



Devizes Town Council

www.devizes-tc.gov.uk

RECREATION AND PROPERTIES COMMITTEE

You are summonsed to attend a meeting of the Recreation & Properties Committee at the following, place and date.

Date: 3 March 2015

Time: Immediately following the Planning Committee Meeting

Venue: Council Chamber, Town Hall, Devizes

Enquiries: 01380 722160

The Town Mayor: (Councillor Mrs Bridewell)

Councillors:	Carter	Mrs Evans	Giraud-Saunders
	Johnson	Ody	Parker
	Mrs Rose	Smith	Wooldridge

AGENDA

1. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the meetings held on the 20 January 2015 and 17 February 2015 which have been circulated with the agenda.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURES OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

4. PUBLIC PARTICIPATION

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business

5. REPORT FOR INFORMATION – VENUES INCOME FIGURES

Document 5/1 is issued alongside this agenda

6. REPORT FOR INFORMATION – VENUES - CUSTOMER SATISFACTION FEEDBACK

Overall satisfaction levels for December and January have fallen slightly. The two comments, which have affected these figures, are related to the lift in the Corn Exchange which has had an intermittent fault for the past 8 weeks. Officers are currently seeking quotations.

Corn exchange bookings for the Wessex or yeoman rooms are being managed on a week-by-week basis.

7. REPORT FOR INFORMATION – VENUES OCCUPANCY FIGURES & MARKETING INFORMATION

Number of Bookings	November	December	January
Corporate Events	19	8	17
Of which Wiltshire Council	11	2	14
Community	21	9	10
Club	10	7	6
Markets	4	3	4
Blood Donor Sessions	1	2	1
Citizenship Ceremony	0	1	1
Concerts	3	4	0
Auction	0		0
Fairs	3	3	0
Weddings	1	1	0
Wedding Ceremony	1	0	0
Dinner	1	0	1
Bluez & Zuz's	1	1	1
Civic Event	1	0	0
Grace & Favour	4	3	0
Party	0	2	3

RECREATION & PROPERTIES COMMITTEE
3 MARCH 2015

Comedy Night	0	0	0
Free Use	4	1	1
Funeral Tea	0	0	1
Xmas Dinner Dance	0	1	0
Film Club			3

8. REPORT FOR INFORMATION – ALBION PLACE REFURBISHMENT

The contractor for the Albion Place project Gaiger Brothers has now confirmed the start date as Monday 23rd March. The delay has been a result of the stone supplier not being able to confirm the delivery day and both Gaiger's and the working party were unwilling to commit to a programme without that information.

Attached to this agenda is a copy of the programme and an agreed design (doc 8/1-8/2). Officers have been in contact with those tenants affected by the work and whilst there is some concern about the level of disruption we have been working with the contractor to minimise this.

9. REPORT FOR DECISION – BMX TRACK INSTALLATION

Recommendation

To agree the development of a BMX facility to site alongside the Skate Park at Green Lane.

Purpose of the Report

To authorise officers to progress the installation of a BMX track at Green Lane.

Background

Officers have been working with the Area Board to secure funding for the development of a BMX track to compliment the Skate Park facility at Green Lane.

There has been significant interest in the proposal and users of the facility have been providing suggestions on how the track may look.

There is an indication that the Area Board funding will be in the region of £15,000 and therefore there will need to be some creative thinking about how a project of this nature can be delivered for this budget.

Before further progress can be made, the Town Council needs to give its consent for the BMX track to be placed at Green Lane. Attached to this agenda is a plan showing the proposed location of the facility (doc 9/1).

Should the committee agree to the placing of a BMX track at Green Lane, it is suggested that Councillors Evans and Wooldridge continue to work with officers as they did on the skate park project,

Options Considered

- The committee needs to decide if it is willing for a BMX track to be located next to the Skate Park facility at Green Lane.
- The committee needs to decide if it authorises officers to complete this project supported by Councillors Evans and Wooldridge.

Implications and Risks

Financial and Resource Implications

Wiltshire Council promises funding for the project. The Town Council will inherit the ongoing maintenance liability for the track.

Legal Implications and Legislative Powers

The Council will be considering this matter under its General Power of Competence.

Environmental Implications

Officers are unaware of any environmental implication for the Council associated with this decision.

Risk Assessment

Officers are unaware of any additional risk implication for the Council associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

10. REPORT FOR DECISION – TABLE TENNIS TABLE, HILLWORTH PARK

Recommendation

To authorise officers to pursue grant applications for the installation of a table tennis table in Hillworth Park.

Purpose of the Report

To enable officers to secure funding for a table tennis table in Hillworth Park.

Background

Since the completion of the Hillworth Park Project, various requests have been received for a table tennis table to be located in Hillworth Park.

Up until now, officers have resisted these requests as the type of concrete table suitable for a space such as a park costs in the region of £2000.

In addition, a base would need to be constructed suitable for this use and ideally this should have a surface finish that matches the other paths in the park however at a cost of £3700 it was considered to be unaffordable. For the project to go ahead, the cost will need to be reduced.

The Area Board have indicated that they are happy to fund up to 50% of the project with officers seeking funding from other sources for the balance.

Whilst the committee are asked to support the project, if officers are unable to secure funding, then it may not be possible for the project to go ahead as the Council has a very limited play area budget for this type of expenditure.

Options Considered

The Committee needs to decide if it authorises officers to pursue this project.

Implications and Risks

Financial and Resource Implications

The project is reliant on outside funding as this Council has a very limited budget to fund this work.

Legal Implications and Legislative Powers

The Council will be considering this matter under its General Power of Competence.

Environmental Implications

Officers are unaware of any environmental implication for the Council associated with this decision.

Risk Assessment

Officers are unaware of any risk implication for the Council associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

11. **EXEMPT REPORT FOR DECISION – RELATING TO COMMERCIAL PROPERTIES**
12. **EXEMPT REPORT FOR DECISION – RELATING TO COMMERCIAL PROPERTIES**
13. **QUESTION TIME**

A short time is allowed at the discretion of the Chairman for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.