


Devizes
& Roundway
Burial Committee

Town Hall
St. John's Street
Devizes
Wiltshire SN10 1BN
Clerk: Mrs Sarah Todhunter
Clerk: Sarah Todhunter
Tel: 01380 722160
Fax: 01380 722415

MEETING

Date: Thursday, **5 June 2014**
Time: **7pm**
Venue: Council Chamber, Town Hall, St John's Street, Devizes
Enquiries: Town Hall - 01380 722160

MEMBERS

Devizes Town Council:

Councillors: Mrs Burton
Mrs Bridewell
Mrs Evans
Giraud-Saunders
Nash
Parker
Wooldridge

Roundway Parish Council:

Councillors: Callow
Stevens
Miss Von Berg
Batchelor

A G E N D A

- 1. TO CONFIRM THE CHAIRMAN OF ROUNDWAY PARISH COUNCIL AS CHAIRMAN FOR THE YEAR 2014/2015 IN ACCORDANCE WITH THE CONSTITUTION**
- 2. TO CONFIRM THE MAYOR OF DEVIZES AS VICE CHAIRMAN FOR THE YEAR 2014/2015 IN ACCORDANCE WITH THE CONSTITUTION**
- 3. MINUTES**

To approve as a correct record and authorise the Chairman to sign the minutes of the meetings held on the 6 March 2014, which have been circulated with the agenda.

- 4. APOLOGIES FOR ABSENCE**

5. DISCLOSURE(S) OF INTEREST

To receive any disclosures by a Councillor(s) and/or Officers in matters to be considered at this meeting in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

6. PUBLIC PARTICIPATION

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the

Committee upon a matter of concern, which is relevant to the Committee. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Committee for this item of business.

7. FINANCIAL MATTERS

- (a) Schedule of Payments: Since the last meeting accounts to £21774.78 (net) have been paid (Doc 7/1).
- (b) Year End Accounts (1st April 2013 to 31st March 2014): Attached at Doc 7/2 is a copy of the Annual Statement of Accounts as at 31st March 2014 for acceptance by the Committee.

8. REPORT FOR INFORMATION – CEMETERY OPEN DAY

The Committee is reminded that the Cemetery Open Day for 2014 will be on the 26 June. A rota for manning the event has been drawn up and committee members are asked to support the open day by giving some time to help visitors find the information they may be looking for.

9. QUESTION TIME

Members will be allowed a short period in which to put questions on matters of concern to the Committee, which are not contained in the report of matters formally considered by the Committee at this meeting. The question may be answered at the meeting or may be referred back to the Committee at a later date. The question may not be the subject of any further debate.

CLERK TO THE JOINT BURIAL COMMITTEE