



Devizes Town Council

www.devizes-tc.gov.uk

RECREATION AND PROPERTIES COMMITTEE

You are summonsed to attend a meeting of the Recreation & Properties Committee at the following, place and date.

Date: 1 JULY 2014

Time: Immediately following the Planning Committee Meeting

Venue: Council Chamber, Town Hall, Devizes

Enquiries: 01380 722160

The Town Mayor: (Councillor Mrs Bridewell)

Councillors:	Carter	Mrs Evans	Giraud-Saunders
	Johnson	Ody	Parker
	Mrs Rose	Smith	Wooldridge

AGENDA

1. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the meetings held on the 10 May 2014 and 3 June 2014, which have been circulated with the agenda.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURES OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

4. PUBLIC PARTICIPATION

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business

5. REPORT FOR INFORMATION – VENUES FINANCE PERFORMANCE INFORMATION

Document 5/1 is issued alongside this agenda.

6. REPORT FOR INFORMATION – VENUES - CUSTOMER SATISFACTION FEEDBACK

Document 6/1 is issued alongside this agenda.

7. REPORT FOR INFORMATION – VENUES OCCUPANCY PERFORMANCE INFORMATION

Document 7/1 is issued alongside this agenda.

Bookings are slightly down on last year and last month, but up on 2012.

	MAY 2014	APRIL
Numbers of Bookings		
Corporate Events (of which Wiltshire Council 14)	17	20
Community (of which Free Use 5)	9	16
Club	9	8
Markets	4	4
Blood Donor Service	2	2
Dinner Dance	1	0
Citizenship	1	1
Concerts	3	2
Auction	1	0
Fairs	9	2
Wedding Ceremonies	2	1
Wedding Receptions	2	2

8. REPORT FOR INFORMATION – OPEN GARDENS WEEKEND

The Devizes & Roundway In Bloom Committee's Open Garden Weekend was a very successful event, raising over £1500 for the Mayor's appeal charities. This year 21 gardens were included, as well as four churches. Revenue from advertising (maps) is retained for In Bloom funds.

9. REPORT FOR INFORMATION - ALBION PLACE

The working party has recently met, following a disappointing lack of responses to its quotation request for a design professional to support the project. Whilst this working party recognises the importance of good design, it wishes to progress the project and therefore are now approaching suitability qualified building contractors to explore the merits of a design and build contract.

Under a design and build contract the contractor will be responsible for the design element of the project as well as the build based agreed design brief. Naturally, the Council will have the option to approve or reject any designs put forward.

Once further progress has been made the working party will report back again to this committee.

10. REPORT FOR INFORMATION – SOUTH WEST IN BLOOM 2014

Judges for the regional competition of South West in Bloom will visit the town on Monday 7 July. The Mayor, Officers and members of the In Bloom Committee will meet the judges at Hillworth Park for a tour of the town in the morning. In the afternoon, they will assess the Neighbourhood Groups who are participating in the competition this year, which include three schools and one of the open gardens. In addition, there is a new category this year for Best Park, and Hillworth Park has been put forward.

Officers are working with Wiltshire Council to try to ensure roads and verges on the judging route are as tidy as possible.

11. REPORT FOR DECISION – CHEQUERS GARDEN REFURBISHMENT

Recommendation

To agree that the Albion Place Working Party will initially lead on the potential enhancement of the Chequers Garden.

Purpose of the Report

To agree that the Albion Place Working Party will initially lead on the condition review and potential enhancement of the Chequers Garden.

Background

In the current year's budget final provision was made to repair some of the frost damage to the stone walls in the Chequers Garden. There are however a number of issues with the area particularly around the paving which should be addressed.

To decide what, if anything, should be done in the garden, it would be helpful if officers could work with a group of members to progress the project and it would be eminently practical if the Albion Place Working Party's remit was increased to include the Chequers.

Options Considered

The committee needs to decide if the Albion Place Working Party's remit should be increased to include the Chequers or a new Working Party is to be formed.

If the committee does decide that a new working party should be formed, it will need to decide how many councillors will be on the group and which they will be.

Implications and Risks

Financial and Resource Implications

A £20,000 budget provision has been made within the current year's budget for work in this area.

Legal Implications and Legislative Powers

The Council will be considering this matter under its General Power of Competence.

Environmental Implications

Officers are unaware of any environmental implication for the Council associated with this decision.

Risk Assessment

Officers are unaware of any risk implication for the Council associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

12. QUESTION TIME

A short time is allowed at the discretion of the Chairman for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk

ADMIN & FINANCE MANAGER