



# Devizes Town Council

[www.devizes-tc.gov.uk](http://www.devizes-tc.gov.uk)

## **Community & Civic Resources Committee**

You are summonsed to attend a meeting of the Community & Civic Resources Committee at the following, place and date.

Date: Tuesday 3 June 2014

Time: Immediately after Planning Committee Meeting

Venue: Council Chamber, Town Hall, St John's Street, Devizes

Enquiries: Town Hall - Tel: 01380 722160

The Town Mayor (Councillor Mrs Bridewell)

Chairman: Councillor East

Councillors: Brewer  
Geddes  
Nash

Mrs Burton  
Giraud-Saunders  
Smith

Evans  
Hopkins

## **AGENDA**

### **1. MINUTES**

To approve as a correct record and authorise the Chairman to sign the minutes of the Community and Civic Resources Committee Meeting held on 20 May 2014 which have been circulated alongside the agenda.

### **2. APOLOGIES FOR ABSENCE**

### **3. DISCLOSURE(S) OF INTEREST**

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

**4. PUBLIC PARTICIPATION**

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business

**5. REPORT FOR INFORMATION – BRIEFING BY WILTSHIRE COUNCIL ON PROPOSALS FOR THE SHAMBLES**

Officers of Wiltshire Council will be in attendance to brief members of the Town Council on possible proposals for the Shambles.

At this stage, this is a report for information, however, once the proposals have been detailed, the matter can come back to this committee as a report for decision to allow for any representations that it would wish to make.

**6. REPORT FOR INFORMATION – REPORT FROM INSPECTOR MATTHEW ARMSTRONG**

Inspector Armstrong will attend the meeting, providing operational information, work permitting. If you have any questions please advise the Administration & Finance Manager by 5pm on Friday 30 May.

**7. REPORT FOR INFORMATION – FINANCIAL REPORT**

**INCOME**

- 1. First half of precept received from Wiltshire Council during April 2014.**
- 2. 8 Commercial Property tenants pay rents quarterly therefore income Not fairly represented until April 2014.**

**EXPENDITURE**

- 3. First quarter of CCTV and DOCA paid in April 2014.**
- 4. Nil Capital Expenditure year to date.**

**8. REPORT FOR INFORMATION – SCHEDULE OF ACCOUNTS PAID**

A Schedule of Accounts Paid is attached for information (doc 8/1 – doc 8/2).

**9. REPORT FOR INFORMATION – DEVIZES LEISURE CENTRE REPORT**

Earlier in May, members and officers attended a meeting of the Devizes Leisure Centre Advisory Committee.

The Centre Manager delivered his report on the usage of the facility and the current issues which are being dealt with. A copy of this report is attached for the committee's reference (Doc 9/1- 9/5).

The Adversary Committee were also provided with a financial report for 2013-14 and a comparison with 2012-13. Whilst this information is very useful, the way in which central support costs have been apportioned has changed, so some caution is needed when comparing the year on year performance.

**10. REPORT FOR DECISION – KEEP BRITAIN TIDY CAMPAIGNS**

**Recommendation**

To review a letter received by Mr Cross of Devizes (Doc 10/1) and decide if this Council wishes to lead on the Keep Britain Tidy "Love Where You Live" campaign.

**Purpose of the Report**

To advice officers how to respond to a letter received from Mr Cross.

**Background**

Mr Cross has written to the Council on previous occasions expressing his concerns about the amount of litter which he says is regularly left uncollected.

Officers have been in contact with Keep Brittan Tidy and it will appear the "Love Where You Live" title is a collective term from a number of initiatives they are promoting;

- Blue Flag Awards for Beaches
- Green Flag Awards for Parks
- Litter Prevention Commitment
- Be Part of Something Big
- Eco Schools
- Dealing with the menace of plastic bags

The aims of "Love Where You Live" are as follows.

- Elimination of Litter
- Improving Local Places
- Ending Waste
- Educating The Next Generation

The Town Council already takes part in the **Green Flag** for parks initiative and Hillworth Park will be evaluated during June of to see if it is to the standard required for the award.

**The Litter Prevention Commitment** is founded on three principles which businesses whose products generate litter should work towards;

- To raise awareness of the social, economic and environmental impact of litter
- To encourage responsible consumer behaviour in order to reduce the amount of litter dropped
- To contribute to a reduction in the cost of cleaning up litter by taking positive action

Currently the initiative is targeting national companies who are being asked to make a financial contribution to support the co-ordination and promotion of the scheme. The commitment also asks businesses to think about clean-up costs, product and packaging design, recycling promotion, supporting anti-litter campaigns and wider social responsibility and the environment.

Locally, the council may wish to work with Devizes' fast food outlets, supermarkets and other business of this nature to encourage them to be more responsible for any litter generated by customers using their services.

**Being Part of Something Big** encourages volunteers to take part in clean up days in their own area. This initiative ties in very closely to the Wiltshire Council initiative "Big Pledge" which is being organised in Devizes by the Area Board. In reviewing projects that could be undertaken during the Big Pledge. Litter picking was considered there was however a general feeling that unless groups could be identified who would want to tidy up areas around their homes or local open spaces, a general town centre tidy would not be well received. This is because it was felt that residents would feel they pay their Council Tax for this work and it would be more than likely that all hard work would be undone in less than 12 hours.

There may be a case for working with smaller communities, through ward councillors, to tackle the worst streets and open spaces.

The **Echo Schools** initiative is targeted directly at schools and would fall outside the influence of town councils

The **Break the Bag Habit** is urging supermarkets to stop using single use bag as soon as possible. Whilst this is a national campaign, little is being done locally to encourage shopper to stop using single use bags. There may be an opportunity to work with a partner to do more locally, however there is little resource that the Town Council can allocate to this.

### **Options Considered**

The committee needs to decide what action they want to take with regard to "Love Where You Live" and how they wish to respond to Mr Cross

### **Implications and Risks**

#### **Financial and Resource Implications**

No financial provision has been made to deliver any significant projects.

**Legal Implications and Legislative Powers**

The Council will be considering this matter under its power of General Competence

**Environmental Implications**

Whilst there will be some environmental implications associated with this decision, until a programme is established, it will be difficult to quantify.

**Risk Assessment**

Officers are unaware of any risk implication for the Council associated with this decision.

**Crime and Disorder**

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

**11. REPORT FOR INFORMATION – DEVIZES CAMPUS DEVELOPMENT PROGRESS REPORT**

This report has been submitted by Councillor Carter

The Devizes Campus Development Team (DCDT) has just passed its first anniversary and continues to make constructive progress towards the initial design brief for the campus.

Community consultation on its expectations from the campus elicited nearly 400 responses. Key findings included an ambition for a convenient, perhaps central location, with facilities for the arts, leisure and social pursuits.

This initial consultation also revealed keen interest from a number of voluntary and community groups as well as health services within the town in sharing the facility to a greater or lesser degree. There is a 'statutory' expectation that a number of council services will be available on the campus.

The DCDT is now in 'listening mode', consulting these voluntary and community groups and council service managers either via the committee or through individual interviews with the Campus Chairman and Campus Delivery Manager. In addition to these meetings, the team is also circulating a questionnaire to discover more specifically the facilities, access and equipment which the groups would find helpful. A forthcoming meeting, for which a date is awaited, is a team consultation with representatives of the Clinical Commissioning Group (CCG) and NHS teams responsible for the town and the associated GPs. This is expected towards the end of June and will provide more detail on the aspirations the medical fraternity has for facilities within the campus.

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This current round of enquiry will be completed by the beginning of July, hopefully in time for a briefing on progress to the Community Area Board's agenda committee on 3 July and a full presentation on progress to the full meeting of the CAB in late September. At this time, it is hoped that a design brief will have been prepared ready for another round of community consultation in October/November.

**12. EXEMPT REPORT FOR DECISION**

**13. QUESTION TIME**

A short time is allowed at the discretion of the Chairman for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk