



Devizes Town Council

www.devizes-tc.gov.uk

Community & Civic Resources Committee

You are summonsed to attend a meeting of the Community & Civic Resources Committee at the following, place and date.

Date: Tuesday, 2 January 2018

Time: Immediately after the Planning Committee Meeting

Venue: Council Chamber, Town Hall, St John's Street, Devizes

Enquiries: Town Hall - Tel: 01380 722160

The Town Mayor (Councillor Carter)

Chairman: Councillor Bridewell

Councillors: Burton
Geddes
Nash
Von Berg

Corbett
Godwin
Rose

Evans
Hopkins
Stevens

AGENDA

1. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting held on 28 November 2017 and which have been circulated alongside the agenda.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE(S) OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

4. PUBLIC PARTICIPATION

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business

5. REPORT FOR INFORMATION – SCHEDULE OF ACCOUNTS PAID

A Schedule of Accounts Paid is attached for information (doc 5/1 – doc 5/2).

6. NARRATIVE INCOME & EXPENDITURE ACCOUNT & KEY PERFORMANCE INDICATORS 2017/2018

See attached doc 6/1.

7. WILTSHIRE POLICE – COMMUNITY POLICING ONE TEAM, DECEMBER 2017

Issued alongside this agenda.

8. REPORT FOR INFORMATION – STRATEGIC BUSINESS PLANNING

In the New Year, officers want to start a review of the Council's Strategic Business Plan which was first presented in 2015. The current plan runs from 2015 to 2018 and whilst it has not been reviewed in that time, many of the actions have either been completed or are no longer relevant.

Issued alongside this agenda is a copy of the Town Council's current strategy, annotated with an updated narrative. Circulated alongside this agenda is copy of Wiltshire Council's new Business Plan for reference

In reviewing the plan, officers are mindful that whilst it is essential that a plan is in place, the current document acts as a to-do list rather than a Strategic Plan. A Strategic Plan should set the direction of policy making and as a broad objective to clarify to the community what the Council's vision is.

Sitting alongside the Strategic Business Plan will be a Service Delivery Plan which will set out how each of the services will meet the vision which the Council has set itself. Naturally this will need to be annually updated to reflect changes within the Council.

Action Plan

- Before the 22 January, all members will be asked to complete a simple questionnaire to decide what they believe are the most important objectives for the Council to achieve, what they believe the role of the Town Council is and what they personally would like to achieve from their term in office.

- 30 January, Forward Planning Session to review the comments of members.
- 13 February Working Party to be established to formulate the Draft Strategic Plan.
- 27 March Draft Plan to be presented to the Community and Civic Resources Committee.

9. REPORT FOR INFORMATION – CHRISTMAS LIGHTS SWITCH ON QUESTIONNAIRE

A questionnaire was placed on seats at the recent Mayors' Carol Concert concerning the Christmas Lights Switch On event.

Thirty six members of the public responded with 86% responding that the Christmas lights were either good or very good. 50% felt that the lights were the same as last year, whilst 39% felt that the lights were better than last year.

Of the responders, 21 stated that they had attended the Christmas lights switch on, 13 stated the ceremony to be good or very good whilst 8 stated it to be poor.

Suggested lights in other areas were on the main road into Devizes, on Long Street, Sidmouth Street and High Street and on the Big Green. Individuals also requested more and better lights on the main tree in the Market Place.

Additional comments were as follows:-

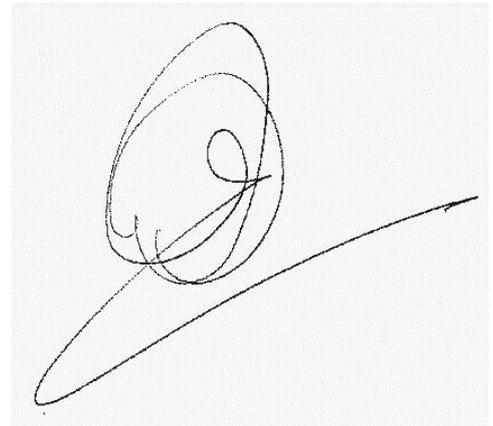
The barriers in the Market Place meant there was no way out
Loved the Santa in the Crammer
Lights and fireworks happened before the parade had arrived
Bear Hotel better venue for lights switch on
No Samba Band
Town looked superb
Parade did not go to the Wharf
Lanterns good – lights poor
Put Santa back in the Bear Hotel window
Need a better tree in the Market Place and it needs to be straight.
Needs a better Father Christmas
Take a look at other towns

90% of the respondents were Devizes residents.

10. QUESTION TIME

A short time is allowed at the discretion of the Chairman for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk

A handwritten signature in black ink, consisting of several overlapping loops and a long, sweeping horizontal stroke extending to the right.

DEPUTY TOWN CLERK