

**Action plan and related budget responding to community engagement**  
**This plan sets out a timetable for actions and reviews**

Forward

Throughout the year the Town Council consults with the residents and stakeholders of the parish on a number of issues which includes determining the level of satisfaction for the services Devizes Town Council is empowered to provide.

Consultation takes place in many ways such as face-to-face, focus groups and public meetings, via the Messenger newsletter and by telephone. Councillors and officers believe that the most effective form of consultation is carried out face-to-face as this gives the public an opportunity to speak directly to their ward Town Councillor. This type of consultation also gives the Council an opportunity to display current information about local council projects and events.

Actions

Consultation Group	Issue	Action	Action and Review Time Table	Budget
Local football clubs	Lack of training and changing facilities on the sports field site	Provide an all-weather playing surface and changing rooms	Project completion date May 2020	Town Council to use £250k of CIL money for this £1.7m project
Residents	Rough sleeping in Belvedere Woods	To work with police and antis social behaviour officers to combat the probes	Initial meeting September 2019	Some legal work is needed to move rough sleepers on and support local initiatives
Retailers	Changes to parking arrangements for the Market Place	Work through a consultation process with stakeholders to find a preferred workable solution	July 2019 – April 2020	£2000 allocated from the asset transfer budget
Residents / Business	Concern about lack of local employment	Delivering a revised Neighbourhood Plan which has employment as one of its focuses	During 2019 & 2020 there will be reviews of the adopted Neighbourhood Plan.	£15,000

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Visitors and Local People	Indoor market has a lack of vibrancy	Dedicated Town Centre Manager to develop imitative to increase footfall and the variety of traders.	A yearlong review of the service from taking it on in April 2019	Budget Provision for and changes will be made in the 2020/21 budget
Local Tourist Trade	Enhance access to tourism information	Develop an information point within the town centre	April 2020	£20,000
Local Businesses	Enhancing Christmas Lighting an annual review	Through the Christmas Lights programme	November 2020	£2,000 from Christmas lights budget
Allotment Holders	Creating greater biodiversity on allotment sites	Working with our allotment association to develop initiatives	March 2020	£2000 from the open spaces budget
Parents of younger children	Provide a splash pad play water feature	Set up a working group with councillors and parents	2021/22 budget	£250k project from CIL and external funders
Schools	Making Council open spaces more accessible for school use	Working with the primary schools to revue suitable curriculum lead activities across the council open spaces	March 2020	£200 Hillworth Park activity budget.
Town Wide event organisers	Provide greater budget clarity for the Council's support for town wide events.	Put in place a clearer package of support for event organisers.	2020/21 budget	£18,000 free room hire for events