

**MINUTES OF THE MEETING**  
**OF THE**  
**DEVIZES AND ROUNDWAY JOINT BURIAL COMMITTEE**  
**HELD ON 18 SEPTEMBER 2014**

Present: Devizes Town Council

Councillors: Mayor – Councillor Mrs Bridewell  
Mrs Burton  
Mrs Evans  
Giraud-Saunders  
Parker  
Wooldridge

Roundway Parish Council

Councillors: Callow  
Batchelor  
Stevens  
Miss Von Berg

Officers: Deputy Clerk – Simon Fisher  
Mrs H Bond

**10. MINUTES**

The Minutes of the meeting of the Committee held on 5 June 2014 having previously been circulated were confirmed and signed by the Chairman.

**11. APOLOGIES**

Apologies for absence were received from Councillor Nash.

**12. DISCLOSURES OF INTEREST**

None.

**13. PUBLIC PARTICIPATION**

None.

**14. REPORT FOR INFORMATION – NOTICE OF CONCLUSION OF  
AUDIT FOR FINANCIAL YEAR 2013/2014**

The committee received and noted the report.

**15. REPORT FOR DECISION – SERVICES LEVEL STANDARD**

It was proposed by Councillor Giraud-Saunders, seconded by Councillor Wooldridge and UNANIMOUSLY agreed

THAT the Committee agrees the Services Level Standard for the financial year 2015/2016.

**16. REPORT FOR DECISION – CEMETERY COST SPLIT 2015/2016**

It was proposed by Councillor Parker, seconded by Councillor Miss Von Berg and UNANIMOUSLY agreed

THAT agrees the following cost split for the financial year 2015/2016

Ward	Council Tax Dwellings	Percentage
<b>Devizes Total</b>	<b>5787</b>	<b>71.4%</b>
<b>Roundway Total</b>	<b>2319</b>	<b>28.6%</b>
<b>Total Dwellings</b>	<b>8106</b>	<b>100.0%</b>

**17. REPORT FOR DECISION – FEES AND CHARGES FOR 2015/2016**

It was proposed by Councillor Mrs Bridewell, seconded by Councillor Batchelor and UNANIMOUSLY agreed

THAT the Committee allows £1507 for future works to the roads and paths, and agrees the remaining estimates and set the budget for 2015/2016 as per the attached.

**18. REPORT FOR DECISION – SETTING OF THE PRECEPT 2015/2016**

It was proposed by Councillor Wooldridge, seconded by Councillor Parker and UNANIMOUSLY agreed

THAT the committee agrees to set the precept at £87,785 for the financial year 2015/2016, which includes the amendment as set out in minute number 17.

**19. REPORT FOR DECISION – APPOINTMENT OF INTERNAL AUDITOR**

It was proposed by Councillor Giraud-Saunders, seconded by Councillor Batchelor and UNANIMOUSLY agreed

THAT Mr Alistair Morrison is appointed as internal auditor.

**20. QUESTION TIME**

Councillor Mrs Burton asked if there was any update on the temporary memorial that had been put on EX2/AX20. The Deputy Clerk advised that he had written to the owner reminding her that it requires removal.

Councillor Wooldridge asked if there was any update on the Childrens area, the Deputy Clerk advised that he would chase up the contractor and would make it a priority.

CHAIRMAN