

Governance Committee

You are summonsed to attend a meeting of the Governance Committee at the following, place and date.

Date: **2ND MAY 2017**

Time: **7.15 pm**

Venue: Assembly Room, Town Hall, St John's Street, Devizes

Enquiries: Town Hall - Tel: 01380 722160

Councillors:

Batchelor	Mrs Bridewell	Mrs Burton	Callow
Carter	Collis	Corbett	East
Evans	Mrs Evans	Geddes	Giraud-Saunders
Hopkins	Johnson	Nash	Ody
Parker	Parsons	Mrs Rose	Rowland
Mrs Steel	Stevens	Ms Valentine	Miss Von Berg
Wooldridge			

1. MINUTES

To approve as a correct record and authorise the signing of the minutes for the meeting of 25 April 2017 which have been circulated alongside the agenda.

2. APOLOGIES FOR ABSENCE

Non-attendance at meetings should be notified to the Town Hall offices by no later than 5pm on the day of the meeting. No apologies will be accepted in other circumstances unless the non-attendance was an unavoidable emergency.

3. DISCLOSURE(S) OF INTEREST

To receive any disclosures by a Councillor(s) and/or Officers in matters to be considered at this meeting in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

4. PUBLIC PARTICIPATION

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business.

5. FOR DECISION – WILTSHIRE COUNCIL'S NOTICE OF PLANNING APPLICATIONS FOR CONSIDERATION

Details of Planning Applications for Consideration are attached (doc 5/1).

Members wishing to make enquiries about any of the applications listed or inspect plans before the meeting are advised to do so on line at Wiltshire Council.

6. REPORT FOR INFORMATION – WILTSHIRE COUNCIL'S NOTICE OF PLANS GRANTED OR REFUSED

There are no plans granted or refused.

7. REPORT FOR INFORMATION – SCHEDULE OF ACCOUNTS PAID

A Schedule of Accounts Paid is attached for information (doc 7/1 – doc 7/3).

8. REPORT FOR DECISION – PERMISSION TO RECRUIT TO PARKS AND OPEN SPACES TEAM

Recommendation

The committee are requested to approve officers to recruit to the Parks and Open Spaces team.

Purpose of the Report

To approve the recruitment to the Parks and Open Spaces team.

Background

Due to a vacancy which has occurred in the Parks and Open Spaces team there is now the equivalent of a full time post which requires recruiting to.

Officers would like to take the opportunity to review the structure of the Parks and Open Spaces team to ensure that we have the best configuration to provide the most efficient and effective Parks and Open Spaces delivery.

Officers are therefore requesting that the council agree in principle to recruit to the equivalent of 37 hours although it may not be in the form of the vacant post. There will be no further impact on the current salary budget for this area of work.

Options Considered

The Committee need to decide if they authorise officers to recruit to the Parks and Open Spaces team.

Implications and Risks

Financial and Resource Implications

Each year the Council budgets to recruit to one vacant post. It is hoped that this post can be fill without drawing heavily on that budget.

Legal Implications and Legislative Powers

The Council will be considering this matter under its General Power of Competence.

Environmental Implications

Officers are unaware of any environmental implication for the Council associated with this decision.

Risk Assessment

Officers are unaware of any risk implication for the Council associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

9. QUESTIONS UNDER STANDING ORDER NUMBER 13

A short time is allowed at the discretion of the Town Mayor for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted though the Town Clerk.

TOWN CLERJK