



Devizes Town Council

www.devizes-tc.gov.uk

Community & Civic Resources Committee

You are summonsed to attend a meeting of the Community & Civic Resources Committee at the following, place and date.

Date: Tuesday, 16th August 2022

Time: Immediately after the Planning Committee Meeting

Venue: Cheese Hall, Town Hall, St John's Street, Devizes

Enquiries: Town Hall - Tel: 01380 723333

The Town Mayor Councillor Corbett

Chairman: Councillor Nash

Councillors: Bridewell
Geddes
Hunter
Stevens

Burton
Hopkins
Oliver

Gay
Hoult
Rose

AGENDA

1. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting held on 5th July 2022 and which have been circulated alongside the agenda.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE(S) OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

4. PUBLIC PARTICIPATION

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business

5. REPORT FOR INFORMATION – SCHEDULE OF ACCOUNTS PAID

A Schedule of Accounts Paid is attached for information ([doc 5/1](#)).

6. NARRATIVE INCOME & EXPENDITURE ACCOUNT & KEY PERFORMANCE INDICATORS 2022/2023

This report is attached for information ([doc6/1](#))

7. REPORT FOR INFORMATION - REPORTS FROM UNITARY MEMBERS

This report is circulated alongside the agenda.

8. REPORT FOR DECISION - REPORT FOR DECISION – REQUEST FOR FINANCIAL SUPPORT FROM CITIZENS ADVICE

Recommendation

That the committee considers a grant application from Citizens Advice for financial support following a cut in their Wiltshire Council Grant.

Purpose of the Report

For the committee to better understand the funding issues currently facing Citizens Advice.

Background

Officers have received a grant request ([doc8/1](#)) to support the Wiltshire Citizens Advice service following a reduction of £100,000 in core funding from Wiltshire Council.

Whilst the grant was made through the community grant process, the inferred level of support requested would take the application above that which is normally considered under this grant scheme and therefore officers suggested to the Grants working party that this application is considered directly by this committee. The current budget for all general grants is £5,000 and in 2021/22 £1,500 was distributed.

In addition to the grant application Citizens Advice have provided statistics that show specific data relating to the people of Devizes who used Wiltshire Citizens Advice from 1st April 2021 – 31st March 2022.

To help the committee better understand the impact on Citizens Advice of the reduction in Wiltshire Council's core funding, officers have invited a representative from the service to explain how this funding reduction will impact on the service provided in Wiltshire and set out the level of support they are requesting from Devizes Town Council

Options Considered

The committee needs to decide how it wishes to respond to the funding request from Citizens Advice

Implications and Risks

Financial and Resource Implications

Officers have set out the level of budget for general grants within the report. Request

Legal Implications and Legislative Powers

The Council will be considering this matter under its General Power of Competence

Environmental Implications

Officers are unaware of any environmental implication for the Council associated with this decision.

Risk Assessment

Officers are unaware of any risk implication for the Council associated with this decision.

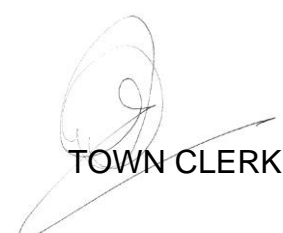
Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder Act 1998.

9. QUESTION TIME

A short time is allowed at the discretion of the Chairman for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk


TOWN CLERK

COMMUNITY & CIVIC RESOURCES COMMITTEE
16th August 2022

Income and Expenditure Account for Period to 30 June 2022

	PREV YEAR ACTUAL	YTD ACTUAL	YTD BUDGET	+/- %AGE	YEAR END BUDGET	YEAR END FORECAST	+/- %AGE		
<u>Operating Income</u>									
110	183,860	MARKETS	45,344	48,249	94%	193,000	151,182	78% Projected to follow previous year's takings	
203	0	TWINNING	0	0	0%	0	0	0%	
204	53	CIVIC & CEREMONIAL	0	0	0%	100	100	100%	
206	1,052,411	CORPORATE MANAGEMENT	551,643	550,633	100%	1,101,513	1,106,013	100%	
207	0	GRANTS	260	0	0%	0	0	0%	
208	286,951	COMMERCIAL PROPERTIES	72,064	73,155	99%	292,623	285,627	98%	
214	36,942	TOWN HALL	14,619	12,501	117%	50,000	58,476	117% Outperforming budget each month	
215	83,656	CORN EXCHANGE	33,171	15,000	221%	60,000	132,684	221% Outperforming budget each month	
220	50,020	HILLWORTH PARK CAFÉ	18,857	12,600	150%	48,000	50,487	105%	
227	53,585	COMMUNITY SPACES CENTRAL SUPPORT	13,354	12,657	106%	50,630	53,416	106%	
228	8,253	PUBLIC CONVENIENCES	1,878	2,250	83%	9,000	7,512	83%	
235	1,616	CHRISTMAS TREES - BUSINESS	0	0	0%	3,200	3,200	100%	
236	893	CHRISTMAS FESTIVAL & LIGHTS	0	0	0%	847	847	100%	
242	53,972	CEMETERY	15,334	16,500	93%	66,000	61,336	93%	
299	0	CAPITAL INCOME	0	0	0%	0	0	0%	
1,812,212 Total Income			766,524	743,545	103%	1,874,913	1,910,880	102%	35,967
<u>Running Costs</u>									
110	84,856	MARKETS	20,550	18,372	112%	73,489	89,860	122% Utility costs higher than anticipated	
201	38,584	COMMITTEE SERVICES	9,281	8,295	112%	33,180	33,660	101%	
202	24,858	MEMBER SUPPORT	6,795	7,529	90%	30,116	27,052	90% Apportionment of salaries lower than anticipated	
203	3,959	TWINNING	774	803	96%	3,210	3,608	112% Apportionment of salaries higher than anticipated	
204	9,767	CIVIC AND CEREMONIAL	5,306	5,485	97%	21,941	15,752	72% Apportionment of salaries lower than anticipated	
205	44,620	COMMUNICATIONS	16,475	14,251	116%	57,003	54,888	96%	
206	65,009	CORPORATE MANAGEMENT	16,953	15,399	110%	61,594	64,298	104%	
207	20,300	GRANTS	7,606	1,875	406%	18,500	20,434	110% Council use higher than budgeted in first three months of the year	
208	60,589	COMMERCIAL PROPERTIES	10,392	21,625	48%	86,499	74,304	86%	
212	20,957	ARTS DEVELOPMENT	9,264	8,816	105%	26,064	25,812	99%	
214	114,979	TOWN HALL	39,204	31,873	123%	127,491	150,726	118% Utility costs higher than anticipated	
215	114,245	CORN EXCHANGE	30,179	33,270	91%	133,080	135,862	102%	
216	72,208	DEVIZES LEISURE CENTRE	20,061	18,331	0%	73,325	73,325	100%	
220	82,691	HILLWORTH PARK CAFÉ	25,257	19,713	128%	78,853	79,541	101% Increase in sales has increased costs	
227	594,889	COMMUNITY SPACES CENTRAL SUPPORT	141,758	172,366	82%	689,463	673,808	98%	
228	71,726	PUBLIC CONVENIENCES	20,760	17,834	116%	71,336	93,538	131% High utility costs particularly Gas	
235	5,500	CHRISTMAS TREES - BUSINESS	959	1,365	70%	7,459	4,808	64% Apportionment of salaries lower than anticipated	
236	19,602	CHRISTMAS FESTIVAL & LIGHTS	579	853	68%	19,913	18,720	94%	
242	43,972	CEMETERY	11,128	12,112	92%	48,448	46,590	96%	
245	67,126	COMMUNITY SAFETY & T C MANAGEMENT	16,317	17,310	94%	69,238	69,283	100%	
241	0	ADMIN SUPPORT SERVICES	-80	0	0%	0	0	0%	
299	50,291	CAPITAL EXPENDITURE	9,563	33,978	28%	144,711	144,711	100%	
1,610,728 Total Expenditure			419,081	461,453	91%	1,874,913	1,900,580	101%	-25,667
6,830 GREEN LANE INCOME			0	0	0%	0	0	0%	
0 GREEN LANE EXPENDITURE			0	0	0%	0	0	0%	

0 10,300

<u>DEVIZES TOWN COUNCIL</u>	<u>FINANCIAL YEAR 2022/23</u>	<u>30/06/2022</u>	<u>30/06/2022</u>	<u>%AGE</u>	<u>YEAR END</u>	<u>YEAR END</u>	<u>%AGE</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>	<u>FORECAST</u>	<u>ANNUAL</u>
MARKETS	INCOME	£45,344	£48,249	94%	£193,000	£151,182	78%
	EXPENDITURE	£20,550	£18,372	112%	£73,489	£89,860	122%
	EXCESS OF INCOME OVER EXPENDITURE	£24,794	£29,877	83%	£119,511	£61,322	51%
TOWN HALL	INCOME	£14,619	£15,000	97%	£50,000	£58,476	117%
	EXPENDITURE	£39,204	£31,873	123%	£127,491	£150,726	118%
	EXCESS OF EXPENDITURE OVER INCOME	-£24,585	-£16,873	146%	-£77,491	-£92,250	119%
CORN EXCHANGE	INCOME	£33,171	£12,600	263%	£60,000	£132,684	221%
	EXPENDITURE	£30,179	£33,270	91%	£133,080	£135,862	102%
	EXCESS OF EXPENDITURE OVER INCOME	£2,992	-£20,670	-14%	-£73,080	-£3,178	4%
PARK CAFÉ	INCOME	£18,857	£12,657	149%	£48,000	£50,487	105%
	EXPENDITURE	£25,257	£19,713	128%	£78,853	£79,541	101%
	EXCESS OF EXPENDITURE OVER INCOME	-£6,400	-£7,056	91%	-£30,853	-£29,054	94%
COMMERCIAL PROPERTIES	INCOME	£72,064	£12,501	576%	£292,623	£285,627	98%
	EXPENDITURE	£10,392	£21,625	48%	£86,499	£74,304	86%
	EXCESS OF INCOME OVER EXPENDITURE	£61,672	-£9,124	-676%	£206,124	£211,323	103%
PUBLIC CONVENIENCES	INCOME	£1,878	£2,250	83%	£9,000	£7,512	83%
	EXPENDITURE	£20,760	£17,834	116%	£71,336	£93,538	131%
	EXCESS OF EXPENDITURE OVER INCOME	-£18,882	-£15,584	121%	-£62,336	-£86,026	138%
CEMETERY	INCOME	£15,334	£16,500	93%	£66,000	£61,336	93%
	EXPENDITURE	£11,128	£12,112	92%	£48,448	£46,590	96%
	EXCESS OF INCOME OVER EXPENDITURE	£4,206	£4,388	96%	£17,552	£14,746	84%
CHRISTMAS TREES - BUSINESS	INCOME	£0	£0	0%	£3,200	£3,200	100%
	EXPENDITURE	£959	£1,365	70%	£7,459	£4,808	64%
	EXCESS OF EXPENDITURE OVER INCOME	-£959	-£1,365	70%	-£4,259	-£1,608	38%
CHRISTMAS FESTIVAL & LIGHTS	INCOME	£0	£0	0%	£847	£847	100%
	EXPENDITURE	£579	£853	68%	£19,913	£18,720	94%
	EXCESS OF EXPENDITURE OVER INCOME	-£579	-£853	68%	-£19,066	-£17,873	94%
COMMUNITY SPACES	INCOME	£13,354	£2,250	0%	£50,630	£53,416	106%
	EXPENDITURE	£141,758	£172,366	82%	£689,463	£673,808	98%
	EXCESS OF EXPENDITURE OVER INCOME	-£128,404	-£170,116	75%	-£638,833	-£620,392	97%
CIVIC & CEREMONIAL	INCOME	£0	£0	0%	£100	£100	100%
	EXPENDITURE	£5,306	£5,485	97%	£21,941	£15,752	72%
	EXCESS OF EXPENDITURE OVER INCOME	-£5,306	-£5,485	97%	-£21,841	-£15,652	72%
CORPORATE MANAGEMENT	INCOME (PRECEPT)	£551,643	£550,633	0%	£1,101,513	£1,106,013	100%
	EXPENDITURE	£16,953	£15,399	110%	£61,594	£64,298	104%
	EXCESS OF INCOME OVER EXPENDITURE	£534,690	£535,235	100%	£1,039,919	£1,041,715	100%
GREEN LANE	INCOME	£0	£0	0%	£0	£0	0%
	EXPENDITURE	£0	£0	0%	£0	£0	0%
	EXCESS OF EXPENDITURE OVER INCOME	£0	£0	0%	£0	£0	0%
COMMITTEE SERVICES	EXPENDITURE	£9,281	£8,295	112%	£33,180	£33,660	101%
MEMBER SUPPORT	EXPENDITURE	£6,795	£7,529	90%	£30,116	£27,052	90%
TWINNING	EXPENDITURE	£774	£803	96%	£3,210	£3,608	112%
COMMUNICATIONS	EXPENDITURE	£16,475	£14,251	116%	£57,003	£54,888	96%
GRANTS	EXPENDITURE	£7,606	£1,875	406%	£18,500	£20,434	110%
ARTS DEVELOPMENT	EXPENDITURE	£9,264	£8,816	105%	£26,064	£25,812	99%
DEVIZES LEISURE CENTRE	EXPENDITURE	£20,061	£18,331	0%	£73,325	£73,325	100%
TOWN CENTRE SERVICES	EXPENDITURE	£16,317	£17,310	94%	£69,238	£69,283	100%
CAPITAL	EXPENDITURE	£9,563	£33,978	28%	£144,711	£144,711	100%
DEVIZES TOWN COUNCIL	INCOME	£766,264	£672,640	114%	£1,874,913	£1,910,880	102%
	EXPENDITURE	£419,161	£461,453	91%	£1,874,913	£1,900,580	101%
	EXCESS OF INCOME OVER EXPENDITURE	£347,103	£211,187	80%	£0	£10,300	92%

Doc8/1

Application for a Town Council Grant or Support

In order to allow the Council to consider your application fully, please complete this application form in as much detail as possible.

About Your Organisation	
Organisation	Wiltshire Citizens Advice
Contact Name	Liz Goodey
Address	Trinity House, Bryer Ash Business Park, Trowbridge BA14 8HE
Daytime Phone Number	07506 148987
Email	lizgoodey@citizensadvicewiltshire.org.uk
Is your organisation a charity or non-profit company.	Charity
If your organisation is not a charity or not for profit company, what is its purpose.	

About Your Work or Project	
Project Title	Advice

COMMUNITY & CIVIC RESOURCES COMMITTEE
16th August 2022

<p>Nature of the work or project</p>	<p>We are looking for funding to increase our advice service. The demand on our service is increasing particularly with the cost of living crisis and huge increase in energy costs</p>
<p>Duration of activity. Does the grant help fund continuous activity, if so how many days a year; or activities which have a defined start and end, if so the duration of these events.</p>	<p>This is an ongoing project. £25,000 will fund a full time advisor for 1 year.</p>
<p>How will Town Council grant aid or in-kind support benefit your organisation</p>	<p>We have received cuts to our funding from Wiltshire County Council, yet demand for our service grows. Any grant we receive will go directly to support the funding of our advisors.</p>
<p>If you received a grant within the last five years, please give details of how it was spent and indicate the number of people who have benefited from the work you did.</p>	<p>N/A</p>
<p>Is there any other organisation providing a similar service in Devizes</p>	<p>No</p>

<p>Beneficiaries of the event</p>	<p>What benefit does your organisation bring to the Devizes Community?</p> <p>We are an independent charity committed to helping people successfully deal with life's problems.</p> <p>We provide the advice people need for the problems they face and improve the policies and practices that affect people's lives.</p>
--	---

COMMUNITY & CIVIC RESOURCES COMMITTEE
16th August 2022

	<p>We provide free, confidential and impartial advice to everyone on their rights and responsibilities. We value diversity, promote equality and challenge discrimination.</p> <p>Any funding would enable us to continue to provide advice to the people of Devizes on debt, benefits, employment and housing.</p>
Who are the main beneficiaries of your activities?	Please see the attached statistics that shows specific data relating to the people of Devizes that have used Wiltshire Citizens Advice from 1 st April 2021 – 31 st March 2022.
How many people do you engage each year?	See above
What age group is your work aimed at?	See above

Financial Information	
Please give a brief explanation why Town Council support is vital to the success of your work	Unfortunately our core funding has been cut by nearly £100,000 by Wiltshire Council so we are seeking additional funding from all town and parish councils.
Will any donations be made to charity as a result of any surplus being made during the coming year and if so, to whom and what is the likely value.	N/A
Please give a summary of expected income and expenditure for the next year.	<p><u>Income</u></p> <p><u>£1,434,334</u></p> <p><u>Expenditure</u></p> <p><u>£1,553,430</u></p>

Declaration

I, Liz Goodey on behalf of **Wiltshire Citizens Advice**

confirm that the information given in this application is true to the best of my knowledge.

I understand that I am required to provide the most up to date statement of accounts and failure to do so will result in our request being rejected.

I understand that should it be found that any information is found to be falsified the event may be cancelled.

I understand that acknowledgement of a free hire must be a given on the front of any programme and on any other literature where sponsors are listed.

Date 18th July 2022

Signed Liz Goodey

Key Statistics

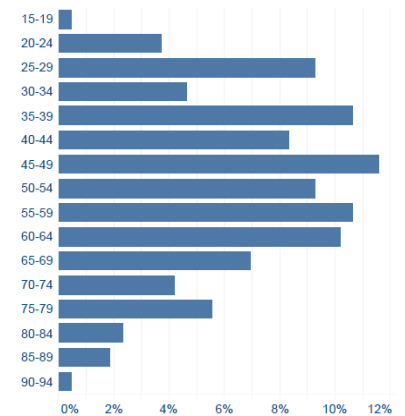
Summary

Clients	275
Quick client contacts	
Issues	1,265
Activities	844
Cases	339
Outcomes	
Income gain	£28,413

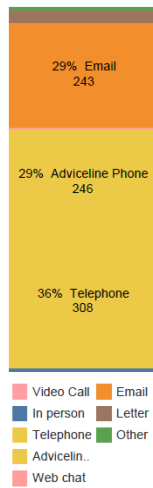
Issues

	Issues	Clients
Benefits & tax credits	272	101
Benefits Universal Credit	155	43
Consumer goods & services	33	18
Debt	154	54
Education	1	1
Employment	100	37
Financial services & capability	49	23
GVA & Hate Crime	7	6
Health & community care	32	16
Housing	170	61
Immigration & asylum	37	15
Legal	55	29
Other	57	28
Relationships & family	73	36
Tax	10	6
Travel & transport	19	10
Utilities & communications	41	16
Grand Total	1,265	

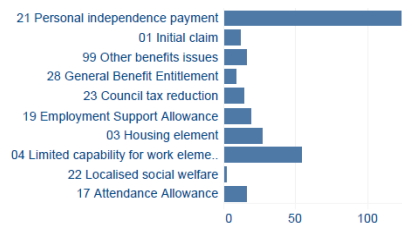
Age



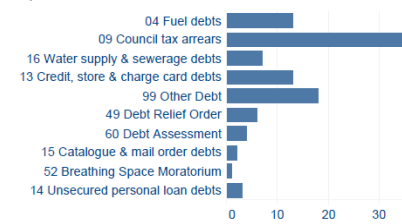
Channel



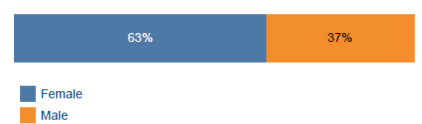
Top benefit issues



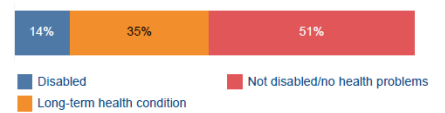
Top debt issues



Gender



Disability / Long-term health



Ethnicity

