

**MINUTES OF THE STATUTORY ANNUAL MEETING OF THE
DEVIZES TOWN COUNCIL**

**HELD IN THE ASSEMBLY ROOM, TOWN HALL, DEVIZES
ON THURSDAY 19th MAY 2021 AT 6.45 PM**

Present: Chairman: Councillor Gay

Councillors:	Bridewell	Britten	Brown
	Burton	Corbett	Geddes
	Giraud-Saunders	Greenwood	Hopkins
	Hoult	Hunter	Nash
	Oliver	Ormerod	Rose
	Stevens	Wallis	Wooldridge

1. ELECTION OF TOWN MAYOR FOR THE YEAR 2022/23

It was proposed by Councillor Rose, seconded by Councillor Bridewell and UNANIMOUSLY AGREED

THAT Councillor Peter Corbett is elected Town Mayor of Devizes for 2022/2023.

2. DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Corbett made the Statutory Declaration of Acceptance of Office and signed the book accordingly.

3. MAYORAL THANKS

Councillor Corbett thanked the members of the Council for his election, setting out his hopes for the Council's coming year.

4. MAYORESS'S BADGE OF OFFICE

Councillor Corbett announced that his wife, Mrs Chris Corbett, would be his Mayoress, and she was duly invested with the Badge of Office of Mayoress.

5. MINUTES

The Minutes of the Full Council meeting held on 10th March 2022, having previously been circulated, were agreed by the Council and signed as a true record.

6. APOLOGIES FOR ABSENCE

Apologies were received from Councillor East and Councillor Pennington.

7. IMMEDIATE PAST TOWN MAYOR: VOTE OF THANKS

Councillor Giraud-Saunders proposed a vote of thanks to Councillor Mrs Gay, with a speech highlighting her achievements during two unusually difficult years. This was seconded by Councillor John Stevens and agreed unanimously.

8. THE IMMEDIATE PAST TOWN MAYOR TO RESPOND

Councillor Mrs Gay replied, thanking fellow Councillors, officers, family and everyone involved for their support. Councillor Mrs Gay noted the many 'firsts' that had occurred as a consequence of the Covid pandemic, and the special events that had taken place over the previous two years.

9. ELECTION OF DEPUTY TOWN MAYOR FOR THE YEAR 2022/23

It was proposed by Councillor Mrs Gay, seconded by Councillor Nash and UNANIMOUSLY AGREED

THAT Councillor Stevens is elected Deputy Town Mayor for 2022/2023.

Councillor Stevens was duly invested with the Badge of Office and gave a speech of thanks for his election.

10. MAYORAL APPOINTMENTS:

The Town Mayor announced to the meeting the prerogative appointments he had made and suitably thanked those named for accepting them. The appointments are as follows:

- Chamberlains - Councillor Hopkins and Councillor Mrs Brown
- High Constables - Mr Oliver Corbett and Mrs Emily Dawkins
- Mayor's Chaplain - Reverend Jonathan Poston
- Mayor's Officer - Mr Richard Hopkins
- Macebearers - Mr Peter Powell and Mr Andrew Bewley
- Mayoress' Macebearer - Mr Nick Rusby.

11. MINUTES OF MEETINGS FOR INFORMATION

The Council received and noted the report.

12. REPORT FOR DECISION – GENERAL POWER OF COMPETENCE

It was proposed by Councillor Geddes, seconded by Councillor Nash and UNANIMOUSLY AGREED

THAT the Council confirms that it has achieved a minimum of two thirds of its membership holding office as a result of being declared elected and the Town Clerk holds the 2015 Cilca qualification and therefore elects to exercise the General Power of Competence.

13. ANNOUNCEMENTS AND COMMUNICATIONS

Councillors were invited to join the Mayor for his Inaugural Church Service at St John's Church on Sunday 19th June.

There were no matters for attention.

14. QUESTIONS

The Town Clerk advised that there were no questions.

15. DATES AND TIMES OF MEETINGS 2022/23

Councillors were asked by the Town Mayor to note the dates of meetings during the forthcoming year, a copy of which had previously been circulated and which would be annexed to and form part of these Minutes.

16. COMMON SEAL

In accordance with custom, the Town Clerk read out to the meeting the Sealing Resolution which is as follows:

THAT the Common Seal of the Council be affixed to or the Town Clerk do sign on behalf of the Council where appropriate any Orders, Deeds or Documents necessary to give effect to any of the matters and recommendations contained in the reports received and adopted at this meeting or other decisions of the Council taken thereat.

It was proposed by Councillor Oliver, seconded by Councillor Geddes and RESOLVED

THAT the Sealing Resolution be adopted.

17. CLOSURE

The Town Mayor declared the meeting closed at 7.30 pm.

CHAIRMAN



DEVIZES TOWN COUNCIL CIVIC CALENDAR 2022-23

SCHEDULE OF FULL COUNCIL AND OTHER SIGNIFICANT MEETINGS
MAY 2022 TO MAY 2023

19 MAY 2022	MAYOR MAKING
24 MAY 2022	PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES RECREATION & PROPERTIES (to agree chairmanship) PERSONNEL COMMITTEE to (to agree chairmanship)
28 MAY 2022	COUNCIL ROADSHOW
7 JUNE 2022	TOWN'S TRUST COMMITTEE (AGM, agree chairmanship) COUNCILLORS' SURGERY PLANNING COMMITTEE FORWARD PLANNING
9 JUN 2022	FULL COUNCIL (agree year end accounts)
19 JUN 2022	MAYOR'S INAUGURAL CHURCH SERVICE
21 JUN 2022	PLANNING COMMITTEE RECREATION & PROPERTIES
23 JUN 2022	CEMETERY OPEN DAY
5 JULY 2022	PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES
12 JULY 2022	SHAMBLES MEETING
19 JUL 2022	COUNCILLORS' SURGERY PLANNING COMMITTEE FORWARD PLANNING
2 AUG 2022	PLANNING COMMITTEE RECREATION & PROPERTIES
16 AUG 2022	PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES
30 AUG 2022	COUNCILLORS' SURGERY PLANNING COMMITTEE FORWARD PLANNING (estimates)
3 SEPT 2022	MERCHANT NAVY DAY (6.30pm, The Chequers) COUNCIL ROADSHOW

DEVIZES TOWN COUNCIL CIVIC CALENDAR 2022-23

SCHEDULE OF FULL COUNCIL AND OTHER SIGNIFICANT MEETINGS
MAY 2022 TO MAY 2023

13 SEPT 2022	COUNCILLORS' SURGERY PLANNING COMMITTEE RECREATION & PROPERTIES
22 SEPT 2022	DEVIZES IN BLOOM PRESENTATION
27 SEPT 2022	PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES
4 OCT 2022	SHAMBLES MEETING
11 OCT 2022	COUNCILLORS' SURGERY PLANNING COMMITTEE FORWARD PLANNING
13 OCT 2022	FULL COUNCIL (Budget options)
25 OCT 2022	PLANNING COMMITTEE RECREATION & PROPERTIES
8 NOV 2022	COUNCILLORS' SURGERY PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES
12 NOV 2022	COUNCIL ROADSHOW
13 NOV 2022	REMEMBRANCE SUNDAY
22 NOV 2022	PLANNING COMMITTEE RECREATION & PROPERTIES
25 NOV 2022	CHRISTMAS LIGHTS SWITCH-ON
6 DEC 2022	COUNCILLORS' SURGERY PLANNING COMMITTEE FORWARD PLANNING
8 DEC 2022	CAROL CONCERT
15 DEC 2022	FULL COUNCIL MEETING (Setting of Budget & Precept, agree Mayor Elect)
20 DEC 2022	PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES

DEVIZES TOWN COUNCIL CIVIC CALENDAR 2022-23

SCHEDULE OF FULL COUNCIL AND OTHER SIGNIFICANT MEETINGS MAY 2022 TO MAY 2023

26 DEC 2022	BANK HOLIDAY) Office closed
27 DEC 2022	BANK HOLIDAY) Office closed
28 DEC 2022) Office open
29 DEC 2022) Office open
30 DEC 2022	Statutory Day) Office closed
2 JAN 2022	BANK HOLIDAY) Office closed
3 JAN 2023	PLANNING COMMITTEE RECREATION & PROPERTIES	
10 JAN 2023	SHAMBLES MEETING	
17 JAN 2023	COUNCILLORS' SURGERY PLANNING COMMITTEE FORWARD PLANNING	
31 JAN 2023	PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES	
11 FEB 2023	COUNCIL ROADSHOW	
14 FEB 2023	PLANNING COMMITTEE RECREATION & PROPERTIES	
28 FEB 2023	COUNCILLORS' SURGERY PLANNING COMMITTEE FORWARD PLANNING	
9 MAR 2023	FULL COUNCIL (agree Deputy Mayor Nomination)	
14 MAR 2023	PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES	
28 MAR 2023	PLANNING COMMITTEE RECREATION & PROPERTIES	
6 APR 2023	ANNUAL TOWN'S MEETING & CIVIC AWARDS	
11 APR 2023	COUNCILLORS' SURGERY PLANNING COMMITTEE FORWARD PLANNING	



DEVIZES TOWN COUNCIL CIVIC CALENDAR 2022-23

SCHEDULE OF FULL COUNCIL AND OTHER SIGNIFICANT MEETINGS
MAY 2022 TO MAY 2023

25 APR 2023	PLANNING COMMITTEE COMMUNITY & CIVIC RESOURCES
9 MAY 2023	PLANNING COMMITTEE RECREATION & PROPERTIES
18 MAY 2023	MAYOR MAKING

Notes:

Full Council meetings commence at 7pm.

Planning Committee meetings commence at 7pm, with other Committees following on immediately.

Personnel Committee commences at 6.30pm.

Council Surgery commences at 6pm. [Two members must be present.](#)

Devizes Towns Trust Committee meetings commence at 7pm.