



Devizes Town Council

www.devizes-tc.gov.uk

PLANNING COMMITTEE

You are summonsed to attend a meeting of the Planning Committee at the following, place and date.

Date: **Tuesday 8th June 2021**

Time: 7:00pm

Place: Corn Exchange, The Market Place, Devizes

Enquiries: Town Hall - Tel: 01380 723333

Councillors:	Bridewell	Britten	Brown
	Burton	Corbett	East
	Gay	Geddes	Giraud-Saunders
	Greenwood	Hopkins	Hunter
	Nash	Oliver	Ormerod
	Parsons	Pennington	Rose
	Stevens	Wallis	Wooldridge

AGENDA

- 1. ELECTION OF COMMITTEE CHAIRMAN**
- 2. ELECTION OF COMMITTEE DEPUTY CHAIRMAN**
- 3. MINUTES**

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting held on 25th May 2021 and which have been circulated alongside the agenda.

- 4. APOLOGIES FOR ABSENCE**

3. DISCLOSURE(S) OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

4. PUBLIC PARTICIPATION

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business.

5. REPORT FOR DECISION – PLANNING APPLICATIONS FOR CONSIDERATION

Details of Planning Applications for Consideration are attached ([doc 5/1](#)).

Members wishing to make enquiries about any of the applications listed or inspect plans before the meeting are advised to do so on line at Wiltshire Council.

6. REPORT FOR INFORMATION – WILTSHIRE COUNCIL'S NOTICE OF PLANS GRANTED OR REFUSED

The list of plans granted, refused or withdrawn had not be received when the agenda was compiled

7. REPORT FOR DECISION – TOWN CENTRE CYCLE PARKING

Recommendation

That the Committee considers location suggestions for the placing of cycle racks within the town centre, and guides officers as to how it wishes to progress the initiative.

Purpose of the Report

For the Committee to formulate a response to Sustainable Devizes for their initiative to increase cycle parking within the town centre.

Background

At a meeting of the Planning Committee on the 19th January an initial report presented and prepared by Sustainable Devizes, set out where the town's current cycle parking provision is located and expressing the group's view that much of it is not in a location that makes it well used.

It suggested that more work was needed to identify locations that may be better suited for cycle parking.

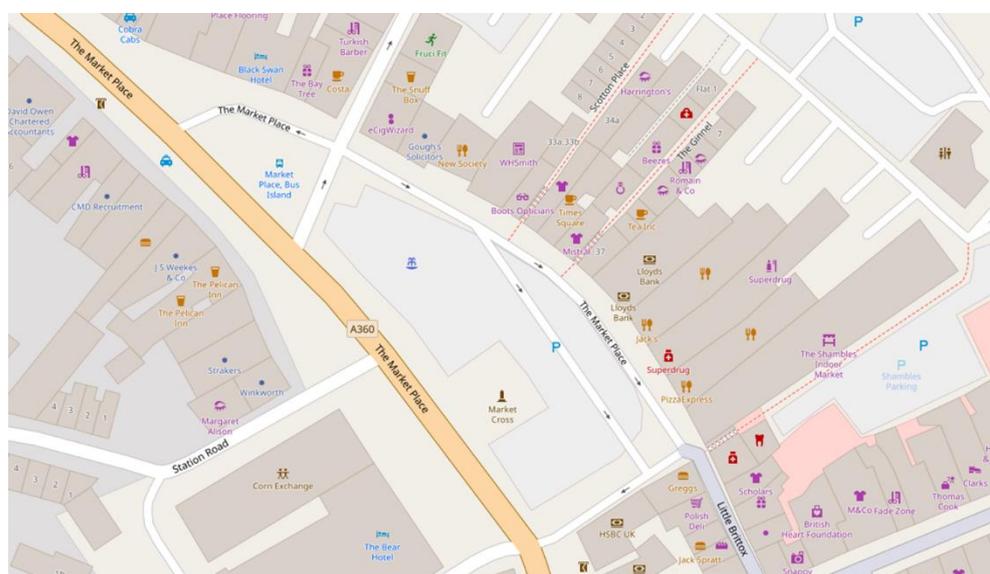
The report also identified that the commonly used choice of Sheffield Hoop cycle stands may not be ideal for a Conservation Area and that other styles should be considered.

In considering the matter, the Committee concluded that it supported the initiative to increase cycle parking in the Town Centre, with the Sustainability working party leading on the project and reporting back to Council.

Officers have now received a report from Sustainable Devizes, setting out an initiative that aims to make travel by bicycle a far more everyday experience in Devizes, and highlighting how the provision of secure and convenient places to leave bicycles will encourage cyclists to visit shops and cafés in the town.

Sustainable Devizes believe that for many cyclists, the biggest concern in leaving a bike unattended is theft. Now that even the strongest locks can easily be defeated by battery powered tools, a key factor in the selection of a location for cycle parking is the “passive security” provided by being in plain view of many people. This is an aspect where cycle parking in Devizes currently falls short. Perhaps the second concern is proximity to the cyclist’s destination. If we hope to make Devizes an attractive destination for cyclists then we need to provide cycle parking near to the shops and cafés that people wish to visit.

Included within the report is a map which shows that there are a number of cafés and shops clustered around the Market Square and yet there is no real provision for leaving bicycles in that part of the town. The report makes a number of suggestions for locations where cycle parking could be situated and these are set out in the Agenda.



Suggestion 1 – In the Market Place

With the car parking and market stalls, visibility of much of the Market Place is often obscured. This suggests that any cycle parking should be on the north east edge of the square. One prime location is near to the fountain as this area can be seen from both the Times Square and New Society cafés and possibly from Cosa Coffee. The use of one or two car parking bays in this area could provide sufficient cycle parking to accommodate larger groups of cyclists wishing to stop for refreshments. This is also close to the temporary seating planed during COVID restrictions.

Image from [Google Maps](#)

This is however somewhat remote from Greggs, Pizza Express (now closed) and Jacks. So a second smaller rack could be placed at the eastern end of the Market Place to cover these plus to give easy access to The Shambles and The Ginnel.



Image from [Google Maps](#)

Suggestion 2 – At the west end of The Brittox



This location gives easy access to a number of shops plus can easily be observed from Caffé Nero. This end of The Brittox is already blocked to traffic by a series of bollards, so the suggestion is to remove one or two of these bollards and to fit a cycle rack in their place.

However, this area is heavily used by pedestrians and so it will be challenging to add cycle racks without causing further obstruction to the movement of pedestrians.

Suggestion 3 - Market Place Bus Island

The paved area at the north eastern end of the Market Place (where the motorcycle is in the attached picture) could easily accommodate bicycle parking. This can clearly be observe by customers in Costa Coffee, but is a bit remote for other locations and has lower footfall and hence less passive security.



This is also very close to the location of suggestion 1 and so would not be necessary if suggestion 1 is adopted.

The Committee now needs to decide how it wishes to respond to the Sustainable Devizes cycle parking initiative, which could include delegating future dialogue to the Sustainability Working Party to develop the scheme with Sustainable Devizes, then report back to the Committee with planning options and a budget requirement.

Options Considered

The Committee needs to decide how it wishes to pursue this initiative.

Implications and Risks

Financial and Resource Implications

Within the current budget there is funding for both Town Centre and sustainability initiatives

Legal Implications and Legislative Powers

The Council will be considering this matter under its General Power of Competence

Environmental Implications

The environmental implication for the Council associated with this decision are set out within the report.

Risk Assessment

Officers are unaware of any risk implication for the Council associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

8. REPORT FOR DECISION – 20 MPH SPEED REQUEST HILLWORTH ROAD AND HARTMOOR ROAD AREA

Recommendation

That the committee makes a request to Wiltshire Council for metro counters to be placed in Hillworth Road and the adjoining streets, to support an estate-wide 20mph speed limit as has been implemented in the Brickley Lane area.

Purpose of the Report

For the Council to start the process of seeking to reduce the speed along Hillworth Road, Hartmoor Road, Queens Road, Broadleas Road and Park as well as the adjoining residential streets.

Background

Recently the Town Council submitted a request for a town-wide 20mph limit to be considered for Town Centre including;

- Long Street and the Market Place with adjoining roads;
- Bridewell Street, Snuff Street and Maryport Street with adjoining roads;
- Commercial Road and Victoria Road with adjoining roads;
- Church Walk.

When considering these locations, no consideration was given to the Hillworth Road, Hartmoor Road, Queens Road, Broadleas Road and Park area as well as the adjoining residential streets, however recently a number of concerns have been raised about the speed and volume of traffic.

Before Wiltshire Council can consider any formal request for a 20mph speed limit in this area, metro counters have to be placed to confirm what the average speed is to ensure that it does not exceed 24 mph.

Once the metro counters have confirmed the average speed is within the agreed limit for an imposed 20mph zone, officers hope that Wiltshire Council will agree to the Town Council's request.

Options Considered

The committee needs to decide if it wishes to request that Wiltshire Council places a metro counter in the Hillworth Road and Hartmoor Road area to determine the average speed of traffic, which will in turn support the Town Council's ambition to reduce the speed limit in the area to 20mph.

Implications and Risks

Financial and Resource Implications

The request to have metro counters does not carry a cost, however should the results be supportive of a speed reduction, the Town Council may be asked to contribute 25% of the scheme's cost.

Legal Implications and Legislative Powers

The Council will be considering this matter under its General Power of Competence

Environmental Implications

Officers are unaware of any environmental implication for the Council associated with this decision.

Risk Assessment

Officers are unaware of any risk implication for the Council associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

9. REPORT FOR DECISION – PLACING OF BANNERS & HOARDING ON THE GREEN TO PROMOTE EVENTS AND ACTIVITIES IN DEVIZES

Recommendation

That the committee guides officers if they wish to continue to permit banners and hoarding on the Greens to promote events and activities in Devizes.

Purpose of the Report

To determine if, and under what circumstances, banners and hoarding will be permitted on the Greens to promote events and activities in Devizes.

Background

For many years, organisers of local community events have used the edge of the Greens to promote forthcoming activities that add to the vibrance and wellbeing of the town. The Council has no formal policy on the practice of allowing groups to place banners on the Green and therefore it has been left to officers' discretion to balance the appropriateness of such banners.

In general, the length of time these banners have been allowed to remain on the Green has been quite limited and therefore deemed to be temporary in nature. and as such no formal consent for longer term advertising has been sought and neither have there been any complaints about this practice.

As a result of the pandemic a few banners have been permitted to be displayed for longer than customary, and whether this action was the cause of a complaint it is unknown, but following a complaint made to Wiltshire Council, officers received formal notification that two advertising banners for the Fulltone Music Festival were in contravention of the Town & Country Planning (control of advertisement) regulations 1992, Town and Planning Act 1990. Following receipt of the Notice the two advertising banners named in it were removed.

Now that enforcement action has been threatened, the Council has withdrawn its support for local organisations by allowing them to promote their events using advertising hoardings or banners on the Greens until it has taken the following actions:

- To determine the appropriateness of allowing any advertising on the Greens;
- If it is determined that allowing advertising on the Greens is appropriate, under what circumstances they will be permitted.

Any decision to allow the advertising of events and activities on the Green will also require Advertising Consent and therefore the committee are asked to agree that until such consent is gained, no further advertising hoardings or banners will be permitted on the Greens

Circulated alongside this Agenda is a draft policy developed by officers, to give guidance about what banners and hoarding may and may not be permitted on the Greens in the future. The committee is asked to review the policy and guide officers on any changes it wishes to make.

Options Considered

- To determine the appropriateness of allowing any advertising on the Greens;
- If it is determined that allowing advertising on the Greens is appropriate, under what circumstances they will be permitted, with a defined policy;
- If it is determined that allowing advertising on the Greens is appropriate, authorise officers to seek the necessary planning consent;
- To agree that until planning consent is gained, not to allow any further advertising on the Greens.

Implications and Risks

Financial and Resource Implications

Failure to set clear policies and gain appropriate consent could render the Council vulnerable to fines and legal action.

Legal Implications and Legislative Powers

The Council will be considering this matter under its General Power of Competence.

Environmental Implications

Officers are unaware of any environmental implication for the Council associated with this decision.

Risk Assessment

The current practice of allowing advertising on the Green is contrary to the Town & Country Planning (control of advertisement) regulations 1992, Town and Planning Act 1990 and therefore leaves the Council open to legal challenge.

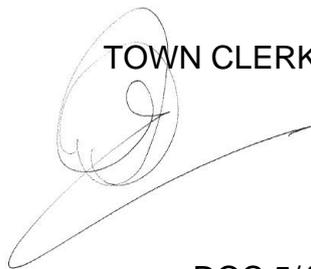
Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder Act 1998.

10. QUESTION TIME

A short time is allowed at the discretion of the Chairman for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk

TOWN CLERK

DOC 5/1

Devizes Town Council
PLANNING COMMITTEE

Committee Members :

OC 5/1 New Applications for Consideration

OC 5/1 . 1 **PL/2021/03984** Plot Ref :- Type :- FULL
Applicant Name :- Mrs Carol Saunders Date Received :- 24/05/2021
Parish :- East Date Returned :-
Location :- 17 Eastleigh Road Agent
Devizes
Proposals :- Small single storey extension and conversion of garage to
bedroom, inc all other associated works
Observations :-

OC 5/1 . 2 **PL/2021/04051** Plot Ref :- Type :- FULL
Applicant Name :- Mr Ryan Wallbridge Date Received :- 25/05/2021
Parish :- South Ward Date Returned :-
Location :- 65 Queens Road Agent
Devizes
Proposals :- Erection of a two-storey side extension to the east, single-storey
rear extension, single-storey side extension to the west, vaulting a
back bedroom to include two Velux-style windows in the roof,
removing an external chimney breast at the rear, removal and
relocation of windows throughout, new cladding to the first floor,
render/painting the ground floor and general landscaping.
Observations :-

OC 5/1 . 3 **PL/2021/04168** Plot Ref :- Type :- FULL
Applicant Name :- Mr & Mrs Bergqvist Date Received :- 27/05/2021
Parish :- South Date Returned :-
Location :- Southbridge House Agent
Potterne Road
DEVIZES
Proposals :- Proposed replacement garage
Observations :-

OC 5/1 . 4 **PL/2021/04224** Plot Ref :- Type :- FULL
Applicant Name :- Mr Martin Williams Date Received :- 27/05/2021
Parish :- East Date Returned :-
Location :- 65 Longcroft Road Agent
Devizes

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Proposals :- Proposed single story extension to the side of the existing bungalow, which will consist of 3 bedrooms, 2 bathrooms and a utility room, also a garage.

Observations :-

OC 5/1 . 5	PL/2021/05315	Plot Ref :-	Type :- TPO
	Applicant Name :- Mr Gale		Date Received :- 27/05/2021
	Parish :- South Ward		Date Returned :-
	Location :- 1 Hartmoor Close	Agent	
	Hartmoor Close		
	Devizes		
	Proposals :- Sycamore (T1) - 2- 3m Crown Reduction to create natural and balanced crown. Remove sucker growth from base of Yew (T2) - 2- 3m Crown Reduction and crown raise by 3-4m over lawn		

Observations :-

OC 5/1 . 6	PL/2021/05386	Plot Ref :-	Type :- TRFF CONS
	Applicant Name :- Devizes Alms Houses		Date Received :- 27/05/2021
	Parish :- North		Date Returned :-
	Location :- 16 The Market Place	Agent	
	Devizes		
	Proposals :- T1 spruce - remove to ground level. Unsuitable for position (forest tree). Re-plant with more suitable tree. T2 Beech - prune back from John Kent House by 3-4m to allow more light into the walled garden..		

Observations :-

OC 5/1 . 7	PL/2021/05631	Plot Ref :-	Type :- FULL
	Applicant Name :- Mr Keith Bennet		Date Received :- 01/06/2021
	Parish :- Bishops Cannings		Date Returned :-
	Location :- The Willows	Agent	
	Hillier Road		
	Devizes		
	Proposals :- Erection of single storey extension to form a sun room, including all other associated works.		

Observations :-

[PL/2021/05315](#)

[PL/2021/05386](#)

Note the is in the adjacent parish [PL/2021/05631](#)

[Go to agenda Item 6](#)