

**DEVIZES TOWN COUNCIL**  
**18 DECEMBER 2014**

Councillors:	Mrs Bridewell	Mrs Burton	Carter
	East	Evans	Mrs Evans
	Geddes	Giraud-Saunders	Hopkins
	Johnson	Nash	Ody
	Mrs Rose	Smith	Wooldridge

Officers: Sarah Todhunter – Town Clerk  
Simon Fisher – Deputy Town Clerk

Members of the Public: None

**433. MINUTES**

The Minutes of the meeting of the Council held on 4 November 2014 having previously been circulated, were taken as read, confirmed and signed by the Chairman.

**434. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Brewer and Parker

**435. DISCLOSURES OF INTEREST**

Councillor Evans declared an interest in minute number 444 as a member of Wiltshire Council; he did not leave the Council Chamber.

**436. ANNOUNCEMENTS AND COMMUNICATIONS**

None.

**437. QUESTIONS UNDER STANDING ORDER NO 15**

Question to Full Council received from Councillor Nigel Carter

Can officers confirm how many cautions or penalty notices council staff has handed out since training was completed earlier this summer? Can they also confirm whether any public notices have been displayed advising of the new powers available to staff?

Response

Officers can confirm that no cautions or penalty notices have been issues by Council staff since training was completed earlier this summer.

Officers can confirm that public notices have been installed in Hillworth Park with regard to the new powers available to staff.

Position statement with regard to the enforcement powers

A number of Council staff undertook the formal training required in order to be able to issue penalty notices where a breach of a legal order has been witnessed.

There are three legislative orders under which our staff would be able to issue penalty notices

- Devizes Town Council – Dogs on Lead Control Orders relating specifically to Hillworth Park
- Wiltshire Council – Depositing Litter
- Wiltshire Council – The fouling on land by dogs

The form of penalty notices is prescribed and needs to include specific legislative detail from the orders. Officers have been working with Wiltshire Council in order to prepare the penalty notices following slight changes in some of the legislation. Failure to comply would render the penalty notice unenforceable.

The penalty notices have now been sent for printing and will be available in the New Year.

It is important to note that the primary responsibility is with regard to Town Council owned land, and in particular, Hillworth Park.

**438. MINUTES OF MEETINGS FOR INFORMATION**

The committee noted the list of meetings, whose minutes have been signed, held since the last meeting of the Council.

**439. PROCEDURE: SUSPENSION OF STANDING ORDER NO 5**

It was proposed by Councillor Giraud-Saunders, seconded by Councillor Nash and RESOLVED

THAT For the purposes of dealing with the remaining items on the agenda, Standing Order No 5 (Members to stand when speaking) be suspended.

**440. REPORT FOR INFORMATION REPRESENTATION FROM UNITARY COUNCILLORS**

The committee received and noted the report.

**441. REPORT FOR INFORMATION – PROJECT LIST**

The committee received and noted the report.

**442. REPORT FOR INFORMATION – 2014-2016 PAY SCALES AND ALLOWANCES**

The committee received and noted the report.

**443. REPORT FOR INFORMATION – NOTES FROM THE NALC CONFERENCE**

The committee received and noted the report.

**444. CAMPUS DEVELOPMENT – PROGRESS REPORT**

The committee received and noted the report.

**445. REPORT FOR DECISION – POLICY ON FILMING, AUDIO RECORDING, PHOTOGRAPHING AND REPORTING OF COUNCIL AND COMMITTEE MEETINGS**

It was proposed by Councillor Mrs Bridewell, seconded by Councillor Giraud-Saunders and UNANIMOUSLY agreed

THAT the Council adopts the policy with regard to the filming, audio recording, photography and reporting of Council and Committee meetings.

**446. REPORT FOR DECISION – APPOINTMENT OF DEPUTY MAYOR AS MAYORAL NOMINATION FOR 2015/2016**

It was proposed by Councillor Smith, seconded by Councillor Mrs Rose and UNANIMOUSLY agreed

THAT Councillor Roger Giraud-Saunders is the Council's nomination for Mayor for the municipal year 2015/2016.

**447. REPORT FOR DECISION – BUDGET FOR 2015/2016**

It was proposed by Councillor Carter, seconded by Councillor Evans and UNANIMOUSLY agreed

THAT the Council formally agrees to adopt the draft budget for the financial year 2015/2016.

**448. REPORT FOR DECISION – AGREE PRECEPT FOR FINANCIAL YEAR 2015/2016**

It was proposed by Councillor Nash, seconded by Councillor Geddes and UNANIMOUSLY agreed

THAT the Council sets the precept for the financial year 2015/2016 at £507,180.00, in accordance with the agreed budget for the same period.

**449. REPORT FOR DECISION – QUALITY COUNCIL AND LOCAL COUNCIL AWARD SCHEME**

It was proposed by Councillor Johnson, seconded by Councillor Hopkins and UNANIMOUSLY agreed

THAT the Council agrees to seek free accreditation under the Local Council Award scheme, under grandfather rights until January 2016 and then to seek Quality Gold.

**450. REPORT FOR DECISION – SERVICE DELIVERY IN CONTEXT OF MISSION STATEMENT AND CORPORATE OBJECTIVES**

It was proposed by Councillor Mrs Bridewell, seconded by Councillor Carter and UNANIMOUSLY agreed

THAT the Council formally agrees that the current service delivery meets and supports the Council's agreed Mission Statement and Corporate Objectives.

**451. COMMON SEAL**

It was proposed by Councillor Mrs Burton, seconded by Councillor Giraud-Saunders and UNANIMOUSLY agreed

THAT the Common Seal of the Council be affixed to or the Town Clerk do sign on behalf of the Council where appropriate any Orders, Deeds or Documents necessary to give effect to any of the matters and recommendations contained in the reports received and adopted at this meeting or other decisions of the Council thereat.

**452. QUESTION TIME**

There were no questions.

**453. PUBLIC PARTICIPATION**

No Members of the Public were present.

CHAIRMAN