



# Devizes Town Council

[www.devizes-tc.gov.uk](http://www.devizes-tc.gov.uk)

## **Community & Civic Resources Committee**

You are summonsed to attend a meeting of the Community & Civic Resources Committee at the following, place and date.

Date: Tuesday, 18 NOVEMBER 2014

Time: Immediately after the Planning Committee Meeting

Venue: Council Chamber, Town Hall, St John's Street, Devizes

Enquiries: Town Hall - Tel: 01380 722160

The Town Mayor (Councillor Mrs Bridewell)

Chairman: Councillor East

Councillors: Brewer  
Geddes  
Nash

Mrs Burton  
Giraud-Saunders  
Smith

Evans  
Hopkins

## **AGENDA**

### **1. MINUTES**

To approve as a correct record and authorise the Chairman to sign the minutes of the Community and Civic Resources Committee Meeting held on 7 October 2014 which have been circulated alongside the agenda.

### **2. APOLOGIES FOR ABSENCE**

### **3. DISCLOSURE(S) OF INTEREST**

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

**4. PUBLIC PARTICIPATION**

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business

**5. NARRATIVE INCOME & EXPENDITURE ACCOUNT SEPTEMBER 2014**

**6 MONTHS THEREFORE 50%**

**INCOME**

1. Full precept now received from Wiltshire Council.
2. HLF income grant received 2014. Higher than budgeted.

**EXPENDITURE**

3. 2014 Twinning costs higher than budget and £600 incurred for transportation of a Sarsen stone to Germany. Devizes & District Twinning Association will contribute 50% of the cost of this. Stadt Waiblingen have applied for a grant which is still awaited.
4. Free use by All in One Catering £4.3K year to date. No budget against this cost heading. Grant to WANHS, Devizes Community Hospital and Drews Pond Wood fully expended in July 2014.
5. Festival Free Use fully expended in first quarter of the financial year. Actual £6.7K, budget £6K. Carnival Grant and Carnival Free Use now fully expended. DOCA grant 50% of full year expended in initial 6 months.
6. Water rates in respect of Memorial Fountain £189 year to date. No specific budget provision.
7. Hillworth Project costs negated by ongoing HLF grant claims. Activity costs more evident in Summer months.
8. Earlier expenditure during summer months regarding Plants, Seeds and Bulbs, watering contract and Trees and Woodland.
9. Large expenditure on Ventilation and Air Conditioning system. Ear marked Reserve will be brought forward in future months to negate expenditure when fully expended. Large items of capital Spend regarding The Chequers Garden and Albion Place will appear later in the financial Year.

**6. REPORT FOR INFORMATION – SCHEDULE OF ACCOUNTS PAID**

A Schedule of Accounts Paid is attached for information (doc 6/1 – doc 6/2).

**7. REPORT FROM INSPECTOR ARMSTRONG**

Providing there are no operational issues Inspector Armstrong will attend the meeting. Please advise in advance if there are any questions which require answering,

**8. REPORT FOR INFORMATION – DELIVERY OF YOUTH SERVICES BY WILTSHIRE COUNCIL**

At a meeting of this committee on the 7 October the Committee were made aware that in an attempt cut its budget, Wiltshire Council has moved away from directly delivering youth services to a community lead model.

The model will be led by young people deciding the time of youth activities they would like to see in each of the community areas and then the will be delivered primarily by the voluntary sector. These activities will be funded through a ring fenced area grant for youth actives although they are for revenue contributions rather than capital items.

To support this process, each community area has been assigned a Community Youth Officer whose role will be:

- Help signpost young people to local services an activities
- To take forward locally agreed priorities and Area Board decisions
- Support young people to have their voices heard in local decision making including the design, development, delivery and review of youth activities.
- Initiate and support local youth and community projects
- Facilitate the development and delivery of a written overview of the needs, outcomes proprieties and objectives for positive activities in the local area.
- Establish and support the Local Youth Network, providing professional advice, maintaining communications and facilitating it local activities.

The Youth Community Officers will be aided by the Local Youth Network (LYN), which will be the mechanism for the community to get involved and setting priorities for youth activities in Devizes. Young people and members of the wider community will be asked to join the LYN and the Tow Council representative is Councillor Johnson.

Sally Willox, Devizes' Community Youth Officer will be attending the meeting to explain in more detail to explain in more detail how the new model will work and she sees it working in Devizes.

Devizes Area Board has been allocated just over £19,000 to deliver all the youth service activities in our area until March 2015 with a slightly higher budget for 2016. However, there has been no budget allocate to develop mechanisms to work with young people.

In informal discussion with Councillor Johnson Mrs Willox expressed her desire to hold a large forum before Christmas for young people in Devizes but without any budget she is finding it difficult to find a venue. The Committee could decide to be a supporting partner for this project and provide a room for up to 100 young people free of charge.

Again this is something the committee may wish to explore with Mrs Willox when she attends the meeting.

## **9. REPORT FOR INFORMATION - ANTI SOCIAL BEHAVIOUR**

Following complaints received by Councillor Mrs Evans about anti-social behaviour caused by homeless people living in the wood behind the cemetery a meeting to discuss the problem was organised and the notes of that meeting are attached. No further meetings have been organised, however actions will be advised once complete.

## **10. REPORT FOR DECISION – TOWN CENTRE CCTV SYSTEM FUNDING**

### **Recommendation**

To agree the recommendations of the CCTV working party and confirm that Devizes Town Council will provide further funding for the town centre CCTV system for financial years 2016/17 and 2017/18 in addition to funding already agreed for financial year 2015/16.

### **Purpose of the Report**

To agree the original funding request made by the Devizes Development Partnership to this committee on the 26 August for three years funding starting in financial year 2015/16.

### **Background**

At a meeting of this committee on the 26 August a request for a further three years funding to a maximum of £18,000 per annum was declined and a 1-year grant-funding award for the 2015/2016 financial year was given. It was further agreed that a review of management arrangements, governance and the viability of the scheme should be undertaken.

At a special meeting of the committee on the 23 September, the issue was debated at length resulting with a working party being formed to undertake a due diligence review for the future funding of the town centre CCTV system and provide a recommendation to the committee.

That working party have now met twice and following a request for information are on the whole satisfied that all the necessary licensing arrangements are now in place and the system is currently compliant with the necessary regulations. Furthermore, it is satisfied that town council is acting purely as a financial contributor to an organisation, which has a legal responsibility for the management and ownership of the CCTV system, and therefore it currently carries no risk as a result of any future mismanagement of the resource.

In addition to reviewing the management arrangements, the working party also sought confirmation of the system's impact on detecting crime and although they did not provide any reports of recorded prosecutions being brought based on the sole evidence of the CCTV system it is clear, that on occasions, its presence has helped in the detection of crimes, the most recent being the assault resulting in a stabbing outside Boots the Chemists at the end of September.

The other issue, which is more intangible, is to what extent the system prevents crimes and in time maybe more work is needed to establish this. One area that the working party would like to see, although it is not making it a condition of funding, is raising awareness of the system as although many local people may be aware of its presence, there is little in the way of information of the systems existence to visitors.

### **Options Considered**

The committee needs to decide if they accept the working party's recommendation for future funding of the town centre CCTV system.

### **Implications and Risks**

#### **Financial and Resource Implications**

The Council has made provision for up to £18,000 contribution towards grant funding the Town Centre CCTV system for financial year 2015/16. Agreeing to the recommendation will commit the Council to making funding allocation of up to £18,000pa in financial years 2016/17 and 2017/18.

#### **Legal Implications and Legislative Powers**

The Council will be considering this matter under its General Power of Competence.

#### **Environmental Implications**

Officers are unaware of any environmental implication for the Council associated with this decision.

#### **Risk Assessment**

Should the committee decide not to agree the request, there is a significant risk that the system would close for which may result in some criticism for the Council.

#### **Crime and Disorder**

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

## **11. REPORT FOR DECISION – DEVIZES HERITAGE OPEN DAY**

### **Recommendation**

That the committee considers a request by the Trust for Devizes to include the Town Hall in Devizes Heritage Open Day on 12 September 2015.

### **Purpose of the Report**

To decide if the Town Hall should be available to visit during the 2015 Devizes Heritage Open Day.

### **Background**

A request has been received from the Trust for Devizes (doc 11/1) for the Town Hall to be included in the 2015 Devizes Heritage Open Day.

2015 will be the third year that Devizes has taken part in the National Heritage event, which has the aim of allowing the communities to visit building in their towns and cities, which are not normally, open to the public.

Whilst the Town Hall may not perfectly fit this criterion, there are a considerable number of people within our community who are unaware that they can visit the building at any time when there isn't a booking.

It is planned for the building to be open between 1am and 3pm, during this time the Trust would have a steward on duty to provide information. Naturally this is a not for profit activity and therefore the trust would like the Council to make the building available free of charge.

The event will not meet the Grace and Favour criteria therefore it would need to be agreed as a free let. There would naturally be a potential cost to the Council as although currently there is no booking on that day, as it is September there is every chance that a wedding event style enquiry could be taken.

### **Options Considered**

The committee needs to decide if it wishes to agree to the request.

### **Implications and Risks**

#### **Financial and Resource Implications**

This is set out in the report.

#### **Legal Implications and Legislative Powers**

The Council will be considering this matter under its General Power of Competence.

#### **Environmental Implications**

Officers are unaware of any environmental implication for the Council associated with this decision.

#### **Risk Assessment**

Officers are unaware of any risk implication for the Council associated with this decision.

#### **Crime and Disorder**

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

**12. REPORT FOR DECISION – GRANT REQUEST, DEVIZES OUTDOOR CELEBRATORY ARTS ORGANISATION (DOCA)**

**Recommendation**

It is recommended that the Committee agree a request by the Devizes Outdoor Celebratory Arts organisation for funding a grant for the 2015/2016 programme of events.

**Purpose of the Report**

To consider a funding request by the Devizes Outdoor Celebratory Arts organisation.

**Background**

A letter has been received from the Devizes Outdoor Celebratory Arts organisation (doc 12/1) requesting grant funding for their 2015/2016 programme. The letter sets out work it undertook this year before going to set out initiatives, which are being drawn together for 2015.

A significant element of DOCA's funding is provided by an Arts Council grant, which needs to be applied for each year. As advised to the Council in the past, the majority of arts funders expect to see a significant level of local authority partnership funding to demonstrate their support for an organisation which delivers events and activities for a community therefore the Town Council grant not only provides DOCA funding it also enables them to seek other funding.

**Options Considered**

The Council needs to decide if they wish to agree to Devizes Outdoor Celebratory Arts organisation request for a £5000 grant.

**Implications & Risks**

**Financial and Resource Implications**

Currently the draft budget for 2015/16 includes a £5000 funding allocation for DOCA.

**Legal Implications and Legislative Powers**

The Council will be considering this matter under its General Power of Competence.

**Environmental Implications**

Officers are not aware of any environmental implications associated with this decision.

**Risk Assessment**

Officers are not aware of any environmental implications associated with this decision.

**Crime and Disorder**

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

**13. REPORT FOR DECISION – WILTSHIRE ASSEMBLY CONFERENCE – CHILD SEXUAL EXPLOITATION (CSE)**

**Recommendation**

That the committee decides if it wishes to send a representative to the Wiltshire Assembly Conference.

**Purpose of the Report**

For the committee to decide if it wishes to send a representative and if so who wishes to attend.

**Background**

Devizes Town Council have been invited to attend the Wiltshire Assembly Conference on Tuesday 2 December from 2.30pm to 6.30pm in the Atrium at County Hall, Trowbridge.

The theme will be Child Sexual Exploitation; the aim of the conference is to raise awareness of CSE, and pledges from organisations to support zero tolerance approach across the county.

Light refreshments will be served on arrival at 2.30pm, with the conference beginning at 3pm.

**Options Considered**

Whether this committee wishes to send a representative to the conference and if so which member wishes to attend.

**Implications and Risks**

**Financial and Resource Implications**

The only financial resource would be travelling and parking expenses.

**Legal Implications and Legislative Powers**

The Council will be considering this matter under its General Power of Competence.

**Environmental Implications**

Officers are unaware of any environmental implication for the Council associated with this decision.

**Risk Assessment**

Officers are unaware of any risk implication for the Council associated with this decision.

**Crime and Disorder**

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

**14. QUESTION TIME**

A short time is allowed at the discretion of the Chairman for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk

TOWN CLERK