

# ROUNDWAY PARISH COUNCIL

Parish Clerk Derek Francis 6A Charlton Park, Keynsham.BS31 2ND. 01179864958

## MEETING OF THE PARISH COUNCIL

You are summoned to attend a meeting of The Roundway Parish Council at the following place and date:

.....  
Clerk 12.2.13

Date 18<sup>th</sup> February 2013.  
Place Cornerstones, Brickley Lane, Devizes.  
**TIME 6.30PM**  
Enquiries Parish Clerk. Tel 01179864958

### Councillors:

Callow (Chairman)	Rowland (Vice Chairman),	Batchelor.
Parsons.	Collis	Stevens.
Mrs Rugg	Mrs Steel	Miss Vonberg
Miss Callow	Wooldridge	Geddes.
Parker.		

Also invited: Wiltshire Councillors Mrs Mayes and Ody.

### **179. PREVIOUS MINUTES**

To approve as a correct record the minutes of the meeting held on the 21<sup>st</sup> January 2013 and to authorise the Chairman to sign them

### **180. APOLOGIES**

### **181. DECLARATION OF INTEREST**

To receive any disclosures by a Councillor(s) and/or officers in matters to be considered at this meeting in accordance with the provisions of Section 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

### **182. PLANNING MATTERS**

#### New Plans

182.1 E/2013/0078/TPO. Work to TPO trees-4 No Sycamore trees on top of retaining wall-coppice one sycamore tree on retaining wall-fell and remove a stump at Hartmoor Road.

182.2 E/2013/0092/FUL. Demolish existing garage and sheds. Erection of part two/part single storey extension to side and single storey extension to the rear at 24, The Little House, The Fairway.

PTO

182.3 E/2013/00142/FULL. Proposed first floor extension to facilitate change of use to bed and breakfast at 27 Roundway Park.

182.4 E/2013/0083/OUT. Outline planning application for residential development of up to 350 dwellings, local centre of up to 700sqm of Class A1 retail use, open space, access roads, cycleway, footpaths, landscaping and associated engineering works at land at Coate Bridge adjacent to Windsor Drive.

**All plans will be available to view from 6pm.**

**183 REPORT ANT FOR INFORMATION AND DECISION REGARDING MONEY AVAILABLE FROM THE ABOVE DEVELOPMENT-SUBJECT TO IT GETTING PLANNING PERMISSION.**

**BACKGROUND**

In the event that the above planning permission is granted, Wiltshire Council will negotiate for an offsite payment from the developer of approximately £200,000. This money is to be used for the provision of Formal Sports provision and pitches. The usual kind of projects are outdoor sports such as cricket, football, rugby and similar.

The details of any such project are included as part of the planning process.

The Parish Council is asked to submit a project or projects for this money to be spent on.

**RECOMMENDATION**

That members consider what might be possible using this money.

**FINANCIAL IMPLICATIONS**

There are none known.

**184 REPORT FOR INFORMATION REGARDING COUNCILLOR ROWLAND'S VISIT TO THE HOUSING MINISTER ON THE 23<sup>RD</sup> JANUARY 2013.**

Councillor Rowland will speak to this item.

**185 REPORT FOR INFORMATION REGARDING THE OLD CRICKET FIELD AND ORCHARD.**

Councillor Miss Callow will speak to this item

**186 REPORT FOR INFORMATION AND DECISION REGARDING THE OLD CRICKET FIELD, KINGSMANOR WHARF.**

**BACKGROUND**

The field which is bounded by the canal and the barracks site is owned by Wiltshire Council. It contains a grass area with a children's playground and a nature reserve.

On the 11<sup>th</sup> February 2013, The Parish Council was invited take over ownership of the land via a Community Asset Transfer.

**RECOMMENDATION**

That the parish council makes an application to take over the land via CAT. Further information will be obtained as soon as possible as to the implications.

## **187 REPORT REGARDING THE PROVISION OF ADULT FITNESS EQUIPMENT AT THE OLD CRICKET FIELD, KINGSMANOR WHARF.**

### **BACKGROUND**

Members will be aware that this project originated with DCAP and was brought to The Parish Council by Councillor Rowland.

DCAP has done some work but the project is the responsibility of this council.

The clerk has obtained £20,000 of S106 money from Wiltshire Council. The money has a two month time limit to 5<sup>th</sup> April 2013.

To further progress the project it is necessary to:

1. Carry out a public consultation. The clerk is liaising with Wiltshire Council regarding this.
2. Appoint a solicitor. The clerk has asked Goughs to act in this matter.
3. Obtain three quotes. DCAP had already approached a contractor who has supplied three quotes to the parish council. There is room, with the S106 money to expand what the contractor is offering.

### **RECOMMENDATION**

That's members note the report and await further information.

This project should still be able to go ahead as any CAT regarding the land will not happen quickly.

### **FINANCIAL IMPLICATIONS**

The Parish Council will be responsible for the legal work, any costs associated with the public consultation and all future maintenance, insurance and safety checks.

## **188 REPORT AND DECISION REGARDING THE ANNUAL PARISH MEETING ON MONDAY 18<sup>TH</sup> MARCH 2013.**

### **BACKGROUND.**

The Parish Council is obliged to hold this meeting yearly.

Due to neither school hall being available the clerk has arranged for this meeting to be held at Cornerstones, Brickley Lane, Devizes.

Members need to consider:

1. The format. Speakers etc.
2. Publicity.
3. Refreshments?

### **RECOMMENDATION**

It is suggested that:

1. An introduction and update by the chairman.
2. Allotments by Councillor Wooldridge.
3. Stuart Hislop/Wiltshire Wildlife Trust talks briefly on the future of Drews Pond and the old cricket field in Drews Park.
4. The principal contractor for the adult fitness equipment has a display stand. This may be an opportunity for a public consultation exercise.
5. Publicity. On web site and newspaper advertisement.
6. Refreshments are a matter for members to decide

### **FINANCIAL IMPLICATIONS.**

The hire of the hall will be £30 with an additional charge if use is made of the kitchen.

A newspaper advert will cost between £50 and £150 depending on size and frequency. Other associated costs will be minor.

PTO

## **189 FINANCIAL MATTERS**

189.1 Financial report. Members are asked to agree this.

189.2 Request for donation by Devizes and District link. The clerk will report on the queries raised at the last meeting.

## **190 EMERGENCY PLANNING**

### **BACKGROUND**

Wiltshire Council has asked all parish councils to appoint an emergency planning representative. This matter was adjourned from December 2012 for members to consider whether or not they can take on this role.

### **RECOMMENDATION**

Councillor Miss Callow volunteered in December 2012 and her name can be put forward together with any others willing to help.

### **FINANCIAL IMPLICATIONS**

None.

## **191. QUESTION TIME**

At the chairman's discretion members will be allowed a short period on which to put questions on matters of concern to the Council which are not contained in the reports of matters formally considered by the Council at this meeting.

## **192. PUBLIC PARTICIPATION**

At the Chairman's discretion members of the public will be allowed to ask questions on any matter relating to the council's business.

## **193. REPORT FOR DECISION REGARDING CONFIDENTIAL BUSINESS.**

Under the terms of the Public Bodies (Admission to Meetings) Act 1906 and The Local Government Act 1972, sections 100 and 102, a council may exclude the public and the press where contract and tender matters of a confidential nature are to be discussed.

The chairman will propose that the public and the press are excluded from the meeting whilst the items which relate to contracts in Part B of the agenda are discussed.

## **PART B**

### **194. ALLOTMENTS**

Councillor Wooldridge will update members on the current position and will require member's agreement on tenant's contracts and the rental cost of plots.

### **195. CLOSURE**