

COMMUNITY & CIVIC RESOURCES COMMITTEE

4th January 2022

Present: Chairman: Councillor East
Mayor: Councillor Gay

Councillors: Bridewell Burton Corbett
 Geddes Houlton Nash
 Oliver

Officers: Simon Fisher, Town Clerk
 Jan Rendle, Committee Administrator

Members of the Public: Five

415. MINUTES

The minutes of the meeting held on the 23rd November 2022, having been circulated to all members were confirmed and signed by the Chairman.

416. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Hopkins, Hunter and Mrs Rose.

417. DISCLOSURES OF INTEREST

There were none.

418. PUBLIC PARTICIPATION

There were five members of the public, including a reporter from the Wiltshire Gazette & Herald.

419. FOR INFORMATION – SCHEDULE OF ACCOUNTS PAID

The report was received and noted.

420. FOR INFORMATION - NARRATIVE INCOME & EXPENDITURE ACCOUNT & KEY PERFORMANCE INDICATORS 2020/21

Officers noted that there had been some distortion of figures when the document had been converted to a PDF, and a fully legible version would be circulated to all councillors.

421. FOR INFORMATION – REPORTS FROM UNITARY MEMBERS

The report was received and noted.

422. FOR INFORMATION – PLOT 35 COMMUNITY GRANTS

This was received and noted.

423. FOR INFORMATION – SECOND INTERIM INTERNAL AUDIT REPORT

The report was received and noted.

424. FOR DECISION – REVIEW OF FINANCE POLICIES

It was proposed by Councillor Geddes, seconded by Councillor Burton and AGREED UNANIMOUSLY

THAT the Committee accepts the recommendations for the reviewed finance policies as specified by the working party.

425. FOR DECISION – GENERAL GRANTS POLICY REVIEW

There was concern that the policy now indicated that all residual grants should be distributed at the March meetings. Following some discussion, it was suggested that more appropriate wording would be:

Any residual budget may, but is not required to be, distributed at the meeting normally scheduled for March in the following year.

It was not apparent to members what significant changes had been made that necessitated a re-writing of the original policy, and following some discussion it was proposed by Councillor Nash, seconded by Councillor Geddes and AGREED UNANIMOUSLY

THAT this decision would be deferred until a marked-up version of the policy changes was available, for comparison of the revisions made.

426. FOR DECISION – SOCIAL MEDIA POLICY REVIEW

The Chairman advised members that since the proposed draft had been circulated, comments had been received that indicated that further work was required; also of relevance, Councillors Hunter and Mrs Rose, who had worked on the revised policy, were not present. Councillor East proposed, was seconded by Councillor Oliver and it was AGREED UNANIMOUSLY

THAT the Social Media Policy would be referred back to the working party for amendment and revision, with any further members' comments being forwarded to Councillor East.

427. FOR DECISION – FINANCE SCRUTINY WORKING PARTY

It was proposed by Councillor Corbett, seconded by Councillor Oliver and
AGREED UNANIMOUSLY

THAT a working party consisting of three members, being
Councillors Oliver, Corbett and Brown, would be
formed, with its terms of reference being established at
the first meeting.

428. QUESTION TIME

There were no questions from members.

A member of the public queried the purchase of six benches, noted in a
schedule of accounts paid. Officers confirmed that the benches had been
supplied at cost price by a local business, hence they represented very
good value, and the full set would be installed shortly, now that the
additional parking spaces were no longer required for Christmas shopping.

CHAIRMAN