



Devizes Town Council

www.devizes-tc.gov.uk

Community & Civic Resources Committee

You are summonsed to attend a meeting of the Community & Civic Resources Committee at the following, place and date.

Date: Tuesday, 31st August 2021

Time: Immediately after the Planning Committee Meeting

Venue: Ceres Hall, The Corn Exchange, Market Place, Devizes

Enquiries: Town Hall - Tel: 01380 723333

The Town Mayor Councillor Gay

Chairman: Councillor East

Councillors: Bridewell

Geddes

Nash

Rose

Burton

Hopkins

Oliver

Corbett

Hunter

Parsons

AGENDA

1. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting held on 27th July 2021 and which have been circulated alongside the agenda.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE(S) OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

4. PUBLIC PARTICIPATION

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit

of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business

5. REPORT FOR INFORMATION – SCHEDULE OF ACCOUNTS PAID

A Schedule of Accounts Paid is attached for information ([doc 5/1 - 5/3](#)).

6. REPORT FOR INFORMATION - NARRATIVE INCOME & EXPENDITURE ACCOUNT & KEY PERFORMANCE INDICATORS 2021/2022

A report to 31st July 2021 is attached ([doc6/1](#))

7. REPORT FOR INFORMATION - REPORTS FROM UNITARY MEMBERS

None received.

8. REPORT FOR DECISION – YOUTH PROVISION IN DEVIZES

This item has been placed on the agenda by Councillor Hunter.

Recommendation

That Devizes Town Council engages with young people to have a strong voice in the development of Devizes.

Purpose of the Report

Establish a youth service review with a goal of youth inclusion in Devizes.

Background

There are currently no official youth services in Devizes and developing one will help engage and build inclusion with young people. Engaging young people will help with grass roots town development and will ensure that they have a significant impact on shaping the 10-year plan.

Young people care about future sustainable & environmental projects and therefore can have a positive influence on society.

The Town Council should also have a proactive relationship with the police, ensuring Devizes is a leading town with an inclusivity culture, creating an equality focused town.

Within the review the following aims should be established

- Reinvigorate a young person's civic award / recognition scheme.
- Develop a youth council as part of DTC and partnership with schools.
- Develop a place where young people can access, as a youth base.

Options Considered

The committee needs to decide how it wishes to progress this member initiative.

Implications and Risks

Financial and Resource Implications

Officers are unaware of any financial or resource implication for the Council associated with this decision

Legal Implications and Legislative Powers

The Council will be considering this matter under its General Power of Competence

Environmental Implications

Officers are unaware of any environmental implication for the Council associated with this decision.

Risk Assessment

Officers are unaware of any risk implication for the Council associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

9. REPORT FOR DECISION – ACKNOWLEDGING THE IMPACT OF CORONAVIRUS ON THE DEVIZES COMMUNITY

Recommendation

That the Committee agrees the recommendation of the working party to acknowledge the impact of coronavirus on the Devizes community in a number of ways.

Purpose of the Report

To agree the Town Council strategy for acknowledging the impact of coronavirus on the Devizes community.

Background

At a meeting of this Committee on the 22nd June it was resolved that a small working party should be established to consider, in addition to a commemorative plaque on the Fountain, all options and their feasibility before reporting back to the Committee for decision.

That working party has met twice and now makes the following recommendations to the Committee:

That before seeking the cost of having a bronze plaque made, which will match the existing plaque, the Committee are asked to approve the text;

This plaque commemorates how the community of Devizes came together during the Coronavirus Pandemic of 2020 and 2021.

We are all grateful for the many individuals, groups, businesses and public services who gave of their skills, time and money freely to help keep services running in the town during this difficult period, as well as supporting those who had to live in isolation to protect their health.

We also remember all those in the Devizes Community who lost their lives due to Coronavirus.

In addition, the working party wants to create a number of opportunities for the community to acknowledge the impact of Coronavirus, to include permanent reminders and opportunities to say thank you, creating a social history record and a community event.

Creating a lasting memorial

Plaque

The creation of a bronze plaque on the Fountain.

As yet no price has been gained

Trees

The working party felt that tree planting would leave a legacy, with a semi mature tree being planted. It was felt that a tree and bench should be placed in each Council Ward, with a plaque simply to commemorate those who lost their lives to the virus. It was felt that ward councillors could identify the best locations.

- Benches are about £600 each plus a tree at £100/£200

Opportunities for community thank you

Public Blackboards.

As was created last year, blackboards to be placed at strategic locations where people can write messages of thanks for the support they received. Regular photographs can capture the information.

- Minimal Cost

Angels

The suggestion that over Christmas the Town Council sponsors a Tree in the St John's Christmas Festival was thought to be a positive one, where people can leave messages. There was also a second suggestion that we follow an idea at Hexham Abbey called "On Angel Wings" which is an installation that came into being following discussion on how that community could commemorate those who had been affected by the COVID-19 pandemic. For Devizes the installation could be in the Shambles or in the foyer of the Corn Exchange.

The idea is that people fold a paper angel and write a message on it. It is then hung on a tree or suspended from the ceiling using netting.

- Minimal Cost

Creating a Book

It was felt that it was important that we capture people's memories and experiences of the pandemic by being placing pages around the town for people to write their own messages about how they got through the pandemic and the impact on their lives, or to simply write messages of thanks. These pages will then be bound together, creating a community record.

The following will be asked to contribute

Schools

School children encouraged to write a short message about how the pandemic affected them and what they did during the lockdowns.

Businesses

Local businesses will be asked to share how they had to change the way they worked and if they were able to support the community in a different way during the pandemic.

Charity and community groups

As with businesses, organisations and charities will be asked to record the difficulties they faced during the pandemic and if they were able to help support individuals and groups how they went about it.

Lasting Historical Legacy

Once the information has been collected, it should be bound into a book and deposited at the Museum or the County Records Office for future generations to understand the impact that Coronavirus had on the Devizes community, and how the community came together to give support to those who needed it.

- £200 - £300

Community Event

When the time is right there should be a community event in the town, celebrating all that is good in our town and as a symbolic opportunity to come together once more. As part of the event, there needs to be a recognition the many within our community lost their lives.

The event should involve business partners, arts groups and stakeholders such as Devizes Indies and Love Devizes.

- Cost unknown at this time

Options Considered

The Committee are asked to consider the suggestions put forward and decide if they wish the working party to progress them as recommended and to make any further suggestions.

Implications and Risks

Financial and Resource Implications

At this time the full financial or resource implication for the Council associated with this decision are not know but will be developed as each of the projects are progressed

Legal Implications and Legislative Powers

The Council will be considering this matter under its General Power of Competence

Environmental Implications

Officers are unaware of any environmental implication for the Council associated with this decision.

Risk Assessment

Officers are unaware of any risk implication for the Council associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

10. REPORT FOR DECISION – SHAMBLES TRADERS’ CONSULTATIVE GROUP

Recommendation

That the Committee selects three members to form a consultative group that meets with Shambles traders.

Purpose of the Report

For the committee to set up a Shambles traders’ consultative group.

Background

At an informal meeting of the Council on Tuesday 24 August, traders in the Shambles felt it would be helpful if from time to time they met with Councillors to discuss various aspects of working together.

There will be no set format for these meetings, which would ideally need to be during the day, but as options for the future of the Shambles are refined, it would provide opportunities for open dialogue.

Options Considered

The committee needs to decide if wishes to progress this suggestion of setting up a working Group with three members of the Council and three Shambles traders.

Implications and Risks

Financial and Resource Implications

Officers are unaware of any financial or resource implication for the Council associated with this decision

Legal Implications and Legislative Powers

The Council will be considering this matter under its General Power of Competence

Environmental Implications

Officers are unaware of any environmental implication for the Council associated with this decision.

Risk Assessment

Officers are unaware of any risk implication for the Council associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998.

11. QUESTION TIME

A short time is allowed at the discretion of the Chairman for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk

TOWN CLERK



Doc5/1-3

COMMUNITY & CIVIC RESOURCES							
31ST AUGUST 2021							
NO	REF NO	COMPANY/PAYEE	DETAILS	VAT	TOTAL	PAYMENT METHOD	PAID
Direct Debit Payments							
1	POSTED	WILTSHIRE COUNCIL	Non-Domestic Rates - All Areas - (2021 / 2022)		4444.00	D/D	
2	27481-27483 / 27560	ALLSTAR	Petrol and Diesel for Park Vehicles inch Mowers - (2 Months)	265.25	1591.55	D/D	
3	27484	RHM TELECOMMUNICATIONS LTD	Monthly Telephone Call Charges - (1 Month)	51.52	309.14	D/D	
4	27561	EE	Mobile phone for Parks (Monthly) - (1 Month)	2.08	12.49	D/D	
5	27562	VODAFONE LTD	Venues Mobile Work Phone & Market Mobile Phone - (1 Month)	3.95	23.70	D/D	
6	27485-27486/27563-27565/27595	BRITISH GAS	Elect Bill - T/Hall, C/Ex, St Marys Clock, Green Toilets, Superloos -(29/04/21-26/07/21)	351.61	2240.24	D/D	
7	27487-27488/27566-27568/27594	BRITISH GAS	Elect Bill - Park Centre, Shambles & Cemetery Lodge - (01/06/21-01/08/21) (26/11/20-25/12/20)	378.08	2279.40	D/D	
8	27489-27492 / 27569	SSE	Gas Bill - Market Place, Hillworth Park, New Park Street - (06/03/2021 - 31/07/2021)	14.65	256.18	D/D	
9	27493-27494 / 27570	SSE	Elect Bill - Street Lights & WD Comm Building - (06/03/2021 - 02/08/2021)	5.40	113.75	D/D	
10	27495-27496	PEAC (UK) LTD	Telephone Lease Rental & Annual Service Fee - (2 Months)	39.64	237.86	D/D	
11	27497-27501	BNP PARIBAS LEASING SOLUTIONS LTD	Lease of 5 Kubota Vehicles - (1 Month)	415.47	2492.86	D/D	
12	27502-27504	MERCEDES-BENZ FINANCE	Lease of 3 Parks vans - Reg WS190VW & WN200KE & WN70JZT - (1 Month)	268.56	1611.35	D/D	
13	27572-27575	ELAVON MERCHANT SERVICES	Charges for Electronic Pin Machine (Park Café) & (Town Hall) - (2 Months)	3.96	196.54	D/D	
14	27505 / 27571	ACCESS UK LTD	Process Payroll on a Monthly Basis (2 Months)	46.78	280.70	D/D	
15	27506	HITACHI CAPITAL	Lease Rental and Document Fee for Electric Vehicle - Parks Dept. (1 month)	38.00	228.00	D/D	
Government Procurement Card Transactions							
16	27551	AMAZON	Address Book	3.99	8.97	Credit Card	
17	27552	AMAZON	Cash Register & Card Machine Thermal Till Rolls	11.73	70.41	Credit Card	
18	27553	TIMES SQUARE	Coffee business meeting		4.65	Credit Card	
19	27554	PORTAL PLAN QUEST LTD	Planning application fee & planning portal re-direct services	4.67	259.00	Credit Card	
20	27555	FASTHOSTS	Charges for Professional Mailbox - June 2021 (Monthly)	1.32	7.91	Credit Card	
21	27556	DISPLAY COMPONENTS	Folding Projector Stand - Venues	19.49	116.92	Credit Card	
22	27557	CURRYS PC WORLD	Canon Pixma Printer - Corn Ex Office	11.67	69.99	Credit Card	
23	27558	KINCH FUEL OILS LTD	Filling Parks Tank with Gas Oil - 2000L	56.30	1182.30	Credit Card	
24	27559	FASTHOSTS	Charges for 50GB Exchange 2019 Mailbox - café@hillworthpark.org.uk (Monthly)	1.00	5.99	Credit Card	
Cheque & BACS Payments							
25	CB	D.P.W. CO-ORDINATOR GRANT FUND	Draws Pond Wood Grant		3000.00	CHQ 706395	09/07/2021
26	CB	INPLAND REVENUE	PAYE / NI - June 2021		10469.72	CHQ 706396	"
27	27395-27396	ROSES	General Stores for Parks	3.84	22.98	BACS	15/07/2021
28	27397-27398	MIKE WOOD TYRES LTD	New tyre on Parks van & tube on Shambles barrow wheels	23.94	143.64	BACS	"
29	27399-27400	ANNIE'S CATERING	Catering for Functions - (Rechargeable)		627.00	BACS	"
30	27401	LYRECO UK LTD	New high back chairs for meeting room	78.78	472.68	BACS	"
31	47402	ORCHARD COMPUTERS SERVICES	Antivirus Renewal for 17 devices	61.20	367.20	BACS	"
32	47403-27404	WILTSHIRE COUNCIL	Annual fee for club premises licence - Market Place & Devides Town Centre		140.00	BACS	"
33	27405	RECOGNITION EXPRESS	Names badges for staff & Councillors	31.88	191.28	BACS	"
34	27406-27407	SHREWTON LAUNDRY LTD	Cleaning of Dust Mats & Tablecloths - Venues	27.78	166.68	BACS	16/07/2021
35	27408-27409	YATE SUPPLIES	Miscellaneous Products - Venues	14.18	85.08	BACS	15/07/2021
36	27410-27413	AMAC WINDOW CLEANING LTD	Window Cleaning & Bus Shelters / Hillworth Park Centre - June & July 2021	91.04	546.24	BACS	"
37	27414	STONEHILL OFFICERIGHT BUSINESS SOLUTIONS LTD	Coffee & Biscuits - Venues (Rechargeable) / Stationery - Office	6.48	95.99	BACS	"
38	27415	VAUGHAN'S KITCHEN LTD	Catering for Functions - (Rechargeable)	20.47	122.84	BACS	"
39	27416	SYDENHAMS LTD	Post Crete for Parks	3.57	21.42	BACS	"
40	27417	PHS GROUP	Fresheners, Sanitary etc - Venues	53.74	322.45	BACS	"
41	27418	JACKSON MCCONNELL LTD	Various website, hosting & database charges	253.70	1522.19	BACS	"
42	27420-27421	CARTRIDGE SHOP LTD	Inks Cartridges for Venues printer	9.72	58.26	BACS	"
43	27422	SHIRE GARDEN MACHINES LTD	Cordless Hedge strimmer - Parks Dept.	71.00	426.00	BACS	"
44	27423	WATERSCAPES LTD	D&C of feature with confined space entry & replace sand filter media	704.90	4229.40	BACS	"
45	27424-27425	WILKINS BUILDERS LTD	Call out to emergency water leak in Town Hall & decoration of Town Hall lobby	118.40	710.40	BACS	"
46	27426	SMART INTEGRATED SOLUTIONS LTD	Fault on fire alarm panel in Shambles	15.00	90.00	BACS	"
47	47427-47429	HUNTS FOODSERVICE LTD	Stock for parks café (Rechargeable)	34.22	432.37	BACS	"
48	27430-27431	BWT UK LTD	Rental Charges for Water Machines - Venues (28/06/2021 - 27/07/2021)	20.70	124.20	BACS	"
49	27432	MANT LEISURE LTD	Final payment for installation of wet pour at H/Park play area	1026.70	6160.20	BACS	"
50	27433	A.N.R. MORRISON	Final Internal Audit 2020-2021		300.00	BACS	"
51	27434	BIOPAC (UK) LTD	Combustible Green cups for Hillworth Café	45.62	273.69	BACS	"
52	27436	WATER2BUSINESS	Water bill for Windsor Drive Standpipes - 05/05/21 - 20/06/21		40.42	BACS	"
53	CB	WILTSHIRE PENSION FUND	Superannuation - June 2021		10138.64	BACS	"
54	27437	DDP TRADING LTD - CCTV	CCTV Grant - July to Sept 21		4000.00	BACS	"
55	27438	A J STONE CEMETERY SERVICES	Grave Digging - Cemetery (Rechargeable)		1041.00	BACS	"
56	27438	TELESHORE UK LTD	Bronze Memorial Plaques - Cemetery (Rechargeable)	34.05	204.30	BACS	"

COMMUNITY & CIVIC RESOURCES COMMITTEE
31st August 2021

COMMUNITY & CIVIC RESOURCES							
31ST AUGUST 2021							
NO	REF NO	COMPANY/PAYEE	DETAILS	VAT	TOTAL	PAYMENT METHOD	PAID
57	27440	BPC COUNCIL	Summer bedding for Kings Park Nursery	1467.48	8804.88	BACS	15/07/2021
58	27441	RM AGRICULTURAL SERVICES	Hire of JCB Mini Digger for 1 week	50.00	300.00	BACS	"
59	CB	DEA	Attachment of earnings		40.83	BACS	"
60	27442-27443	CHANDLERS (FARM EQUIP) LTD	2 stroke oil & ratchet straps - Parks Dept.	12.23	73.37	BACS	"
61	27444	DEVIZES ALMSHOUSES	Replace broken glass at St James gardens		209.00	BACS	"
62	27445	MONSTER MESH LTD	Poncho crowd barrier covers for Market Place	27.36	164.16	BACS	"
63	27419	GRIST ENVIRONMENTAL LTD	Waste & Recycling Collection - Hillworth Park, Venues & Parks - (1 month)	436.05	2616.19	BACS	30/07/2021
64	27470	SPALDINGS	Strimmer line & heads, Beacon & trailer lights - Parks Dept.	64.04	384.24	BACS	"
65	27471	RANGEBOURNE PET CARE LTD	Bird seed for Park Aviary	20.79	124.81	BACS	"
66	27472	NOMIX ENVIRO LTD	Roundup & amacite - Parks Dept.	78.02	468.12	BACS	"
67	27446	WILTSHIRE COUNCIL	Devizes Leisure Centre Quarterly Charge - July 2021 - Sept 2021		18052.09	BACS	"
68	27447-27474	YATE SUPPLIES	Miscellaneous Products - Parks & Toilets	38.57	231.38	BACS	"
69	27448	D J DOORS & ELECTRICAL SERVICES LTD	Auto door service - Town Hall	64.00	384.00	BACS	"
70	27449	SIMON CHURCH ELECTRICAL LTD	Dispose and replace hand dryer in gents WC - Shambles		225.00	BACS	"
71	27450	STONEHILL OFFICERIGHT BUSINESS SOLUTIONS LTD	Stationery - Office	5.30	31.82	BACS	"
72	27451-27452	KEW (ELECTRICAL DIST) LTD	Lamps & Bulbs - Venues	7.96	47.76	BACS	"
73	27453-27475	CHAPPLE & JENKINS	Stock for parks café (Rechargeable)	13.20	230.21	BACS	"
74	27454	MR R SMART (DEVIZES PLUMBING & HEATING LTD)	Supply 14" Immersion Heater & repairs to gents WC overflow pipe - Town Hall	5.93	158.56	BACS	"
75	27455-27457 / 27476	HUNTS FOODSERVICE LTD	Stock for parks café (Rechargeable)	131.70	912.06	BACS	"
76	27458	HENRICH HARDWARE LTD	Various items for Parks	6.16	36.97	BACS	"
77	27459	SMARTECH-ENERGY LTD	Inspection & various repairs to Superloo Toilets	95.80	574.80	BACS	"
78	27460	RAINBOW SLUSH (AXBURY EVENTS LTD)	Rainbow slush 10oz cups - Café - (Rechargeable)	20.00	120.00	BACS	"
79	27461	OHM CLOTHING LTD	Shirts for Superloo Staff	14.85	89.10	BACS	"
80	27477	BIOPAC (UK) LTD	Combustible Green cups & Sleeves for Hillworth Café	47.73	286.41	BACS	"
81	27462	THE WHITEWED DIRECTORY	Advertisement Membership in Whitewed Directory		13.00	BACS	"
82	27463-27465	WATER2BUSINESS	Water bill for Q/Walk& WD Allotments & The Green - 20/01/21 - 14/07/21		344.24	BACS	"
83	27466	BRITISH GAS TRADING LTD	Gas Bill for Town Hall - 07/04/21 - 08/07/21	1.38	29.03	BACS	"
84	27467	SSE	Christmas Lighting Supply charges - 27/11/20 - 05/01/21	2.11	44.41	BACS	"
85	27478	RYGOR COMMERCIALS LTD	Replace o/s mirror to Parks van	81.06	486.36	BACS	"
86	27468	ROWDFIELD FARMING LTD	On road tractor driving practice - J Edwards	22.00	132.00	BACS	"
87	CB	DEA	Attachment of earnings		19.17	BACS	"
88	27479	THAMESDOWN BLINDS	Curtain Repairs - Corn Exchange	747.00	4482.00	BACS	"
89	27480	MARKET TOWN MEMORIALS	Repair to broken memorial		70.00	BACS	"
90	CB	CASH	Messenger Delivery		569.80	CHQ 706397	03/08/2021
91	CB	INLAND REVENUE	PAYE / NI - July 2021		11424.66	CHQ 706398	"
92	27511	ZAROS TRADING LTD	Mistral Italian PTO Flail Mower - Parks Dept	344.73	2068.40	BACS	05/08/2021
93	27512	GAIGER BROTHERS LTD	Work done to 14-15 Manyport Street	251.80	1510.80	BACS	19/08/2021
94	27513	T H WHITE INSTALLATION LTD	Alarm Monitoring for Corn Exchange - 01/09/21 - 31/08/22	46.20	277.18	BACS	"
95	27514	DEVIZES GLASS - MR STEVEN BROOKS	Fit window to Pavilion, Hillworth Park		116.82	BACS	"
96	27576	LBS WORLDWIDE LTD	Materials for Play Area, Victoria Road	88.95	533.72	BACS	"
97	27515-27517	MIKE WOOD TYRES LTD	Puncture repair on Parks van & tubes on Shambles Trolley's	15.10	90.60	BACS	"
98	27577	NALC	NALC Event in November 2021 - 3 Delegates	19.47	116.79	BACS	"
99	27578-27579	LISTER WILDER LTD	Repairs to Kubota & Electric Buggy - Parks	127.05	762.23	BACS	"
100	27518	ORCHARD COMPUTER SERVICES	Additional Maintenance Charge to add Platinum Up-grade	15.00	90.00	BACS	"
101	27519	CMD RECRUITMENT LTD	Recruitments charges for new Venues Marketing Administrator	221.52	1329.12	BACS	"
102	27580-27581	ALL IN ONE CATERING & BARS	Wine & Soft Drinks - Wedding Booking - (Rechargeable)	76.23	457.40	BACS	"
103	27520	SHREWTON LAUNDRY	Cleaning of Dust Mats - Park & Town Hall	21.26	127.57	BACS	"
104	27521	KENNET SIGN & DISPLAY	Banner Posters for Shambles	6.20	37.20	BACS	"
105	27582	MI HUB LTD (ALEXANDRA)	Shirts & Polo Shirts - Venues Staff Uniform	16.25	97.52	BACS	"
106	27583-27584	AMAC WINDOW CLEANING LTD	Window Cleaning & Bus Shelters / Hillworth Park Centre - August 2021	45.52	273.12	BACS	"
107	27522 / 27550	SIMON CHURCH ELECTRICAL LTD	Repairs to Market Place Electricity PopUp Pads / Repairs to Lighting in Town Hall Ladies Toilets		325.00	BACS	"
108	27523	RICOH UK LTD	Photocopier Rental Charge - 01/07/2021 - 30/09/2021	46.41	278.46	BACS	"
109	27524	STONEHILL OFFICERIGHT BUSINESS SOLUTIONS LTD	Stationery - Office	6.10	36.62	BACS	"
110	27525	S C MARSTON (AVON LOCKS)	Fix Hinge on C/Ex Door and replace lock with 3 keys		125.00	BACS	"
111	27585	SYDENHAMS LTD	10 Bags of Postcrete - Parks	12.00	72.00	BACS	"
112	27526	PHS GROUP	Fresheners, Sanitary etc - Venues	53.74	322.45	BACS	"
113	27527 / 27586-27587	KENNET PRINT LTD	Indie Day Leaflets & Entry Forms / Receipt Pads for Markets	31.00	371.00	BACS	"
114	27528	C S ELECTRICAL ENGINEERS & CONSULTANTS LTD	6 Month Fire Alarm & Emergency Light Testing - Hillworth Park	32.00	192.00	BACS	"
115	27529	GRIST ENVIRONMENTAL LTD	Waste & Recycling Collection - Hillworth Park, Venues & Parks	433.05	2598.18	BACS	"
116	27530	BISHOPS PRINTERS LTD	Printing of Messenger		527.52	BACS	"
117	27531	WATERSCAPES LTD	Water Feature Maintenance - 2021 - 2022	89.80	538.82	BACS	"
118	27532-27533	CHAPPLE & JENKINS	Stock for parks café (Rechargeable)	9.16	99.08	BACS	"
119	27534	SMART INTEGRATED SOLUTIONS LTD	Fault on Intruder & Hold-Up Alarm in Town Hall	36.43	218.57	BACS	"
120	27535-27536 / 27588	HUNTS FOODSERVICE LTD	Stock for parks café (Rechargeable)	99.96	705.78	BACS	"
121	27589	MOLE COUNTRYSTORES	Safety Boots - Parks Staff		54.99	BACS	"

COMMUNITY & CIVIC RESOURCES COMMITTEE
31st August 2021

Doc6/1 1

[Return to Main agenda](#)

Income and Expenditure Account for Period to 31 July 2021

PREV YEAR ACTUAL	YTD ACTUAL	YTD BUDGET	+/- %AGE	YEAR END BUDGET	YEAR END FORECAST	+/- %AGE	
<u>Operating Income</u>							
132,995	MARKETS	63,240	41667	152%	125,000	189,720	152% Shambles income outperforming previous year. Budget based on a sharp fall of income due to the pandemic
0	TWINNING	0	0	0%	0	0	0%
341	CIVIC & CEREMONIAL	0	0	0%	100	100	100%
1,038,024	CORPORATE MANAGEMENT	525,838	526238	100%	1,052,976	1,051,776	100%
8,000	GRANTS	0	0	0%	0	0	0%
291,370	COMMERCIAL PROPERTIES	83,586	87376	96%	292,623	279,387	95%
5,379	TOWN HALL	7,822	3933	199%	11,800	23,466	199% 2021/22 budget very conservative due to pandemic
19,288	CORN EXCHANGE	17,508	7167	244%	21,500	52,524	244% Forecast based on continued Medical use of Ceres Hall. Likely to fall back depending on duration of vaccination roll out
31,074	HILLWORTH PARK CAFÉ	17,071	15725	109%	40,800	42,146	103%
39,388	COMMUNITY SPACES CENTRAL SUPPORT	14,045	15563	90%	46,690	52,995	114% Income from grass cutting of Almshouse not budgeted in 2021/22
5,008	PUBLIC CONVENIENCES	2,894	2333	124%	7,000	8,682	124% Increased footfall resulting in better than anticipated use of facilities
0	CHRISTMAS TREES - BUSINESS	0	0	0%	3,200	3,200	100%
893	CHRISTMAS FESTIVAL & LIGHTS	0	0	0%	847	847	100%
54,293	CEMETERY	20,191	18767	108%	56,300	60,573	108%
10,701	CAPITAL INCOME	0	0	0%	0	0	0%
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1,636,754	Total Income	752,195	718,769	105%	1,658,836	1,765,416	106% 106,580
<u>Running Costs</u>							
65,520	MARKETS	21,853	26,800	82%	80,399	67,051	83% Anticipated Rates charge for the Market Place has not been forthcoming
38,822	COMMITTEE SERVICES	12,623	14,555	87%	43,666	37,869	87% Support Services recharge lower than anticipated
23,504	MEMBER SUPPORT	8,097	7,709	105%	23,126	24,814	107%
810	TWINNING	960	1,962	49%	5,886	3,380	57% Twinning event will not take place during 2021
8,979	CIVIC AND CEREMONIAL	2,584	3,509	74%	10,526	12,077	115% Minimal spend in the cost centre YTD excepting salary recharge
30,112	COMMUNICATIONS	9,308	12,515	74%	37,544	34,530	92% Costs of Messenger production and delivery not incurred until August
65,390	CORPORATE MANAGEMENT	20,696	22,546	92%	67,637	65,338	97%
6,052	GRANTS	5,747	7,800	74%	18,500	17,419	94% Request for Museum grant not received to date
62,749	COMMERCIAL PROPERTIES	9,146	25,703	36%	88,610	86,464	98% Nil Vacant Property or bad debt provision in quarter 1
13,599	ARTS DEVELOPMENT	1,881	10,277	18%	29,131	23,440	80% Nil claim for Arts development grants in first quarter
92,283	TOWN HALL	26,473	31,034	85%	93,101	83,024	89% Salary costs lower than budgeted in quarter 1. One member of venues staff only
86,719	CORN EXCHANGE	24,888	33,230	75%	99,690	90,149	90% Salary costs lower than budgeted in quarter 1. One member of venues staff only
70,170	DEVIZES LEISURE CENTRE	36,104	18,331	197%	73,325	72,208	98% Wiltshire Council now very prompt at requesting quarterly contribution from DTC
67,095	HILLWORTH PARK CAFÉ	27,970	26,788	104%	80,364	81,137	101%
510,069	COMMUNITY SPACES CENTRAL SUPPORT	190,865	207,766	92%	623,299	568,091	91%
73,780	PUBLIC CONVENIENCES	30,931	29,666	104%	88,999	78,541	88% Large maintenance costs in quarter 1 relating to heating system
7,121	CHRISTMAS TREES - BUSINESS	1,785	2,362	76%	7,085	7,355	104% Cost of Christmas Trees incurred in quarter 3
14,075	CHRISTMAS FESTIVAL & LIGHTS	1,143	6,696	17%	20,087	21,383	106% Cost of Christmas Lights incurred in quarter 3
46,504	CEMETERY	13,584	17,322	78%	51,966	43,194	83% Grave digging invoices lower than budgeted. Also reflected in lower income in respect of grave digging.
69,866	COMMUNITY SAFETY & T C MANAGEMENT	23,913	23,576	101%	61,728	73,631	119% Covid costs continuing as free use of Ceres Hall
0	ADMIN SUPPORT SERVICES	0	0	0%	0	0	0%
13,054	CAPITAL EXPENDITURE	10,398	24,467	42%	54,167	54,167	100% Majority of Shambles refurbishment project yet to be incurred
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1,366,273	Total Expenditure	480,949	554,613	87%	1,658,836	1,545,262	93% 113,574
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143,908	GREEN LANE INCOME	26,830	0	0%	0	26,830	0%
44,808	GREEN LANE EXPENDITURE	26,404	0	0%	0	26,404	0%
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				0	220,580		

