



# Devizes Town Council

[www.devizes-tc.gov.uk](http://www.devizes-tc.gov.uk)

## **PLANNING COMMITTEE**

You are summonsed to attend a meeting of the Planning Committee at the following, place and date.

Date: 9 September 2014

Time: Following Full Council.

Venue: Council Chamber, Town Hall, St John's Street, Devizes

Enquiries: Town Hall - Tel: 01380 722160

Mayor: Councillor Mrs Bridewell

Chairman: Councillor Giraud-Saunders

Councillors: Brewer

East

Geddes

Nash

Mrs Rose

Mrs Burton

Evans

Hopkins

Ody

Smith

Carter

Mrs Evans

Johnson

Parker

Wooldridge

## **AGENDA**

### **1. MINUTES**

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting held on 26 August 2014 and which have been circulated alongside the agenda.

### **2. APOLOGIES FOR ABSENCE**

### **3. DISCLOSURE(S) OF INTEREST**

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

**4. PUBLIC PARTICIPATION**

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business.

**5. FOR DECISION – WILTSHIRE COUNCIL'S NOTICE OF PLANNING APPLICATIONS FOR CONSIDERATION**

Details of Planning Applications for Consideration are attached (doc 5/1).

Members wishing to make enquiries about any of the applications listed or inspect plans before the meeting are advised to do so on line at Wiltshire Council.

**6. REPORT FOR INFORMATION – WILTSHIRE COUNCIL'S NOTICE OF PLANS GRANTED OR REFUSED**

Attached (doc 6/1) a list of plans granted, refused or withdrawn.

**7. REPORT FOR INFORMATION – HIGHWAY MAINTENANCE ISSUES UPDATE**

Sarah Hanks, the community highway repairs co-ordinator for the Devizes Area Board has forwarded details of highway issues that have been raised with her in August for the committee's information (doc 7/1). Also attached are the dates for Community Days & Parish Visits (doc 7/2).

The committee are reminded that Sarah Hanks attends Devizes Community Area Board meetings for the half hour before they commence and invites all town and parish councils to meet with her to discuss any highway maintenance issues that they may have. Attending with her is a representative from Balfour Beatty Living Places (BBLP).

**8. QUESTION TIME**

A short time is allowed at the discretion of the Chairman for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk

TOWN CLERK

**ADDITIONAL AGENDA ITEM**

**9. REPORT FOR DECISION – SHAMBLES IMPROVEMENT PROPOSALS**

**Recommendation**

That the committee considers proposals for improvements to the Shambles and forms a view which can be conveyed back to Wiltshire Council.

**Purpose of the Report**

To provide an opportunity for the Town Council to comment on proposed improvements to the Shambles

**Background**

Wiltshire Council have been concerned for some time that the retail offer in the Shambles has become less attractive over recent years which has had an negative impact on the level of footfall.

Members will be aware that officers at Wiltshire Council have been working on a number of initiatives to improve the viability of the facility, one of which will be to provide some permanent retail business start-up units at the upper end of the building, which will need to be traded from for a minimum of 5 days a week.

Attached to the agenda are two design options (doc 8/1 – 8/2), one retaining the existing storage areas and one with them removed. The designs provide both single and double bay units, depending on the requirements of the trader. To give the space more flexibility, some partition walls will be removable to allow traders to expand should their business grow. Each unit will be fitted with a grilled shutter allowing the trading space to be secured when not open for business. However, these shutters will be able to be raised out of sight when open to minimise the impact on this listed building.

In developing the strategy for the Shambles, Wiltshire Council have advised that they do not wish to displace any of the existing traders and are looking at ways of allowing them to trade during the refurbishment work.

It is anticipated that some of the units will be taken by start-up businesses therefore Wiltshire Council intend to keep the weekly rents affordable and will include utility costs allowing the businesses to budget with some certainty.

Wiltshire Council is now seeking the views of market traders and stakeholders such as the Town Council in order that they can progress the proposal before submitting a planning application later this year.

**Options Considered**

The committee needs to decide if it can support the proposal or if they wish to make any comments.

## **Implications and Risks**

### **Financial and Resource Implications**

Officers are unaware of any Finance and Resource implication for the Town Council associated with this decision

### **Legal Implications and Legislative Powers**

The Council will be considering this matter under its power of General Competence

### **Environmental Implications**

Officers are unaware of any environmental implication for the Council associated with this decision.

### **Risk Assessment**

Officers are unaware of any risk implication for the Council associated with this decision.

### **Crime and Disorder**

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

Deputy Town Clerk