERY CHAPEL POINTING**

The committee received and noted the report.

**12. REPORT FOR DECISION – REDECORATION OF THE CEMETERY CHAPEL**

It was proposed by Councillor Nash, seconded by Councillor Mrs Evans and agreed

THAT Satellite Construction be allowed to provide a quotation for the redecoration of the cemetery chapel in accordance with the committee's standing regulations

**13. REPORT FOR DECISION – APPOINTMENT OF INTERNAL AUDITOR**

It was proposed by Councillor Callow, seconded by Councillor Mrs Evans and agreed

THAT Mr Dixon be appointed as the Internal Auditor for the Devizes & Roundway Joint Burial Committee (JBC) and is to be directed by officers to carry out the duties as prescribed by the Audit Commission.

**14. REPORT FOR DECISION – GENEALOGY SEARCH FACILITY**

It was proposed by Councillor Callow, seconded by Councillor Mrs Evans and agreed

THAT an independent web server be purchased and installed to facilitate the genealogy search from the main cemetery database system.

**15. QUESTION TIME**

Councillor AR Taylor asked if the breached new fence would be repaired? Mr Fisher responded that it will be repaired once the land belonging to the Merchant Venture's has been levelled.

Councillor Stevens asked if a date had been set for the next open day? Mr Fisher responded that it will an information item on the next agenda

CHAIRMAN