

**MINUTES OF THE STATUTORY ANNUAL MEETING OF THE
DEVIZES TOWN COUNCIL
HELD AT THE CORN EXCHANGE, MARKET PLACE, DEVIZES
ON THURSDAY 20th MAY 2021 AT 7.00PM**

Present: Chairman: (Councillor Gay)

| | | | |
|--------------|-----------------|------------|------------|
| Councillors: | Bridewell | Britten | Burton |
| | Corbett | East | Geddes |
| | Giraud-Saunders | Greenwood | Hopkins |
| | Hunter | Nash | Oliver |
| | Parsons | Pennington | Rose |
| | Stevens | Wallis | Wooldridge |

1. ELECTION OF TOWN MAYOR FOR THE YEAR 2021/22

It was proposed by Councillor Greenwood, seconded by Councillor Geddes and UNANIMOUSLY AGREED

THAT Councillor Mrs Gay is elected Town Mayor of Devizes for 2021/2022.

2. DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Mrs Gay made the Statutory Declaration of Acceptance of Office and signed the book accordingly.

3. MAYORAL THANKS

Councillor Mrs Gay thanked the members of the Council for her election and for the confidence they had placed in her to serve the town and community for a second year.

4. MAYORAL CONSORT'S BADGE OF OFFICE

Councillor Mrs Gay announced that her husband, Mr Steve Gay, would continue to be her Mayoral Consort.

5. MINUTES

The Minutes of the Full Council meeting held on 13th April 2021, having previously been circulated, were agreed by the Council.

6. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Brown and Councillor Ormerod.

7. ELECTION OF DEPUTY TOWN MAYOR FOR THE YEAR 2021/22

It was proposed by Councillor Giraud-Saunders, seconded by Councillor Greenwood and UNANIMOUSLY AGREED

That Councillor Corbett is elected Deputy Town Mayor for 2020/2021.

8. MAYORAL APPOINTMENTS:

The Town Mayor announced to the meeting the prerogative appointments she had made and suitably thanked those named for accepting them. The appointments are as follows:

- Chamberlains - Councillor Mrs Burton and Councillor Mrs Bridewell
- High Constables - Mr James Gay and Mr Philip Gay
- Mayor's Chaplain - Reverend Gerry Lynch
- Mayor's Officer - Mr Richard Hopkins
- Macebearers - Mr Peter Powell and Mr Andrew Bewley
- Mayoress' Macebearer - Mr Nick Rusby.

9. MINUTES OF MEETINGS FOR INFORMATION

The Council received and noted the report.

10. REPORT FOR DECISION – GENERAL POWER OF COMPETENCE

It was proposed by Councillor Geddes, seconded by Councillor Nash and UNANIMOUSLY AGREED

THAT the Council confirms that it has achieved a minimum of two thirds of its membership holding office as a result of being declared elected and the Town Clerk holds the 2015 Cilca qualification and therefore elects to exercise the General Power of Competence.

11. ANNOUNCEMENTS AND COMMUNICATIONS

The Town Clerk confirmed that there were no matters to bring to the Council's attention.

12. QUESTIONS

The Town Clerk advised that there were no questions.

13. DATES AND TIMES OF MEETINGS 2021/22

Councillors were asked by the Town Mayor to note the dates of meetings during the forthcoming year, a copy of which had previously been circulated and which would be annexed to and form part of these Minutes.

14. COMMON SEAL

In accordance with custom, the Town Clerk read out to the meeting the Sealing Resolution which is as follows:

THAT the Common Seal of the Council be affixed to or the Town Clerk do sign on behalf of the Council where appropriate any Orders, Deeds or Documents necessary to give effect to any of the matters and recommendations contained in the reports received and adopted at this meeting or other decisions of the Council taken thereat.

It was proposed by Councillor Mrs Rose, seconded by Councillor Giraud-Saunders and RESOLVED

THAT the Sealing Resolution be adopted.

15. CLOSURE

The Town Mayor declared the meeting closed at 7.15pm.

CHAIRMAN

DEVIZES TOWN COUNCIL CIVIC CALENDAR 2021-22

SCHEDULE OF FULL COUNCIL AND OTHER SIGNIFICANT MEETINGS MAY 2021 TO MAY 2022

| | |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| 20 MAY 2021 | MAYOR MAKING |
| 25 MAY 2021 | FULL COUNCIL (to agree committee membership) PLANNING COMMITTEE |
| 29 MAY 2021 | COUNCIL ROADSHOW (Market Place) |
| 8 JUNE 2021 | PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES RECREATION & PROPERTIES (to agree chairmanship) PERSONNEL COMMITTEE to (agree chairmanship) |
| 10 JUN 2021 | FULL COUNCIL (agree year end accounts) |
| 13 JUN 2021 | MAYOR'S INAUGURAL CHURCH SERVICE (provisional) |
| 18-21 JUN 2021 | TWINNING WEEKEND |
| 22 JUN 2021 | TOWN'S TRUST COMMITTEE (AGM – agree chairmanship) PLANNING COMMITTEE FORWARD PLANNING |
| 24 JUN 2021 | CEMETERY OPEN DAY |
| 6 JULY 2021 | COUNCIL SURGERY PLANNING COMMITTEE RECREATION & PROPERTIES |
| 20 JUL 2021 | PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES |
| 3 AUG 2021 | PLANNING COMMITTEE FORWARD PLANNING |
| 17 AUG 2021 | COUNCIL SURGERY PLANNING COMMITTEE RECREATION & PROPERTIES |
| 31 AUG 2021 | PLANNING COMMITTEE |

DEVIZES TOWN COUNCIL CIVIC CALENDAR 2021-22

| | |
|--------------|-----------------------------------------------------------------------|
| 3 SEPT 2021 | MERCHANT NAVY DAY (6.30pm, The Chequers) |
| 4 SEPT 2021 | COUNCIL ROADSHOW (Market Place) |
| 14 SEPT 2021 | COUNCIL SURGERY PLANNING COMMITTEE FORWARD PLANNING (estimates) |
| 16 SEPT 2021 | DEVIZES IN BLOOM PRESENTATION |
| 28 SEPT 2021 | PLANNING COMMITTEE RECREATION & PROPERTIES |
| 12 OCT 2021 | COUNCIL SURGERY PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES |
| 14 OCT 2021 | FULL COUNCIL (Budget options) |
| 26 OCT 2021 | PLANNING COMMITTEE FORWARD PLANNING |
| 9 NOV 2021 | COUNCIL SURGERY PLANNING COMMITTEE RECREATION & PROPERTIES |
| 13 NOV 2021 | COUNCIL ROADSHOW (Corn Exchange) |
| 14 NOV 2021 | REMEMBRANCE SUNDAY |
| 23 NOV 2021 | PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES |
| 26 NOV 2021 | CHRISTMAS LIGHTS SWITCH-ON |
| 7 DEC 2021 | PLANNING COMMITTEE RECREATION & PROPERTIES |
| 8 DEC 2021 | CAROL CONCERT |

DEVIZES TOWN COUNCIL CIVIC CALENDAR 2021-22

| | |
|-------------|------------------------------------------------------------------------------------------------|
| 16 DEC 2021 | FULL COUNCIL MEETING (Setting of Budget & Precept, agree Mayor elect) PLANNING COMMITTEE |
| 24 DEC 2021 | STAT DAY) Office closed |
| 27 DEC 2021 | BANK HOLIDAY) Office closed |
| 28 DEC 2021 | BANK HOLIDAY) Office closed |
| 29 DEC 2021 |) Office open |
| 30 DEC 2021 |) Office open |
| 31 DEC 2021 | STAT DAY) Office closed |
| 3 JAN 2022 | BANK HOLIDAY) Office closed |
| 4 JAN 2022 | COUNCIL SURGERY PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES |
| 18 JAN 2022 | PLANNING COMMITTEE RECREATION & PROPERTIES |
| 1 FEB 2022 | COUNCIL SURGERY PLANNING COMMITTEE FORWARD PLANNING WORKSHOP |
| 12 FEB 2022 | COUNCIL ROADSHOW (Corn Exchange) |
| 15 FEB 2022 | PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES |
| 1 MAR 2022 | COUNCIL SURGERY PLANNING COMMITTEE RECREATION & PROPERTIES |
| 10 MAR 2022 | FULL COUNCIL (agree Deputy Mayor Nomination) |
| 15 MAR 2022 | PLANNING COMMITTEE FORWARD PLANNING WORKSHOP |
| 29 MAR 2022 | COUNCIL SURGERY PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES |
| 7 APR 2022 | ANNUAL TOWN'S MEETING & CIVIC AWARDS |

DEVIZES TOWN COUNCIL CIVIC CALENDAR 2021-22

| | |
|--------------------|------------------------------------------------------------------------------|
| 12 APR 2022 | PLANNING COMMITTEE RECREATION & PROPERTIES |
| 26 APR 2022 | COUNCIL SURGERY PLANNING COMMITTEE FORWARD PLANNING |
| 10 MAY 2022 | PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES RECREATION & PROPERTIES |
| 19 MAY 2022 | MAYOR MAKING |

Notes:

Full Council meetings commence at 7pm, or 6pm if conducted via Zoom.
Planning Committee meetings commence at 7pm, or 6pm if conducted via Zoom, with other Committees following on immediately.
Personnel Committee commences at 6.30pm.
Council Surgery commences at 6pm. [Two members must be present.](#)
Devizes Towns Trust Committee meetings commence at 7pm, or 6pm if conducted via Zoom.