



Devizes Town Council

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Community & Civic Resources Committee

You are summonsed to attend a meeting of the Community & Civic Resources Committee at the following, place and date.

Date: Tuesday, 13 June 2017

Time: Immediately after the Planning Committee Meeting

Venue: Council Chamber, Town Hall, St John's Street, Devizes

Enquiries: Town Hall - Tel: 01380 722160

The Town Mayor (Councillor Carter)

Chairman: Councillor Bridewell

Councillors: Burton
Geddes
Nash
Von Berg

Corbett
Godwin
Rose

Evans
Hopkins
Stevens

AGENDA

1. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting held on 30 May 2017 and which have been circulated alongside the agenda.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE(S) OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

4. PUBLIC PARTICIPATION

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business

5. REPORT FOR INFORMATION – SCHEDULE OF ACCOUNTS PAID

A Schedule of Accounts Paid is issued alongside for information (doc 5/1 – doc 5/2).

6. REPORT FOR INFORMATION – FINAL INTERNAL AUDIT REPORT 2016/2017

The document, issued alongside, provides details of the final 2016-17 internal audit report prepared by Alistair Morrison of AM Financial Services Ltd regarding Devizes Town Council.

Mr Morrison has completed the internal audit report section of the Annual return for the year ended 31 March 2017, which is issued alongside this agenda.

7. REPORT FOR INFORMATION - NARRATIVE INCOME & EXPENDITURE ACCOUNT & KEY PERFORMANCE INDICATORS 2017/2018

APRIL 2017

The document has been amended after discussion with Councillor Corbett and now contains year to date data, year to date budgeted data and full year budget and forecast.

It was agreed that a narrative should form part of the main report.

With only one month's trading figures available to officers, there are a number of variances on the report. As the year progresses the number of variances should lessen and the document will prove more useful as a management tool to members and officers alike.

8. REPORT FOR DECISION – FLYING OF RED ENSIGN FOR MERCHANT NAVY DAY

Recommendation

That the Committee decides whether it wishes to recognise Merchant Navy Day by flying the Red Ensign on a prominent flag pole.

Purpose of the Report

For the Committee to consider the request made by Seafarers UK to recognise the importance of seafarers and shipping.

Background

A letter has been received from Seafarers UK, which is a charity supporting the maritime community, requesting that the Town Council fly the Red Ensign on a prominent flag pole, to commemorate Merchant Navy Day (doc 8/1 refers)

Merchant Navy Day takes place on 3 September each year and it has become the focus of a nationwide campaign to raise public awareness of the ongoing reliance on seafarers and shipping.

It is anticipated that there would be a flag hoisting ceremony to which local groups and dignitaries can be invited.

Options Considered

Whether to support the recognition of Merchant Navy Day by flying the Red Ensign on a prominent flag pole

And if so, whether to arrange a flag hoisting ceremony.

Implications & Risks

Financial and Resource Implications

There would be some resource implication in terms of organising a small ceremony, but not significant and the cost of a suitable size Red Ensign would be in the region of £35 to £45 depending on size.

Legal Implications and Legislative Powers

The Council will be considering this matter under its General Power of Competence.

Environmental Implications

Officers are not aware of any environmental implications associated with this decision.

Risk Assessment

The most obvious place to fly the Red Ensign would be the Town Hall, however, this is not the most appropriate place to hold a ceremony. It might be that the ceremony should take place at Hillworth Park and, perhaps, invest in a second flag for the Town Hall

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

9. QUESTION TIME

A short time is allowed at the discretion of the Chairman for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

COMMUNITY & CIVIC RESOURCES COMMITTEE
13 JUNE 2017

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk

TOWN CLERK