



**Devizes**  
**Town Council**

[www.devizes-tc.gov.uk](http://www.devizes-tc.gov.uk)

# **DEVIZES TOWN** **COUNCIL**

You are summonsed to attend a meeting of the Devizes Town Council Committee at the following, place and date.

Date: **Tuesday, 25<sup>th</sup> May 2021**

Time: **7.00 pm**

Venue: **Ceres Hall, Corn Exchange, Market Place, Devizes**

Enquiries: Town Hall - Tel: 01380 723333

Councillors:	Bridewell	Britten	Brown
	Burton	Corbett	East
	Gay	Geddes	Giraud-Saunders
	Greenwood	Hopkins	Hunter
	Nash	Oliver	Ormerod
	Parsons	Pennington	Rose
	Stevens	Wallis	Wooldridge

# **AGENDA**

## **1. MINUTES**

To approve as a correct record and authorise the Chairman to sign the minutes of the Meeting of the Council held on the 20<sup>th</sup> May 2021.

## **2. APOLOGIES FOR ABSENCE**

## **3. DISCLOSURE(S) OF INTEREST**

To receive any disclosures by a Councillor(s) and/or Officers in matters to be considered at this meeting in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

4. **To receive announcements and communications.**
5. **To answer questions (if any) under standing order No. 15.**
6. **MINUTES OF MEETINGS FOR INFORMATION**

Since the last meeting of the Council on 20<sup>th</sup> May 2021 there have been no Committee meetings.

**NOTE:** Before dealing with the next item (No 7) the Council will wish to consider whether or not to suspend Standing Order No 5 (members to stand when speaking). If the Standing Order is to be suspended, it must be done by way of a proposition, duly seconded and carried.

## **7. REPORT FOR DECISION – APPOINTMENT TO COMMITTEES**

### **Recommendation**

At the start of this new Civic Year, the Council needs to make the following appointments:

1. To make the appointment of 12 members to the Recreation & Properties Committee.
2. To make the appointment of 12 members to the Community & Civic Resources Committee.
3. To make the appointment of 7 members to the Personnel Committee.
4. To make the appointment of members to Outside Bodies
5. To make the appointment of members to Working Parties.

### **Purpose of the Report**

To agree committee, working party and outside body appointments for all members during the Civic Year 2021/22.

### **Background**

Standing Orders provide that, as far as practicable, appointments to committees will be made proportionate to the make-up of the Council and every member must have a seat on either the Recreation & Properties or the Community & Civic Resources Committee.

Additionally, there will be seven members appointed to the Personnel Committee and seven to the Cabinet Committee when it is in place, which is agreed at the time it is set up. The Mayor, Deputy Mayor and immediate past Mayor sit on both the Recreation and Properties Committee and the Community and Civic Resources Committee.

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To meet the proportional test for the Council, the committee make-ups will be as follows.

<u>Rec &amp; Prop and C&amp;CR Committees</u>	<u>Personnel Committee</u>
7 Guardian	4 Guardian
4 Conservative	3 Conservative
1 Independent or 1 Labour	

All members have been given the opportunity to express a preference for the committees on which they wish to sit which are indicated, but this Committee makes the final decision.

Recreation and Properties Committee	
Actual for 2020/21	Requests for 2021/22
Councillor Gay	Councillor Gay
Councillor Giraud-Saunders	Councillor Britten
Councillor Corbett	Councillor Corbett
Councillor S Evans	Councillor Giraud Saunders
Councillor Greenwood	Councillor Greenwood
Councillor Parsons	Councillor Ormerod
Councillor Rose	Councillor Rose
Councillor Rowland	Councillor Stevens
Councillor Stevens	Councillor Wallis
Councillor Von Berg	Councillor Wooldridge
Vacant	Councillor Pennington
Vacant	Labour or Independent

Community & Civic Resources Committee		
2020/21	2021/22	
Councillor Gay	Councillor Gay	
Councillor Carter	Councillor Corbett	
Councillor Bridewell	Councillor East	
Councillor Burton	Councillor Bridewell	
Councillor P Evans	Councillor Geddes	
Councillor Geddes	Councillor Rose	
Councillor Godwin	Councillor Burton	
Councillor Hopkins	Councillor Hunter	
Councillor Nash	Councillor Parsons	
Councillor Pennington	Councillor Oliver	
Councillor Rose	Councillor Nash	
Vacant	Councillor Hopkins	Only One
	Councillor Brown	

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Personnel Committee	
2020/21	2021/22
Councillor Geddes	Councillor Bridewell
Councillor Bridewell	Councillor Burton
Councillor Burton	Councillor Geddes
Councillor Rose	Councillor Rose
Councillor Stevens	Councillor Stevens
Vacant	Councillor Oliver
Vacant	Councillor Parsons
	Cllr Brown

Key.. Red = Oversubscribed  
Green = Correct Number  
Amber = Undersubscribed

Joint Partnership Bodies	2020/21	2021/22
Devizes Development Partnership 1 Representative	P Evans	Greenwood Pennington
Neighbourhood Planning Minimum 6 Members Early Evening	Geddes Vacant Rowland Rose Gay Corbett	East Wallis Hopkins Corbett Giraud Saunders Oliver Hunter Rose Geddes Parsons Ormerod
Devizes Leisure Centre Advisory Committee (2 Representatives plus 1 Deputy) Daytime meetings	Bridewell Stevens Godwin (Deputy)	Stevens Brown Bridewell - Deputy
Devizes Town Trusts Management Committee 2 Representatives (plus Mayor ex- officio)	Burton Geddes No Deputy	Bridewell Greenwood Oliver

Outside Bodies	2020/21	2021/22
Wiltshire Association of Local Councils (Exec Com) 1 Representative plus deputy	Rose Carter	Stevens Greenwood Wooldridge Rose

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Devizes & District Twinning Association 1 Representative (plus Mayor ex officio)	Carter Vacant	
Twining Joint Management Committee (2 representatives)	S Evans Geddes	
Devizes & Tormio Twinning Association 1 Representative (plus Mayor ex officio)	Rose Vacant	Greenwood Nash Rose
Devizes Arts Festival Committee 1 Representative	Nash	
Christmas Festival Committee 1 Representative	Greenwood	Greenwood Rose
DOCA Board 1 Representative	Geddes	Geddes
Wiltshire Archaeological and Natural History Society 1 Representative	Gay	Gay Greenwood Brown
Devizes & District Hospital League of Friends 1 Representative	Burton	
Devizes Town Trusts Management Committee 2 Representatives (plus Mayor ex- officio)	Burton Geddes No Deputy	Bridewell Greenwood Geddes
Fair Trade Committee 1 Representative	Shaw	
Devizes Youth Advisory Group 1 Representative plus 1 Deputy	Johnson Von Berg	
Area Board Community Transport Group 2 representatives	Greenwood Nash	Greenwood Oliver Hunter Wallis
Area Board Air Quality Steering Group 2 Representative per group	Carter Nash	East Greenwood Hunter Wallis
Tourism Group 1 Representative	Hopkins	
Flood Wardens North Ward East Ward South Ward Roundway	Greenwood Pennington Godwin Giraud- Saunders	Greenwood Wooldridge  Oliver

	2020/21	2021/22
Working Party		
Communications Working Party 4 Members Late afternoon meetings	Hopkins Corbett Geddes Gay	Stevens Hopkins Geddes Greenwood Wooldridge Parsons Brown
Devizes in Bloom 4 Members Sometimes daytime or evening meetings	Bridewell Rose Gay Greenwood	Bridewell Greenwood Rose
Christmas Lights 5 Members Time of meetings flexible	Bridewell Burton Nash Rose Greenwood	Bridewell Greenwood Oliver Rose Burton
Hillworth Park Steering Group Day time meetings 2 Representatives	Bridewell Nash	Bridewell Greenwood Pennington Parsons
Community Grants Working Party 4 Members	Burton Evans Von Berg Hopkins	Burton Hopkins Bridewell Greenwood Oliver Rose Parsons
Sustainability Working Party 5 Members	Carter Pennington Bridewell Giraud- Saunders Hopkins	Stevens Wallis Hopkins Bridewell Greenwood Wooldridge Hunter Brown
New Assets Working Group	Bridewell Carter Corbett Parsons	
New Services Working Group	Evans Greenwood Hopkins Nash Rose	

### **Options Considered**

The preferences given for the Standing Committee are almost in balance with Standing Orders, however the Council will need to make some final adjustment before agreeing them.

Some outside bodies and working parties require some adjustment of numbers, as indicated above.

### **Implications & Risks**

#### **Financial and Resource Implications**

Officers are not aware of any financial or resource implications.

#### **Legal Implications and Legislative Powers**

The Council is required to make the appointment to committees in accordance with Standing Orders.

#### **Environmental Implications**

Officers are not aware of any environmental implications

#### **Risk Assessment**

If the Council did not make the appropriate appointments in accordance with its Standing Orders it could be open to legal challenge.

#### **Crime and Disorder**

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder act 1998

## **8. TO PASS THE FOLLOWING SEALING RESOLUTION**

THAT the Common Seal of the Council be affixed to or the Town Clerk do sign on behalf of the Council where appropriate any Orders, Deeds or Documents necessary to give effect to any of the matters and recommendations contained in the reports received and adopted at this meeting or other decisions of the Council thereat.

## **9. QUESTION TIME**

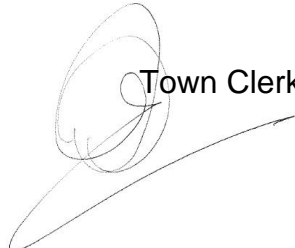
A short time is allowed at the discretion of the Town Mayor for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk

## **10. PUBLIC PARTICIPATION**

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions addressed to the Chairman concerning the administration, function or responsibilities of the Council or upon a matter, which was the subject of debate at the meeting.

A person may also be permitted to make a statement or address the Council upon a matter of concern to that person which is relevant to local government, or to the Council's administration or upon a subject, which may be of general interest to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business.



Town Clerk