



# Devizes Town Council

[www.devizes-tc.gov.uk](http://www.devizes-tc.gov.uk)

## **RECREATION AND PROPERTIES COMMITTEE**

You are summonsed to attend a meeting of the Recreation & Properties Committee at the following, place and date.

**Date: Tuesday, 19th January 2021**

Time: Immediately following Planning Committee

Join Zoom Meeting

<https://us02web.zoom.us/j/82187029074?pwd=TnJ5NUdqVpkUGRzdUFVSXFoWWIPQT09>

Meeting ID: 821 8702 9074

Passcode: 646463

Enquiries: 01380 723333

The Town Mayor: Councillor Gay

Chairman: Councillor Giraud-Saunders

Councillors:	Corbett	S Evans	Greenwood
	Parsons	Rose	Rowland
	Stevens	Von Berg	

## **AGENDA**

### **1. MINUTES**

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting held on 1<sup>st</sup> December 2020 and which have been circulated alongside the agenda.

### **2. APOLOGIES FOR ABSENCE**

**3. DISCLOSURES OF INTEREST**

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

**4. PUBLIC PARTICIPATION**

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business

**5. REPORT FOR INFORMATION – GREEN FLAG**

Members will remember that we received notification in November that Hillworth Park had been awarded the Green Flag for the seventh year in a row.

The Park has now been 'mystery shopped' and we have received the assessment form. The judge's comments are extremely positive describing the park as a safe space, with good access for all users and well-loved. They congratulate us on the signage, both signposting to the park and the boards within and also on our comprehensive website.

The judge's final comment is, "a truly beautiful park with a lot of facilities in quite a small space. I loved the aviary and the reflection pond. This standard cannot have been achieved without a lot of hard and dedicated work. Well done."

**6. REPORT FOR INFORMATION – PARK CAFÉ PERFORMANCE AND MARKETING UPDATE**

Officers have continued to provide members with progress reports relating to the performance of the Café at Hillworth Park. The Park Café was closed due to the Coronavirus Pandemic from 21 March 2020 until 18 May 2020. Café performance data has been updated ([Doc6/1](#)) to include actual data for the first nine months of trading of 2020/21.

Income for the first nine months of 2020/21 was £23,982 with a Net Loss after costs of £3,814, this is compared to income of £46,601 with a Net loss of £7,614 in 2019/20.

The 2020/21 estimates were agreed on the assumption that the Café would produce an annual net loss of £2,564 including direct salary costs.

The Park Café currently only offers card payments and currently does not open for business on a Monday.

Events normally provided to support the usage of the Park and as a consequence of the Park Café, have been severely impacted by Coronavirus and ongoing government guidelines relating to numbers.

## **7. REPORT FOR INFORMATION – STREET SCENE**

This has been the first Christmas that Devizes Town Council has had sole responsibility for the cleanliness of the town, bin emptying and other general health and safety issues over the Christmas period.

Thanks to the flexibility of the Parks and Open Spaces team, the town was covered across the period and no issues arose. Although the town was quieter than in previous years, the green spaces and Market Place were in constant use and these were visited the most frequently.

## **8. REPORT FOR INFORMATION – VACCINE DELIVERY PROGRAMME**

Officers have been supporting the local GP surgeries and the NHS with the delivery of the COVID-19 vaccines over the past couple of weeks. There has been a lot of intense planning to enable the smooth running of the programme and, as of 8<sup>th</sup> January, one thousand residents aged 80 years and above have received both doses.

The NHS teams have been delivering the Pfizer/BioNTech vaccine but have now also taken delivery of the University of Oxford/AstraZeneca vaccine and are planning on rolling out both over the coming weeks.

## **9. REPORT FOR DECISION – APPLICATION TO TRADE ON THE GREEN**

### **Recommendation**

That the Committee considers the request from Roy Messenger to trade from his mobile refreshment facility, serving teas, coffees and hot and cold snacks, on the Green.

### **Purpose of the Report**

To provide sufficient information to members to decide if they agree the request from Mr Messenger to trade from the Green.

### **Background**

Mr Messenger contacted the Town Council in November 2020 requesting to site his mobile refreshment unit either permanently in the Market Place or on the Green. Both requests were initially rejected by officers, however, Mr Messenger is appealing the decision made with regards to the Green.

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Mr Messenger has been serving refreshments from his original US Airstream trailer at Pewsey Station for the past fifteen years. His unit has also been in regular demand for a variety of music festivals, vintage fairs etc.

His time at Pewsey Station is coming to an end and he would like to move his trailer to the Green on a permanent basis. He has said that he would be flexible in terms of days and times if allowed and would be prepared to start with a three-month probationary period.

Mr Messenger believes that his business would provide a great service to the people of Devizes and he would also employ local residents. He has confirmed that he will be employing three young people under the age of 24 as part of a government kick start scheme. Furthermore, he feels that it would make the Green a safer space for young children as he and his team will be a continuous presence and he has offered to remove any litter left near his unit.

If approved in principle, officers would negotiate the terms of the hire.

Here is the Airstream trailer:





**Environmental Implications**

If the request is granted officers will ensure that all litter generated by the unit will be disposed of by Mr Messenger. However, there is a concern that detritus may not be disposed of correctly and this will add burden to the litter collections made by the Devizes Town Council team.

**Risk Assessment**

Officers are unaware of any risk implication for the Council associated with this decision.

**Crime and Disorder**

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

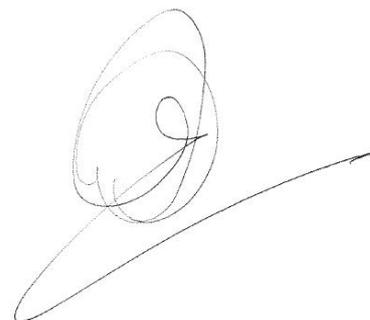
**10. EXEMPT REPORT FOR INFORMATION – RELATING TO COMMERCIAL PROPERTIES**

**11. QUESTION TIME**

A short time is allowed at the discretion of the Chairman for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk

TOWN CLERK

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

<u>PARK CAFÉ 2019/20</u>													DOC 12/1													
	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>TOTAL</u>													
ACTUAL INCOME	0	1492	2656	5602	5785	3135	1549	1734	2028	0	0	0	23982													
CINEMA INCOME	0	0	0	0	0	0	0	0	0	0	0	0	0													
<b>BUDGETED INCOME</b>	<b>5427</b>	<b>5708</b>	<b>5712</b>	<b>8160</b>	<b>9739</b>	<b>5808</b>	<b>4764</b>	<b>2256</b>	<b>1818</b>	<b>2454</b>	<b>4452</b>	<b>3702</b>	<b>60000</b>													
SPECIFIC PURCHASES	0	489	1235	2807	2455	934	662	774	885	0	0	0	10241													
CINEMA EXPENDITURE	0	0	0	0	0	0	0	0	0	0	0	0	0													
CONSUMABLES	0	0	252	354	11	325	82	0	258	0	0	0	1281													
STOCKTAKE +/-	0	0	0	-376	54	200	-268	113	58	0	0	0	-220													
<b>GROSS PROFIT</b>	<b>0</b>	<b>0.0%</b>	<b>1004</b>	<b>67.3%</b>	<b>1169</b>	<b>44.0%</b>	<b>2818</b>	<b>50.3%</b>	<b>3266</b>	<b>56.5%</b>	<b>1676</b>	<b>53.5%</b>	<b>1073</b>	<b>69.3%</b>	<b>847</b>	<b>48.8%</b>	<b>827</b>	<b>40.8%</b>	<b>0</b>	<b>#####</b>	<b>0</b>	<b>#####</b>	<b>0</b>	<b>#####</b>	<b>12680</b>	<b>52.9%</b>
UTILITIES	0	0	0	0	0	0	0	0	0	0	0	0	0													
CHIP & PIN	50	69	62	92	95	55	39	42	0	0	0	0	504													
BT	42	42	42	42	42	42	42	42	42	0	0	0	378													
MISC	0	0	0	0	0	0	0	60	0	0	0	0	60													
PAYROLL *	0	925	2225	2039	1998	2593	1975	1961	1837	0	0	0	15552													
	-92	-32	-1159	645	1132	-1013	-984	-1259	-1052	0	0	0	-3814													

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