

# ROUNDWAY PARISH COUNCIL

Clerk - Stan Johnston. 306 Marsh Road, Hilperton. Wiltshire. BA14 7PL

## **MEETING OF THE PARISH COUNCIL**

You are summoned to attend a meeting of The Roundway Parish Council at the following place and date:

Date of summons: 9<sup>th</sup> May 2016

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S. JOHNSTON Clerk

Date 16<sup>th</sup> May 2016

Place Nursteed School, Brickley Lane, Devizes.

Time 7.00 pm

Enquiries Parish Clerk 01225 401359

Councillors: Callow Batchelor Collis Corbett Geddes\*  
Parsons Rowland Steel Stevens Valentine  
Vonberg Wooldridge\*

\* Also Devizes Town Councillor

Also invited - Wiltshire Councillors Mrs Mayes and Mr Jacobs.

## **AGENDA**

### **1 ELECTION OF OFFICERS FOR 2016-2017**

#### **1.1 Election of Chairman**

#### **1.2 Election of Vice Chairman**

### **2 APOLOGIES**

Members are asked if possible to notify the clerk of apologies together with the reason

### **3 DISCLOSURES OF INTEREST**

To receive any disclosures by a Councillor(s) and/or officers in matters to be considered at this meeting in accordance with the provisions of Section 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct

#### **4 MINUTES OF THE PREVIOUS MEETING**

Members are asked to approve these minutes as a true record of the meeting on 18<sup>th</sup> April 2016 and to authorise The Chairman to sign them.

#### **5 APPOINTMENTS TO COMMITTEES**

##### **5.1 PLANNING COMMITTEE**

It is traditional that all members of the council are also members of the planning committee. It is also usual that one member acts as its chairman and deals with all planning matters.

##### **5.2 JOINT BURIAL COMMITTEE**

To elect representatives to this committee. It is the usual practice that the Chairman, Vice Chairman and two other members are appointed to this committee.

##### **5.3 STAFFING COMMITTEE**

To elect representatives to this committee. Usual practice is the chairman and 4 members of the council

##### **5.4 NEIGHBOURHOOD PLANNING COMMITTEE**

To elect representatives to this committee. Currently, the representatives are the Chairman and Cllr. R Rowland

##### **5.5 AREA BOARD REPRESENTATIVE**

To elect one representative to this committee.

##### **5.6 FINANCE SUB COMMITTEE**

To elect representatives to this committee. It is recommended that the council elect three members including the Chairman and Vice Chairman.

##### **5.7 ALLOTMENT MANAGER**

To elect a manager. The current manager is Cllr. Wooldridge.

#### **6 REPRESENTATIVES ON OUTSIDE BODIES**

##### **6.1 C.A.T.G.**

##### **6.2 POLICE LIAISON**

##### **6.3 C.P.R.E.**

##### **6.4 DEVIZES AND ROUNDWAY IN BLOOM**

##### **6.5 TREE WARDEN**

##### **6.6 OLD CRICKET FIELD / ORCHARD STEERING GROUP**

#### **7 UNITARY COUNCILLOR`S ITEMS**

Cllrs Mayes or Jacobs may bring up items of interest to the Parish Council.

**8 POLICE REPORT**

**9 PUBLIC PARTICIPATION**

At the Chairman`s discretion members of the public will be allowed to ask questions on any matter relating to the council`s business.

**10 REPORT FOR INFORMATION AND DECISION REGARDING PLANNING MATTERS.**

No applications received.

**11 FINANCIAL REPORT**

**12 GOVERNANCE REVIEW**

Cllr. Callow will provide an update

**13 NEW STREET NAME SIGN – MASSEY ROAD**

For decision on a request to purchase a new street name sign at Massey Road. to replace that damaged by vehicle three years ago.

**14. ALLOTMENTS.**

1. For a decision on the transfer of responsibility for the internal maintenance of the allotments to the Green Lane Allotments Association, and a donation from the council to support this.
2. For decision on funding tarmac resurfacing of Green Lane.

**15. MATTERS FOR INFORMATION**

To receive reports from councillors

**16. DATE OF NEXT MEETING - 20<sup>th</sup> June 2016**

**17 CLOSE**