



Devizes Town Council

www.devizes-tc.gov.uk

Community & Civic Resources Committee

You are summonsed to attend a meeting of the Community & Civic Resources Committee at the following, place and date.

Date: Tuesday, 10th May 2022

Time: Immediately after the Planning Committee Meeting

Venue: Assembly Room, Town Hall, St John's Street, Devizes

Enquiries: Town Hall - Tel: 01380 723333

The Town Mayor Councillor Gay

Chairman: Councillor East

Councillors: Bridewell
Geddes
Hunter
Rose

Burton
Hopkins
Nash

Corbett
Hoult
Oliver

AGENDA

1. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting held on 29th March 2022 and which have been circulated alongside the agenda.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE(S) OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

4. PUBLIC PARTICIPATION

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business

5. REPORT FOR INFORMATION – SCHEDULE OF ACCOUNTS PAID

A Schedule of Accounts Paid is attached for information ([doc 5/1](#)).

6. NARRATIVE INCOME & EXPENDITURE ACCOUNT & KEY PERFORMANCE INDICATORS 2021/2022

Income and expenditure information is attached ([doc 6/1](#)).

7. REPORT FOR INFORMATION - REPORTS FROM UNITARY MEMBERS

Circulated alongside this agenda is a report prepared by Councillor Wallis, giving an update on recent Wiltshire Council initiatives affecting Devizes.

8. REPORT FOR INFORMATION – WORK OF DEVIZES IN BLOOM COMMITTEE

The report has been prepared by Councillor Woolridge following the meeting of the Devizes in Bloom Committee held on the 27th April 2022.

The recent schools' tree competition only had two entries; therefore, it was decided to place it on hold for this year. The schools' painting competition will still go ahead.

It was also decided to change the "It's Your Neighbourhood Award" in line with the Royal Horticultural Society scheme and will now become, "The Community and Environmental Award". This award will be judged against the following criteria, horticultural, community and environmental responsibility, reaching to level 5 which is outstanding. The committee also looked at holding an allotment produce show with more information on this to follow later.

There were 13 members present at the meeting. The next meeting will be held on the 22nd June 2022, at the Town Hall 9.30 am.

9. REPORT FOR INFORMATION – GULL MANAGEMENT IN DEVIZES

The issue of the disturbance and the impact both Herring Gulls and Lesser Black-Backed Gulls have been having on the Devizes community has been a matter of ongoing discussion at all levels.

As the committee will be aware, the interpretation of legislation by Natural England has resulted in no licences for the removal of eggs being issued over the last few years.

With growing pressure from all sectors to have this position looked at again, Natural England have indicated that licences could be considered where there is a real risk to health and wellbeing and all non-lethal methods have been exhausted, and therefore to this end officers have been in discussion with Natural England to make a case for Devizes.

Building Case studies. To demonstrate the risk to health and wellbeing following a request for evidence from community, 45 residents sent in details of how the presence of gulls near their homes and businesses was impacting on their lives. From that initial “call for information” there was further dialogue with Natural England, where further evidence was requested about what mitigation has been tried. This resulted in 15 cases where they could potentially see evidence of health and wellbeing issues.

Business Mitigation. Evidence is that nesting places of urban gulls are on factory and warehouse roofs which are generally warm environments that are free from predators, and therefore any egg removal programme is going to take place there. Before that can happen, Natural England want evidence of what non-lethal methods have been used and why others haven't, such as netting. The information was gained from a number of Devizes businesses and has been shared with Natural England.

Having shared that information, Natural England have now come back and asked to speak to the contractors who have carried out the work, such as hawk flying and the removal of abandoned nests.

Natural England have now also asked for documented evidence that there is an increasing gull population in Devizes and this will involve undertaking gull counts by a suitably qualified expert.

Officers will continue to work with Natural England to provide them with the evidence they require to issue an appropriate licence, but there is a fear that this will be a protracted process and is unlikely to result in any form of licence for the current breeding season.

10. REPORT FOR INFORMATION – ROAD SWEEPER

At a previous meeting of this committee on 15th February, the committee was provided with some background on costings for leasing a road sweeper to improve service level standards around the town for highway cleanliness.

It was agreed that officers should work with members of the Finance Working Party to review the costs and options.

The Finance Working Party asked to explore an option of outright purchase and whilst it was agreed that a new machine would be too expensive, officers did obtain prices and advice on the purchase of second-hand machine.

After much discussion around the type of machine that may best serve the Council's needs it was felt a larger sweeper may be more appropriate to deliver the enhanced service the Council is hoping to achieve.

In summary, the working party agreed that the Council would purchase a 2018 Scarab M25, which is a medium size machine but is very robust with a proven track record.

The cost of the outright purchase of the machine is higher than budgeted at £40,000, with the initial overspend coming from the General Reserve; however next year's precept will include the balance. What the working party felt was whilst there would be an overspend in year one, a one-off purchase price of £40,000 would deliver cost savings over the planned lease period of 5 years at £16,000pa.

11. REPORT FOR DECISION – CIVIC CALENDAR

A copy of the Civic calendar for 2022/2023 is attached to this Agenda ([doc 11/1](#)). The Committee is requested to note and approve the dates set out in the calendar.

12. REPORT FOR DECISION - COMMUNITY GRANT AWARDS MARCH 2022

Recommendation

That the Community & Civic Resources Committee supports the recommendations of the working party as outlined in the list below.

Purpose of the Report

To consider giving financial support through grant funding to benefit local people through local, district or national organisations.

Background

This year one application for funding was received during the second round of grant applications.

At the meeting of the Council held on the 25th of May 2021 it was agreed to convene a cross party representational working party to consider all the applications. Members of the working party were contacted by email and a recommendation was agreed that the following award be made:

Applicant	Brief Description of application	Amount of grant recommended
DEVIZES AND DISTRICT LINK	Transport service for the old and vulnerable of Devizes.	£300

Implications & Risks

Financial and Resource Implications

A budget is set aside each financial year for the purpose of allocating general/community grants. For 2021/2022 this was set at £5,000 with £3,743 having been allocated at year end, including a provision of £500 in respect of this second round of grant applications. Any remaining amount after this first round of allocations remain in this budget heading and flow into the General Reserve at year end.

Legal Implications and Legislative Powers

The statutory provision (section 137) enables a local council each year to spend up to an amount of £5.40 per local government elector listed in the Register of Electors on anything, which in the Council's opinion is in the interest of all or some of the inhabitants.

Environmental Implications

Officers are not aware of any environmental issues arising from this report.

Risk Assessment

Officers are not aware of any risks arising from this report other than the organisations listed above rely on volunteers, grants and contributions to remain solvent and therefore an asset to the Devizes community.

Crime and Disorder

Officers are not aware of any issues the council should consider under Section 17 of the Crime and Disorder Act 1998.

13. REPORT FOR DECISION – DEVIZES COMMUNITY FRIDGE PROJECT

Recommendation

That the committee considers a request from the Wiltshire Centre for Independent Living to establish a fully functioning "Community Fridge" located within the Shambles Indoor Market.

Purpose of the Report

To establish the level of support the Town Council may wish to give to this community project.

Background

Councillor Hunter and members of the Sustainability Working Party have been in discussions with Wiltshire CIL to establish if it would be possible to establish a "Community Fridge" project in Devizes.

Currently there is no sustainable initiative in Devizes that encourages the reduction of unwanted food. Many people in Devizes are struggling with daily living costs, this has an impact of the choice of food and living well. Schemes such as the Community Allotment Plot 35, who produce food and would like

the community to benefit from their scheme. The initiative creates opportunity for people to get involved – make new friends, learn new skills, and share knowledge.

For the committee to better understand the principles of a community fridge, the Wiltshire Centre for Independent Living has provided a short project summary:

The Vision.

- *To have a safe, accessible, and free to all working fridge that the Devizes Community can use. Hopefully based in The Shambles it would be available during the opening hours.*
- *To contribute towards waste food reduction for Devizes*
- *To create an opportunity for the community to unite.*

Use of the Fridge.

For any persons/organisation to be able to give to the fridge. For any persons/organisation to be able to take from the fridge. The surrounding area of fridge space to be used in a kitchenette style, i.e. long dated foods can be stored and swapped. Resources/information can be shared such as recipe books, what's on, where to get support etc. Guidance and labels will be available at the Fridge to help users know what to do and how to use the area.

Daily Running

A team of volunteers will ensure the daily running of the fridge is over seen, completing any daily cleaning tasks, ensure labelling is correct and removal of out-of-date foods as necessary.

Health and Safety

PAT testing – find an electrician?

Fridge must comply with food hygiene standards and Natasha's Law
<https://www.gov.uk/government/news/natashas-legacy-becomes-law>

Storing of cleaning materials in safe place – comply with COSHH

What is needed/need to find out

A fridge – sourced for free i.e., from Shambles traders or KFR or other

Will the Shambles Public Liability insurance cover the fridge? Ask a councillor,

Create a code of conduct – Nicky/Martin

Find volunteers – PLR/Local Community/Food Bank

Sign up to the <http://bit.ly/cfnmembership>. For further resources and guidance.

Ask local café/traders to store cleaning materials.

There is still much work to be done to develop the project, but to be able to progress the work it is key that the location where the fridge is going to be kept is agreed. It is recognised that no decision on the future of the Shambles has been made and therefore it is further recognised by the Wiltshire Centre

for Independent Living that any decision at this time would be in the short term, it would support the living room project as well as bring greater community use of the building, which is one of the pillars of the Shambles Project.

In developing a “Community Fridge” project, great care needs to be taken around branding and presentation as the project not only needs to have end-to-end planning and management, it also needs to look credible to promote community trust.



Picture for illustration purposes only..

It is planned that the Community Connector Team Leader will attend the meeting to give some further insight into the project and answer any questions.

Options Considered

The committee needs to decide if they wish to support the project by initially allowing the community fridge to be located in the Shambles.

Implications and Risks

Financial and Resource Implications

Officers are unaware of any financial or resource implication for the Council associated with this decision

Legal Implications and Legislative Powers

The Council will be considering this matter under its General Power of Competence

Environmental Implications

Officers are unaware of any environmental implication for the Council associated with this decision.

Risk Assessment

Officers are unaware of any risk implication for the Council associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder Act 1998.

14. REPORT FOR DECISION – APPOINTMENT TO COMMITTEES

Recommendation

In preparation for the new Civic year, the Council needs to make the following appointments:

1. Appoint 12 members to the Recreation & Properties Committee.
2. Appoint 12 members to the Community & Civic Resources Committee.
3. Appoint 7 members to the Personnel Committee.
4. To make the appointment of members to Outside Bodies
5. To make the appointment of members to Working Parties.

Purpose of the Report

To agree committee, working party and outside body appointments for all members during the Civic Year 2022/23.

Background

Standing Orders provide that, as far as practicable, appointments to committees will be made proportionate to the make-up of the Council and every member must have a seat on either the Recreation & Properties or the Community & Civic Resources Committee.

Additionally, there will be seven members appointed to the Personnel Committee and seven to the Cabinet Committee when it is in place, which is agreed at the time it is set up. The Mayor, Deputy Mayor and immediate past Mayor sit on both the Recreation and Properties Committee and the Community and Civic Resources Committee.

All members have been given the opportunity to express a preference for the committees on which they wish to sit which are indicated, but this Committee makes the final decision.

COMMUNITY & CIVIC RESOURCES COMMITTEE
10th May 2022

Community & Civic Resources 2022/23 <i>Oversubscribed by One.</i>
Councillor Gay
Councillor Corbett
Councillor East
Councillor Bridewell
Councillor Geddes
Councillor Rose
Councillor Burton
Councillor Stevens
Councillor Hoult
Councillor Oliver
Councillor Nash
Councillor Hopkins
Councillor Hunter

Personnel Committee 2022/23 <i>Oversubscribed by Three.</i>
Councillor Bridewell *
Councillor Burton*
Councillor Geddes*
Councillor Stevens*
Councillor Oliver*
Councillor Hoult *
Councillor Brown*
Councillor Gay
Councillor Rose
Councillor Corbett

Recreation & Properties 2022/23 <i>Undersubscribed by Four</i>
Councillor Gay
Councillor Corbett
Councillor Greenwood
Councillor Stevens
Councillor Wallis
Councillor Wooldridge
Councillor Pennington
Councillor Brown
Space
Space
Space
Space

Not stated a preference 2022/23
Councillor Ormerod
Councillor Britten
Councillor Giraud Saunders

* = 2021/21 members

COMMUNITY & CIVIC RESOURCES COMMITTEE
10th May 2022

<u>Outside Bodies</u>	<u>2021/22 members</u>	<u>2022/23 members</u>
Wiltshire Association of Local Councils (Exec Com) 1 Representative plus deputy	Stevens Rose	Stevens Rose
Devizes Development Partnership 1 Representative	Greenwood	Greenwood
Devizes Leisure Centre Advisory Committee (2 Representatives plus 1 Deputy) Daytime meetings	Stevens Brown Bridewell- Dep	Stevens Bridewell, Dep Brown
Devizes & District Twinning Association 1 Representative (plus Mayor ex officio)	Bridewell	Bridewell
Devizes & Tornio Twinning Association 1 Representative (plus Mayor ex officio)	Greenwood	Greenwood
Devizes Arts Festival Committee 1 Representative	Greenwood	Greenwood
Christmas Festival Committee 1 Representative	Greenwood	Greenwood Wallis
DOCA Board 1 Representative	Geddes	Geddes
Wiltshire Archaeological and Natural History Society 1 Representative	Gay	Gay
Devizes Town Trusts Management Committee 2 Representatives (+ Mayor ex-officio)	Geddes Oliver	Burton Geddes Oliver
Devizes Youth Advisory Group 1 Representative plus 1 Deputy		Gay Oliver Hoult
Area Board Community Transport Group 2 Representatives	Greenwood Oliver	Oliver Greenwood
Area Board Air Quality Steering Group 2 Representatives	East Hunter	Hunter East
Flood Wardens - North Ward, one member - East Ward, one member - South Ward, one member - Roundway, one member	Greenwood Wooldridge East Oliver	Greenwood Wooldridge East Oliver

COMMUNITY & CIVIC RESOURCES COMMITTEE
10th May 2022

Working Party	2021/21 members	2022/23
Neighbourhood Area Planning 6 Members Early evening meetings	Geddes Greenwood Hopkins Rose Hoult Ormerod	Corbett Oliver Hoult Rose Hopkins Greenwood.
Communications Working Party 4 Members Late afternoon meetings	Hopkins Geddes Hunter Brown	Hunter Brown Geddes Hoult
Devizes in Bloom 4 Members Sometimes daytime or evening meetings	Bridewell Greenwood Rose Wooldridge Gay	Gay Bridewell Wooldridge Rose Greenwood
Christmas Lights 5 Members Time of meetings flexible	Bridewell Greenwood Rose Burton Oliver	Burton Bridewell Oliver Rose Greenwood
Hillworth Steering Group Daytime meetings 2 Members	Bridewell Pennington	Bridewell Corbett (?if now includes play areas) Pennington
Community Grants Working Party 4 Members	Burton Bridewell Oliver Hoult	Burton Bridewell Oliver Hoult
Sustainability Working Party 6 Members	Hopkins Wallis Wooldridge Hunter Bridewell Greenwood	Hunter Wooldridge Wallis Hopkins Greenwood
Trees Working Group <i>Now Greening</i> 7 Members	Corbett Wallis Oliver Hoult Hunter Rose Greenwood	Hunter Oliver Hoult Wallis Rose Greenwood Corbett

COMMUNITY & CIVIC RESOURCES COMMITTEE
10th May 2022

<p>FOTP Working Group 5 Members</p> <p>?DISSOLVED</p>	<p>Corbett, Oliver Geddes Rose Greenwood.</p>	<p>Geddes Rose Greenwood</p>
<p>Greening Working Group 7 Members</p>	<p>Corbett Wallis Oliver Hoult Hunter Rose Greenwood</p>	<p>Hunter Corbett Oliver Hoult Wallis Rose Greenwood</p>
<p>Sovereign Housing Working Party 5 Members</p> <p><i>Undersubscribed by five</i></p>	<p>Wallis Rose Hopkins Gay Hoult</p>	<p>Wallis Hopkins</p>
<p>Jubilee Working Party 6 Members</p> <p><i>Undersubscribed by two</i></p>	<p>Britten Bridewell Burton Hopkins Nash Hoult</p>	<p>Burton Bridewell Nash Hopkins</p>
<p>Youth Provision 11 Members</p> <p><i>Undersubscribed by one</i></p>	<p>Hunter Geddes Britten Hopkins Oliver Burton Nash Hoult Giraud-Saunders Greenwood Wallis</p>	<p>Hunter Gay Brown Geddes Oliver Hoult Wallis Nash Hopkins Greenwood</p>
<p>Shambles Strategy Group 6 Members</p> <p><i>Oversubscribed by two</i></p>	<p>Britten Brown Oliver Gay Hopkins Hunter</p>	<p>Hunter Gay Brown Corbett (as Mayor) Oliver Wallis Hopkins</p>

COMMUNITY & CIVIC RESOURCES COMMITTEE
10th May 2022

Shambles Ops & Financial 5 Members <i>Oversubscribed by one</i>	Bridewell Geddes Greenwood Stevens Wallis	Stevens Bridewell Geddes Oliver Wallis Greenwood
Venues – Café and Events 5 Members	Rose Greenwood Brown Wallis Pennington	Brown Pennington Wallis Rose Greenwood
Roundway Burial Ground 4 Members	Wooldridge Greenwood Gay Brown Stevens	Gay Wooldridge Brown Greenwood
Covid Acknowledgement 4 Members	Burton Gay Hunter Rose	Burton Hunter Gay Rose
Finance Working Party 3 Members	Corbett Oliver Brown	Brown Corbett Oliver
Operational Policy Review Group 5 Members	Rose Greenwood Brown Wallis Pennington	Brown Pennington Wallis Rose Greenwood
Commercial Properties Working Party 4 Members ?DISSOLVE and make part of Finance W/P	Corbett Greenwood Hoult Geddes	Geddes Corbett Oliver Hoult Greenwood

<u>Areas of special responsibility</u>	
Arts & Tourism	Gay, Bridewell, Hoult, Nash, Hopkins
Community Safety	Burton, Wooldridge
Environment	Hunter, Wallis, East, Greenwood
Health	Rose
Urban Regeneration	
Disabled Issues	Brown, Geddes
Transport	Oliver
Youth Issues	Hunter

Options Considered

The Committee will need to make some adjustments to the preferences given above, before agreeing them.

Implications & Risks

Financial and Resource Implications

Officers are not aware of any financial or resource implications.

Legal Implications and Legislative Powers

The Council is required to make the appointment to committees in accordance with Standing Orders.

Environmental Implications

Officers are not aware of any environmental implications

Risk Assessment

If the Council did not make the appropriate appointments in accordance with its Standing Orders it could be open to legal challenge.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder Act 1998

15. REPORT FOR DECISION – DEVIZES COMMUNITY HUB

Recommendation

That the Committee considers if it shares the concerns of a local resident that the Devizes Community Hub has not fully reopened following the 2022 lockdown.

Purpose of the Report

To consider the Council position regarding services that are currently being offered through the Devizes Community Hub.

Background

At the Annual Town's Meeting held on the 7 April a question was raised by Mrs Sue Buxton about the closure of the Community Hub in the library during the pandemic and whether the Town Council shared the concerns of a local resident that it has not reopened.

The question was as follows;

Does the Council agree with me that it is scandalous that Wiltshire Council has not reopened its offices in Sheep Street, Devizes since the beginning of lockdown in 2020, and will they make sure that Wiltshire Council understands the importance of making sure that the hub reopens, to provide face to face Council Services for the people of

Devizes, many of whom will be affected by the present cost of living crisis?

The newly refurbished Devizes Community Hub and Library in Sheep Street was opened with much fanfare in the early part of 2017, at a cost of £330,000. Prior to this there used to be Wiltshire Council Offices in Snuff Street, which were staffed Monday to Friday. But these offices were closed

However, it would seem that Devizes people should be grateful for the changes made, since former leader of Wiltshire Council, Baroness Scott said “We see the provision of Community hubs as vital for local areas. It means that people can access local services and facilities”. But now the people of Devizes, don’t even have that. All that is provided is a list of Council Services with telephone numbers and emails displayed on an A frame outside of the library.

Whilst the Town Council had not debated this matter, an answer could not be given. As the question has now drawn the issue to the Council’s attention, officers have sought clarification from the Devizes Area Board Manager as set out below and which includes a statement from Councillor Ian Blair-Pilling on the subject.

The Area Board Manager advises that at the moment, only the Registration Service has returned as of early April, on Tuesdays and Thursdays 9.30-15.30 and Wednesdays 9.30-12.30pm (By appointment only). There might also be plans for Customer Services and Revenue & Benefits to also run bookable appointments only, but at this time there is no further information. Staff at the library are collating numbers of enquiries about the different services, so that might have an effect on how / when they might return.

Cllr Ian Blair-Pilling Statement :

As the Council continues to support people to recover from the pandemic, how we do this continues to be reviewed. Further support will be available to help with the sudden rise in energy costs, and our staff are being called upon to help deliver this scheme, which means we cannot offer the same level of service in our libraries for the time being. I’m delighted the Registration Service will begin operating from the building in early April. Other services who previously operated in the building are looking at how they can continue their offer, and appointments are available for those who are unable to use the phone or get online or where face to face to is required to support those with a disability for example.

The library staff continue to signpost people to Council services, and ensure everyone who needs support receives it, irrespective of which team they initially make contact with. I do hope this reassures you that the older and more vulnerable of Devizes are being supported.

Please be assured that we fully recognise the importance of our libraries being able to offer access to a range of council services. The Cabinet Member of Libraries, Cllr Ian Blair-Pilling, is keen to build on many of the innovative examples from across the county and make them even more focal hubs within communities for a wide range of activities and services.

Options Considered

The Committee needs to decide how it wishes to respond to Mrs Buxton's question.

Implications and Risks

Financial and Resource Implications

Officers are unaware of any financial or resource implication for the Council associated with this decision

Legal Implications and Legislative Powers

The Council will be considering this matter under its General Power of Competence

Environmental Implications

Officers are unaware of any environmental implication for the Council associated with this decision.

Risk Assessment

Officers are unaware of any risk implication for the Council associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder Act 1998.

16. QUESTION TIME

A short time is allowed at the discretion of the Chairman for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk


TOWN CLERK

COMMUNITY & CIVIC RESOURCES COMMITTEE
10th May 2022

Doc5/1

		COMMUNITY & CIVIC RESOURCES					
		24TH MAY 2022					
NO	REF NO	COMPANY/PAYEE	DETAILS	VAT	TOTAL	PAYMENT METHOD	PAID
Direct Debit Payments							
1	POSTED	WILTSHIRE COUNCIL	Non-Domestic Rates - (2021 / 2022)		299.00	D/D	
2	28576-28577	ALLSTAR	Petrol and Diesel for Park Vehicles inch Mowers - (1 Month)	58.59	351.58	D/D	
3	28578	RHM TELECOMMUNICATIONS LTD	Monthly Telephone Call Charges - (1 Month)	51.81	310.86	D/D	
4	28663	EE	Mobile phone for Parks (Monthly) - (1 Month)	1.86	11.18	D/D	
5	28664	VODAFONE LTD	Venues Mobile Work Phone & Market Mobile Phone - (1 Month)	3.99	23.95	D/D	
6	28579 / 28604	BRITISH GAS	Elect Bill - Public Toilets the Green & Cemetery - (12/01/2022 - 31/01/2022)	3.45	72.58	D/D	
7	28680-28581	BRITISH GAS	Elect Bill - Shambles & Park Centre - (03/01/2022 - 28/02/2022)	311.99	1642.74	D/D	
8	28603-28585-28586	SSE	Elect Bill - Town Hall & Corn Exchange - (08/12/2021 - 09/03/2022)	1666.03	9996.29	D/D	
9	28583-28584	SSE	Elect Bill - Street Lights & Park Centre - (04/02/2022 - 01/03/2022)	66.56	427.55	D/D	
10	28587-28590	CROWN GAS & POWER LTD	Gas Bill - Town Hall, C/Ex, Hillworth Park & Superloos - (07/02/22 - 28/2/22)	96.75	727.62	D/D	
11		PEAC (UK) LTD	Telephone Lease Rental & Annual Service Fee - (1 Month)	19.82	118.93	D/D	
12	28591-28595	BNP PARIBAS LEASING SOLUTIONS LTD	Lease of 5 Kubota Vehicles - (1 Month)	415.47	2492.86	D/D	
13	28596-28598	MERCEDES-BENZ FINANCE	Lease of 3 Parks vans - Reg WS190VW & WN200KE & WN70JZT - (1 Month)	268.56	1611.35	D/D	
14	28599	ACCESS UK LTD	Process Payroll on a Monthly Basis (1 Month)	23.83	142.98	D/D	
15	28600	HITACHI CAPITAL	Lease Rental and Document Fee for Electric Vehicle - Parks Dept. (1 Month)	38.00	228.00	D/D	
16	28601	BARCLAYCARD MERCHANT	Charges for Electronic Pm Machine (Park Café) & (Town Hall) - (1 Month)	0.96	62.93	D/D	
17	CB	RHS AFFILIATED SOCIETIES	Annual Renewal - Devises In Bloom - Recharged back to CUDS		35.00	D/D	
18	28602	TV LICENSING	Annual - TV Licence fee for Corn Exchange		159.00	D/D	
19	28605	INFORMATION COMMISSIONERS OFFICE	Data Protection Registration Renewal - Annual		35.00	D/D	
Government Procurement Card Transactions							
20	28611	AMAZON	Credit for LED Wall Lamps - Corn Exchange - Wrong ones sent	-34.47	-206.91	Credit Card	
21	28612	AMAZON	LED Wall Lamps - Corn Exchange	32.31	194.04	Credit Card	
22	28613	GWR	Train Fare ref Mark Hill - Market Event		135.80	Credit Card	
23	28614	AMAZON	LED Wall Lamps - Corn Exchange	3.59	21.56	Credit Card	
24	28615	STUFF 4 OFFICE	Manuscript Books - Stationery	2.57	15.40	Credit Card	
25	28616	FW3 GROUP	Airsenz Hand Dryers - Corn Exchange Toilets	69.99	419.96	Credit Card	
26	28617	FW3 GROUP	Airsenz Hand Dryer - Corn Exchange Toilets	17.50	104.99	Credit Card	
27	28618	ADOBE SYSTEMS SOFTWARE	Indesign Annual Renewal - (06/03/2022 - 05/02/2023)	60.67	364.03	Credit Card	
28	28619	AMAZON	Children's Play Area No Dogs Allowed Signage - (Monthly)	8.76	52.44	Credit Card	
29	28620	FASTHOSTS	Charges for Professional Mailbox - Feb 2022 (Monthly)	1.32	7.91	Credit Card	
30	28621	DEVIZES TIMES SQUARE	Coffee's ref meeting		7.80	Credit Card	
31	28622	FOUR SQUARE HEALTHCARE LTD	Zoll AED Defibrillator Spare Batteries x 10	10.66	63.95	Credit Card	
32	28623	CHOICE REPLACEMENT TOILET SEAT SHOP	Toilet Seats for Corn Exchange	18.25	109.39	Credit Card	
33	28624	TESCO	Easter Eggs - Hillworth Park Easter Event		123.00	Credit Card	
34	28625	BUSHBOARD WASHROOM SYSTEMS LTD	Lock Face Plates - Superloos	8.92	53.54	Credit Card	
35	28626	FASTHOSTS	Charges for 50GB Exchange 2019 Mailbox - café@hillworthpark.org.uk (Monthly)	1.00	5.99	Credit Card	
36	28627	AMAZON	Black Elasticated Arm Bands - Royal Event	6.99	41.97	Credit Card	
Cheque & BACS Payments							
37	28502	RIALTAS BUSINESS SOLUTIONS LTD	Annual Support Fee for Making Tax Digital for VAT	11.80	70.80	BACS	25/03/2022
38	28503	DEVIZES FIRE PROTECTION LTD	Annual Fire Extinguisher Service - Shambles	5.49	32.94	BACS	*
39	28504	WILTSHIRE COUNCIL	Annual Fee for Club Premises Licence - Corn Exchange		180.00	BACS	*
40	28505-28507	ALL IN ONE CATERING & BARS	Drinks & Wine etc supplied for Events - (Rechargeable)	356.83	2141.00	BACS	*
41	28508-28510	YATE SUPPLIES	Miscellaneous Products - Parks & Venues	88.91	533.46	BACS	*
42	28511-28512	AMAC WINDOW CLEANING	Window Cleaning & Bus Shelters / Hillworth Park Centre - March 22	45.52	273.12	BACS	*
43	28513	CATERFIX KITCHENS LTD	Wiring loom for Town Hall dishwasher sensors	33.31	199.84	BACS	*
44	28514	SIMON CHURCH ELECT. CONT. LTD	Repair faulty fluorescent fitting in Shambles		150.00	BACS	*
45	28515	STONEHILL OFFICERIGHT BUS. SOLUTIONS LTD	Stationery - Office	4.29	25.74	BACS	*
46	28516-28518	VAUGHAN'S KITCHEN LTD	Catering for Functions - (Rechargeable)	1171.62	7029.69	BACS	*
47	28519-28520	KEW (ELECTRICAL DIST) LTD	Lamps for Superloos	6.60	39.61	BACS	*
48	28521-28523	PHS GROUP	Fresheners, Sanitary etc - Venues, Parks & Superloos	164.85	989.11	BACS	*
49	28524-28525	JACKSON MCCONNELL LTD	Hosting for Markets, Greening logos & Leaflets, Stock Images & Restore Website	152.10	912.60	BACS	*
50	28526	CLIFTON COFFEE	Tea & Hot Chocolate - Hillworth Park Café (Rechargeable)		56.72	BACS	*
51	28527	CHAPPLE & JENKINS	Wine for Venues (Rechargeable)	53.99	323.93	BACS	*
52	28528	AD-VISE UK LTD	2 Year advertising in Wiltshire Wedding Publication	60.00	360.00	BACS	*
53	28529	DEVIZES PLUMBING & HEATING LTD - MR R SMART	Repair to Town Hall Disabled Toilet		114.19	BACS	*
54	28530-28532	HUNTS FOODSERVICE LTD	Stock for parks café (Rechargeable)	24.48	275.67	BACS	*
55	28533	COLDER REFRIGERATION SERVICES (SW) LTD	Call out to Parks Café	16.00	96.00	BACS	*
56	28534	HENRICH HARDWARE LTD	Various items for Parks & Venues	10.40	62.37	BACS	*
57	28535	HAVEN FIRE & SECURITY CONSULTANTS	Inspection of Intruder Alarm - Superloos	5.84	35.05	BACS	*
58	28536	MOLE COUNTRYSTORES	Safety Boots - Parks Staff		49.99	BACS	*
59	28537	ANDREA PELLEGRAM LTD	Technical & Professional Support for prep of Neighbourhood Development Plan	659.97	3959.82	BACS	*
60	28538	GALILEO CLOTHING LTD	Uniform for Venues	19.80	118.80	BACS	*
61	28539	BIOPAC (UK) LTD	Combustible Green cups & lids for Hillworth Café	70.88	425.28	BACS	*
62	28540	WESSEX RURAL CRAFTS LTD	Work carried out for Dews Pond Wood Project	144.00	864.00	BACS	*
63	28541	MEADOW IN MY GARDEN	Wildflower Seeds - Parks Dept.		147.47	BACS	*
64	28542	WHEELER'S (WESTBURY) LTD	Supply new Pop Up Tower Socket Unit - Car Park in Market Place	968.60	5811.60	BACS	*

		COMMUNITY & CIVIC RESOURCES							
		24TH MAY 2022							
NO	REF NO	COMPANY/PAYEE	DETAILS	VAT	TOTAL	PAYMENT METHOD	PAID		
Cheque & BACS Payments									
65	28543	WATER2BUSINESS	Water Bill for Cemetery Lodge - (01/04/2022 - 31/03/2023)		736.01	BACS	25/03/2022		
66	28544	CHANDLERS (FARM EQUIPMENT) LTD	15 Litres of Oil for Park	12.32	73.93	BACS	"		
67	28545	AON UK LTD	Insurance for Devises in Bloom - Recharged back to CUDS		90.00	BACS	"		
68	28546	KPC ENTERTAINMENT LTD	First 50% Deposit for Race Day - Jubilee Event		397.50	BACS	"		
69	CB	MALMESBURY TOWN COUNCIL	Malmesbury Mayoral Charity Ball Tickets - Mayors Allowance		90.00	BACS	"		
70	28547	ROTHDEAN LIMITED	Deposit for Scarab M25 Sweeper - GL14 2PH - Parks		2000.00	BACS	"		
71	CB	CHRIS GAY	Mayors Mileage & Expenses - Sept 2021 - March 2022		902.73	BACS	"		
72	28548	MR A M WOOD	Supply & Fit Painted Rails in Shambles		2200.00	BACS	"		
73	28665	MARTIN WALKER ESTATE AGENTS LTD	Professional Fees for Commercial Portfolio Management - (01/01/22 - 31/03/22)	681.75	4690.48	BACS	01/04/2022		
74	28606	ALPHA ROD LTD	Cleared ladies toilets in Corn Exchange	22.00	132.00	BACS	"		
75	28607	AD-VISE UK LTD	Half page Wedding Advertisement Deposit - 2 year publication		540.00	BACS	"		
76	28608	R HOPKINS ACCOUNTANCY & TAXATION SERVICES LTD	Professional Fees Accounting for dates in March 22	90.00	1857.02	BACS	"		
77	28609	AZTEC VENUE DECORATIONS	White Chair Covers & Sashes - Wedding (Rechargeable)		155.00	BACS	"		
78	28610	THE GOURMET BROWNIE KITCHEN LTD	Repairs to Property Leak		675.00	BACS	"		
79	28628	I SCAFF WILTS LTD	Scaffold around Market Cross for stone repairs	370.00	2220.00	BACS	11/04/2022		
80	28666	ROTHDEAN LTD	Final payment for Scarab M25 Sweeper - GL14 2PH - Parks	7800.00	44800.00	BACS	"		
81	28629	MIKE WOOD TYRES LTD	Puncture repair for Parks vehicle	7.88	47.28	BACS	12/04/2022		
82	28630	LIGHT & SOUND DEVICES	Security & Disco for Events (Rechargeable)		1338.00	BACS	"		
83	28631-28632	LISTER WILDER LTD	Parts for equipment - Parks	46.80	280.80	BACS	"		
84	28633-28668	ALL IN ONE CATERING & BARS	Corkage & Wine etc supplied for Events- (Rechargeable)	188.48	1130.90	BACS	"		
85	28637/28669-72	YATE SUPPLIES	Miscellaneous Products - Venues & Toilets	129.94	779.66	BACS	"		
86	28638	KENNET SIGN & DISPLAY LTD	6 x Boards for Shambles	12.80	76.80	BACS	"		
87	28639-28641	STONEHILL OFFICERIGHT BUS. SOLUTIONS LTD	Stationery - Office / Flip Charts & Pens - Venues (Rechargeable)	28.81	172.82	BACS	"		
88		VAUGHAN'S KITCHEN LTD	Catering for Functions - (Rechargeable)	140.56	843.35	BACS	"		
89	28642	SYDENHAMS LTD	Decking boards for Corn Exchange Roof	104.78	628.69	BACS	"		
90	28643	KEW (ELECTRICAL DIST) LTD	New switch for under fountain in Hillworth Park	3.01	18.05	BACS	"		
91	28644	BUS GROUP	Fresheners, Sanitary etc - Venues	55.11	330.84	BACS	"		
92	28673	DOCA	Annual Grant - 4th Quarter 2021 / 2022		2500.00	BACS	"		
93	28645	WATERSCAPES LTD	Replacement display pump for water fountain in Hillworth Park	1353.56	8121.37	BACS	"		
94	28674	DEVICES PLUMBING & HEATING LTD - MR R SMART	New Santon 10 water heater fitted in Corn Exchange		417.00	BACS	"		
95	28675	WALC	Annual Subscription 2022/23 for WALC & NALC	334.83	2009.00	BACS	"		
96	28646-49/28676-77	HUNTS FOODSERVICE LTD	Stock for parks cafe (Rechargeable)	153.47	1092.61	BACS	"		
97	28650	ZURICH MUNICIPAL	DTC Insurance Renewal		22120.28	BACS	"		
98	28678	ICCM	ICCM Corps Subs 2022 / 2023		95.00	BACS	"		
99	28679	MR BARRY PAYNE	Piano Tuning for an event - (Rechargeable)		65.00	BACS	"		
100	28651-28652	BWT UK LTD	Rental Charges for Water Machines - Venues (06/03/2022 - 05/04/2022)	21.33	128.01	BACS	"		
101	28653	RAINBOW SLUSH	Raspberry Syrup & Straws - Cafe (Rechargeable)	18.02	108.12	BACS	"		
102	28680	NABMA	Annual Subscription 2022/23		384.00	BACS	"		
103	28654	TECHNOLOGY WITHIN	Monthly Broadband for Shambles - March 2022	10.30	61.80	BACS	"		
104	28655	MEADOW IN MY GARDEN CIC	Flower Seeds - Parks Dept.		112.48	BACS	"		
105	28656	GRIST ENVIRONMENTAL EVENT SERVICES	Hire of Heras Fencing in Market Place for repairs around broken monument	67.00	402.00	BACS	"		
106	28657	DEVICES MOTOR PANELS	Welding Rods for Parks Dept.	0.61	3.66	BACS	"		
107	28658-28659	RM AGRICULTURAL SERVICES	Repairs to wood chipper - Parks Dept.	31.90	191.38	BACS	"		
108	28660	MOXOM ELECTRICAL LTD	Repairs to Commercial Property ceiling - 1A Little Brittox	23.32	139.92	BACS	"		
109	CB	PROJECTS DELIVERY HOPE	Left over Damage Deposit Refund and final invoice	0.57	3.40	BACS	"		
110	28661	CYCLE-WORKS LTD	Cycle Rack - Purchased but not installed yet	216.33	1297.97	BACS	"		
111	28662	SOUTH WEST DRYLINING LTD	Repairs to Commercial Property ceiling - 1A Little Brittox	290.00	1740.00	BACS	"		
112	28681	BUSHBOARD WASHROOM SYSTEMS LTD	Occupy button for superfood locks	3.26	19.57	BACS	"		
113	CB	INLAND REVENUE	PAYE / NI - March 2022		16704.65	CHO 706424	"		
114	CB	JASMINE-ROSE POTTINGER	Refunded damage deposit - Cancelled event	26.67	160.00	CHO 706425	"		
115	28682-28683	SHREWTON LAUNDRY LTD	Cleaning of Dust Mats & Tablecloths - Town Hall & Park/Cafe	64.70	388.21	BACS	13/04/2022		
116	28684	R & B MARQUEE HIRE	Marquee for Jubilee Event at Hillworth Park - 20% Deposit		115.52	BACS	"		
117	CB	WILTSHIRE PENSION FUND	Superannuation - March 2022		14587.21	BACS	14/04/2022		
118	28685-28686	ROTHDEAN LTD	Delivery Charge for Scarab Road Sweeper	70.00	420.00	BACS	22/04/2022		
119	28687	AWDRY, BAILEY & DOUGLAS LLP	Lease renewal fees for 1 Little Brittox	610.00	3681.00	BACS	26/04/2022		
120	28688	CATLEY'S GAS CENTRE (GEORGE CATLEY)	Refill of Fuel - Parks	2.10	44.00	BACS	"		
121	28689-28690	ANNIE'S CATERING LTD	Catering for Functions - (Rechargeable)		1037.25	BACS	"		
122	28691	ALL IN ONE CATERING & BARS	Corkage & Drink etc supplied for Event- (Rechargeable)	20.82	124.90	BACS	"		
123	28692-28695	YATE SUPPLIES	Miscellaneous Products - Venues & Parks	138.08	828.51	BACS	"		
124	28696	SOUTH WEST COUNCILS	Annual associate subscription to South West Councils 01/04/2022 - 31/03/2023	93.00	558.00	BACS	"		
125	28697	MI HUB LTD	Black work Trousers - Venues	6.28	37.67	BACS	"		
126	28698-28699	ORONA LTD	Maintenance Contract for Venues Lifts - April 2022 - March 2023	473.76	2842.56	BACS	"		
127	28700-28701	AMAC WINDOW CLEANING	Window Cleaning & Bus Shelters / Hillworth Park Centre - April 2022	45.52	273.12	BACS	"		
128	28702-28705	HUNTS FOODSERVICE LTD	Stock for parks cafe (Rechargeable)	133.27	917.62	BACS	"		
129	28706	WATER2BUSINESS	Water Bill for Windsor Drive - (02/03/2022 - 01/04/2022)		57.91	BACS	"		
130	28707	BRITISH GAS TRADING LTD	Gas Bill for Town Hall - (07/01/22 - 07/04/22)	1.33	28.08	BACS	"		
131	28708	DDP TRADING LTD - CCTV	CCTV Quarter Grant Funding for April 2022 - June 2022		5000.00	BACS	"		
132	28709	TELESHORE (UK) LTD	Bronze Memorial Tree Plaque - Cemetery (Rechargeable)	21.68	130.08	BACS	"		
133	28710	CHANDLERS (FARM EQUIPMENT) LTD	Lance for power washes - Parks	4.52	27.11	BACS	"		
134	28711	AZTEC VENUE DECORATIONS	White Chair Covers - Wedding (Rechargeable)		47.50	BACS	"		
135	28712	KPC ENTERTAINMENT LTD (BUTTERFLY OCCASIONS)	Buffet deposit for Jubilee Event		357.50	BACS	"		
136	28713-28715	WILTSHIRE AND SWINDON SPORT CIC	Contribution towards CIC Funding for Park Yoga		84.00	BACS	"		
137	28716	ESP PRODUCTION (ESP AUDIO)	Hire of PA & Monitor with sound engineer & crew - Jubilee Event	120.00	720.00	BACS	"		
Salaries by BACS Payment									
		SALARIES	Employees Salaries for April 2022 Wages		42511.22	BACS			
				21361.48	244845.89				

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Income and Expenditure Account for Period to 31 March 2022

PREV YEAR ACTUAL	YTD ACTUAL	YTD BUDGET	+/- %AGE	YEAR END BUDGET	YEAR END FORECAST	+/- %AGE	
<u>Operating Income</u>							
132,995	183,860	125,000	147%	125,000	183,860	147%	Shambles income outperforming previous year. Budget based on a sharp fall of income due to the pandem
0	0	0	0%	0	0	0%	
341	53	100	0%	100	53	53%	Budget based on sale of two former mayoral badges
1,038,024	1,052,411	1,052,976	100%	1,052,976	1,052,411	100%	
8,000	0	0	0%	0	0	0%	
291,370	286,951	292,623	98%	292,623	286,951	98%	
5,379	36,942	11,800	313%	11,800	36,942	313%	2021/22 budget very conservative due to pandemic
19,288	83,656	21,500	389%	21,500	83,656	389%	2021/22 budget very conservative due to pandemic
31,074	50,020	40,800	123%	40,800	50,020	123%	Marginally higher turnover than anticipated
39,388	53,585	46,690	115%	46,690	53,585	115%	Income from grass cutting of Almshouse not budgeted in 2021/22
5,008	8,253	7,000	118%	7,000	8,253	118%	Increased footfall resulting in better than anticipated use of facilities
0	1,616	3,200	0%	3,200	1,616	51%	50% discount offered to retailers in respect of Christmas Trees
893	893	847	105%	847	893	105%	
54,293	53,972	56,300	96%	56,300	53,972	96%	
10,701	0	0	0%	0	0	0%	
1,636,754	1,812,212	1,658,836	109%	1,658,836	1,812,212	109%	153,376
<u>Running Costs</u>							
65,520	84,856	80,399	106%	80,399	84,856	106%	
38,822	38,584	43,666	88%	43,666	38,584	88%	Allocation of salary costs and support Services marginally recharge lower than budgetted
23,504	24,858	23,126	107%	23,126	24,858	107%	
810	3,959	5,886	67%	5,886	3,959	67%	Twining event will not take place during 2021
8,979	9,767	10,526	93%	10,526	9,767	93%	Minimal spend in the cost centre YTD excepting salary recharge
30,112	44,620	37,544	119%	37,544	44,620	119%	
65,390	65,009	67,637	96%	67,637	65,009	96%	
6,052	20,300	18,500	110%	18,500	20,300	110%	Free use and Grace & Favour lettings higher then budget provision
62,749	60,589	88,610	68%	88,610	60,589	68%	Full occupancy therefore minimal Vacant Property provision.
13,599	20,957	29,131	72%	29,131	20,957	72%	Nil claim for Arts development & Carnival grants year to date
92,283	114,979	93,101	123%	93,101	114,979	123%	Large maintenance charges as building utilised more
86,719	114,245	99,690	115%	99,690	114,245	115%	Large maintenance charges as building utilised more
70,170	72,208	73,324	98%	73,325	72,208	98%	
67,095	82,691	80,364	103%	80,364	82,691	103%	
510,069	594,889	623,299	95%	623,299	594,889	95%	
73,780	71,726	88,999	81%	88,999	71,726	81%	Business rates no longer applicable to public conveniences
7,121	5,500	7,085	78%	7,085	5,500	78%	Allocation of salary costs and support Services recharge lower than budgetted
14,075	19,602	20,087	98%	20,087	19,602	98%	
46,504	43,972	51,966	85%	51,966	43,972	85%	Grave digging income below income so consequently grave digging costs below budget
69,866	67,126	61,728	109%	61,728	67,126	109%	Covid costs stated as free use of Ceres Hall with no budget provision
0	0	0	0%	0	0	0%	
13,054	50,291	54,167	93%	54,167	50,291	93%	Majority of Shambles refurbishment project yet to be incurred
1,366,273	1,610,728	1,658,835	97%	1,658,836	1,610,728	97%	48,108
143,908	6,830	0	0%	0	6,830	0%	
44,808	0	0	0%	0	0	0%	
				0	208,314		

<u>DEVIZES TOWN COUNCIL</u> <u>FINANCIAL YEAR 2021/22</u>		<u>31.08.2021</u>	<u>31.08.2021</u>	<u>%AGE</u>	<u>YEAR END</u>	<u>YEAR END</u>	<u>%AGE</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>	<u>FORECAST</u>	<u>ANNUAL</u>
MARKETS	INCOME	£183,860	£125,000	147%	£125,000	£183,860	147%
	EXPENDITURE	£84,856	£80,399	106%	£80,399	£84,856	106%
	EXCESS OF INCOME OVER EXPENDITURE	£99,004	£44,601	222%	£44,601	£99,004	222%
TOWN HALL	INCOME	£36,942	£11,800	313%	£11,800	£36,942	313%
	EXPENDITURE	£114,979	£93,101	123%	£93,101	£114,979	123%
	EXCESS OF EXPENDITURE OVER INCOME	-£78,037	-£81,301	96%	-£81,301	-£78,037	96%
CORN EXCHANGE	INCOME	£83,656	£21,500	389%	£21,500	£83,656	389%
	EXPENDITURE	£114,245	£99,690	115%	£99,690	£114,245	115%
	EXCESS OF EXPENDITURE OVER INCOME	-£30,589	-£78,190	39%	-£78,190	-£30,589	39%
PARK CAFÉ	INCOME	£50,020	£40,800	123%	£40,800	£50,020	123%
	EXPENDITURE	£82,691	£80,364	103%	£80,364	£82,691	103%
	EXCESS OF EXPENDITURE OVER INCOME	-£32,671	-£39,564	83%	-£39,564	-£32,671	83%
COMMERCIAL PROPERTIES	INCOME	£286,951	£292,623	98%	£292,623	£286,951	98%
	EXPENDITURE	£60,589	£88,610	68%	£88,610	£60,589	68%
	EXCESS OF INCOME OVER EXPENDITURE	£226,362	£204,013	111%	£204,013	£226,362	111%
PUBLIC CONVENIENCES	INCOME	£8,253	£7,000	118%	£7,000	£8,253	118%
	EXPENDITURE	£71,726	£88,999	81%	£88,999	£71,726	81%
	EXCESS OF EXPENDITURE OVER INCOME	-£63,473	-£81,999	77%	-£81,999	-£63,473	77%
CEMETERY	INCOME	£53,972	£56,300	96%	£56,300	£53,972	96%
	EXPENDITURE	£43,972	£51,966	85%	£51,966	£43,972	85%
	EXCESS OF INCOME OVER EXPENDITURE	£10,000	£4,334	231%	£4,334	£10,000	231%
CHRISTMAS TREES - BUSINESS	INCOME	£1,616	£3,200	0%	£3,200	£1,616	51%
	EXPENDITURE	£5,500	£7,085	78%	£7,085	£5,500	78%
	EXCESS OF EXPENDITURE OVER INCOME	-£3,884	-£3,885	100%	-£3,885	-£3,884	100%
CHRISTMAS FESTIVAL & LIGHTS	INCOME	£893	£847	0%	£847	£893	105%
	EXPENDITURE	£19,602	£20,087	98%	£20,087	£19,602	98%
	EXCESS OF EXPENDITURE OVER INCOME	-£18,709	-£19,240	97%	-£19,240	-£18,709	97%
COMMUNITY SPACES	INCOME	£53,585	£46,690	0%	£46,690	£53,585	115%
	EXPENDITURE	£594,889	£623,299	95%	£623,299	£594,889	95%
	EXCESS OF EXPENDITURE OVER INCOME	-£541,304	-£576,609	94%	-£576,609	-£541,304	94%
CIVIC & CEREMONIAL	INCOME	£53	£100	0%	£100	£53	53%
	EXPENDITURE	£9,767	£10,526	93%	£10,526	£9,767	93%
	EXCESS OF EXPENDITURE OVER INCOME	-£9,714	-£10,426	93%	-£10,426	-£9,714	93%
CORPORATE MANAGEMENT	INCOME (PRECEPT)	#####	£1,052,976	0%	£1,052,976	£1,052,411	100%
	EXPENDITURE	£65,009	£67,637	96%	£67,637	£65,009	96%
	EXCESS OF INCOME OVER EXPENDITURE	£987,402	£985,339	100%	£985,339	£987,402	100%
GREEN LANE	INCOME	£6,830	£0	0%	£0	£6,830	0%
	EXPENDITURE	£0	£0	0%	£0	£0	0%
	EXCESS OF EXPENDITURE OVER INCOME	£6,830	£0	0%	£0	£6,830	0%
COMMITTEE SERVICES	EXPENDITURE	£38,584	£43,666	88%	£43,666	£38,584	88%
MEMBER SUPPORT	EXPENDITURE	£24,858	£23,126	107%	£23,126	£24,858	107%
TWINNING	EXPENDITURE	£3,959	£5,886	67%	£5,886	£3,959	67%
COMMUNICATIONS	EXPENDITURE	£44,620	£37,544	119%	£37,544	£44,620	119%
GRANTS	EXPENDITURE	£20,300	£18,500	110%	£18,500	£20,300	110%
ARTS DEVELOPMENT	EXPENDITURE	£20,957	£29,131	72%	£29,131	£20,957	72%
DEVIZES LEISURE CENTRE	EXPENDITURE	£72,208	£73,324	98%	£73,325	£72,208	98%
TOWN CENTRE SERVICES	EXPENDITURE	£67,126	£61,728	109%	£61,728	£67,126	109%
CAPITAL	EXPENDITURE	£50,291	£54,167	93%	£54,167	£50,291	93%
DEVIZES TOWN COUNCIL	INCOME	#####	£1,658,836	110%	£1,658,836	£1,819,042	110%
	EXPENDITURE	#####	£1,658,835	97%	£1,658,836	£1,610,728	97%
	EXCESS OF INCOME OVER EXPENDITURE	£208,314	£0	0%	£0	£208,314	0%



DEVIZES TOWN COUNCIL CIVIC CALENDAR 2022-23

SCHEDULE OF FULL COUNCIL AND OTHER SIGNIFICANT MEETINGS
MAY 2022 TO MAY 2023

19 MAY 2022	MAYOR MAKING
24 MAY 2022	PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES RECREATION & PROPERTIES (to agree chairmanship) PERSONNEL COMMITTEE to (to agree chairmanship)
28 MAY 2022	COUNCIL ROADSHOW
7 JUNE 2022	TOWN'S TRUST COMMITTEE (AGM, agree chairmanship) COUNCILLORS' SURGERY PLANNING COMMITTEE FORWARD PLANNING
9 JUN 2022	FULL COUNCIL (agree year end accounts)
19 JUN 2022	MAYOR'S INAUGURAL CHURCH SERVICE
21 JUN 2022	PLANNING COMMITTEE RECREATION & PROPERTIES
23 JUN 2022	CEMETERY OPEN DAY
5 JULY 2022	PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES
12 JULY 2022	SHAMBLES MEETING
19 JUL 2022	COUNCILLORS' SURGERY PLANNING COMMITTEE FORWARD PLANNING
2 AUG 2022	PLANNING COMMITTEE RECREATION & PROPERTIES
16 AUG 2022	PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES
30 AUG 2022	COUNCILLORS' SURGERY PLANNING COMMITTEE FORWARD PLANNING (estimates)
3 SEPT 2022	MERCHANT NAVY DAY (6.30pm, The Chequers) COUNCIL ROADSHOW

DEVIZES TOWN COUNCIL CIVIC CALENDAR 2022-23

SCHEDULE OF FULL COUNCIL AND OTHER SIGNIFICANT MEETINGS MAY 2022 TO MAY 2023

13 SEPT 2022	COUNCILLORS' SURGERY PLANNING COMMITTEE RECREATION & PROPERTIES
22 SEPT 2022	DEVIZES IN BLOOM PRESENTATION
27 SEPT 2022	PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES
4 OCT 2022	SHAMBLES MEETING
11 OCT 2022	COUNCILLORS' SURGERY PLANNING COMMITTEE FORWARD PLANNING
13 OCT 2022	FULL COUNCIL (Budget options)
25 OCT 2022	PLANNING COMMITTEE RECREATION & PROPERTIES
8 NOV 2022	COUNCILLORS' SURGERY PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES
12 NOV 2022	COUNCIL ROADSHOW
13 NOV 2022	REMEMBRANCE SUNDAY
22 NOV 2022	PLANNING COMMITTEE RECREATION & PROPERTIES
25 NOV 2022	CHRISTMAS LIGHTS SWITCH-ON
6 DEC 2022	COUNCILLORS' SURGERY PLANNING COMMITTEE FORWARD PLANNING
8 DEC 2022	CAROL CONCERT
15 DEC 2022	FULL COUNCIL MEETING (Setting of Budget & Precept, agree Mayor Elect)
20 DEC 2022	PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES

DEVIZES TOWN COUNCIL CIVIC CALENDAR 2022-23

SCHEDULE OF FULL COUNCIL AND OTHER SIGNIFICANT MEETINGS
MAY 2022 TO MAY 2023

26 DEC 2022	BANK HOLIDAY) Office closed
27 DEC 2022	BANK HOLIDAY) Office closed
28 DEC 2022) Office open
29 DEC 2022) Office open
30 DEC 2022	Statutory Day) Office closed
2 JAN 2022	BANK HOLIDAY) Office closed
3 JAN 2023	PLANNING COMMITTEE RECREATION & PROPERTIES	
10 JAN 2023	SHAMBLES MEETING	
17 JAN 2023	COUNCILLORS' SURGERY PLANNING COMMITTEE FORWARD PLANNING	
31 JAN 2023	PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES	
11 FEB 2023	COUNCIL ROADSHOW	
14 FEB 2023	PLANNING COMMITTEE RECREATION & PROPERTIES	
28 FEB 2023	COUNCILLORS' SURGERY PLANNING COMMITTEE FORWARD PLANNING	
9 MAR 2023	FULL COUNCIL (agree Deputy Mayor Nomination)	
14 MAR 2023	PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES	
28 MAR 2023	PLANNING COMMITTEE RECREATION & PROPERTIES	
6 APR 2023	ANNUAL TOWN'S MEETING & CIVIC AWARDS	
11 APR 2023	COUNCILLORS' SURGERY PLANNING COMMITTEE FORWARD PLANNING	



DEVIZES TOWN COUNCIL CIVIC CALENDAR 2022-23

SCHEDULE OF FULL COUNCIL AND OTHER SIGNIFICANT MEETINGS
MAY 2022 TO MAY 2023

25 APR 2023	PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES
9 MAY 2023	PLANNING COMMITTEE RECREATION & PROPERTIES
18 MAY 2023	MAYOR MAKING

Notes:

Full Council meetings commence at 7pm.

Planning Committee meetings commence at 7pm, with other Committees following on immediately.

Personnel Committee commences at 6.30pm.

Council Surgery commences at 6pm. [Two members must be present.](#)

Devizes Towns Trust Committee meetings commence at 7pm.