



Devizes Town Council

www.devizes-tc.gov.uk

RECREATION AND PROPERTIES COMMITTEE

You are summonsed to attend a meeting of the Recreation & Properties Committee at the following, place and date.

Date: 17 DECEMBER 2015

Time: Immediately following Planning Committee

Venue: Council Chamber, Town Hall, Devizes

Enquiries: 01380 722160

The Town Mayor: (Councillor Giraud-Saunders)

Chairman: Councillor Mrs Rose

Councillors:	Mrs Bridewell	Carter	Mrs Evans
	Johnson	Ody	Parker
	Smith	Wooldridge	

AGENDA

1. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting held on the 3 November 2015, which have been circulated with the agenda.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURES OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

4. PUBLIC PARTICIPATION

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business

5. REPORT FOR INFORMATION – VENUES INCOME FIGURES

Document 5/1 is issued alongside this agenda

6. REPORT FOR INFORMATION – VENUES - CUSTOMER SATISFACTION FEEDBACK

There is no feedback to report at this time.

7. REPORT FOR INFORMATION – VENUES OCCUPANCY FIGURES & MARKETING INFORMATION

Number of Bookings	Sept	Oct	Nov
Corporate Events	22	18	24
of which Wiltshire Council	14	12	11
Community	7	23	24
Club	5	6	4
Markets	5	4	4
Blood Donor Sessions	1	2	2
Citizenship Ceremony	0	1	1
Concerts	3	1	1
Auctions	0	0	0
Fairs	2	2	3
Wedding Receptions	1	2	0
Wedding Ceremony	1	1	0
Dinners/Dances	0	0	1
Bluez & Zuz	1	0	0

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Civic Event	0	0	0
Grace & Favour	0	0	0
Funeral Tea	0	0	2
Birthday Party	0	0	0
Free Use	4	0	7
Free Use - Devizes Arts Festival	0	3	2
Wrestling	0	1	0
Polling Station	0	0	0
Twinning	1	2	1

8. REPORT FOR INFORMATION – ROOM BOOKINGS

October and November have again been busy months with the number of bookings for this period slightly higher than for the same period last year. We have hosted a number of events from new clients, including a long-standing booking from a local choir. We have also welcomed back a number of long-standing clients who host annual events in our venues, such as the Toy and Vintage Fairs.

9. EXEMPT REPORT FOR INFORMATION – RELATING TO COMMERCIAL PROPERTIES

10. QUESTION TIME

A short time is allowed at the discretion of the Chairman for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk

DEPUTY TOWN CLERK