



Devizes Town Council

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PLANNING COMMITTEE

You are summonsed to attend a meeting of the Planning Committee at the following place, date and time.

Date: 7th November 2023

Time: 7pm

Venue: The Council Chamber, Town Hall, St John's Street, Devizes

Enquiries: Tel: 01380 723333

Chairman: Councillor Hopkins

Mayor: Councillor Stevens

Councillors:	Bridewell	Britten	Brown
	Corbett	East	Gay
	Geddes	Giraud-Saunders	Greenwood
	Hoult	Hunter	Nash
	Oliver	Ormerod	Pennington
	Rose	Tanner	Wallis
	Wooldridge		

AGENDA

1. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting, held on 24th October 2023, which have been circulated alongside the agenda.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE(S) OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

4. PUBLIC PARTICIPATION

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business.

5. REPORT FOR DECISION – PLANNING APPLICATIONS FOR CONSIDERATION

Details of Planning Applications for Consideration are attached here: [\[Doc5/1\]](#)

Members wishing to make enquiries about any of the applications listed or inspect plans before the meeting are advised to do so online at Wiltshire Council.

6. REPORT FOR INFORMATION – WILTSHIRE COUNCIL'S NOTICE OF PLANS GRANTED OR REFUSED

Attached here [\[Doc 6/1\]](#) are a list of plans granted, refused or withdrawn.

7. REPORT FOR INFORMATION – LHFIG FINANCIAL COMMITMENTS

There is a brief update on LHFIG projects set out in the next agenda item, LHFIG project tracker, but Wiltshire Council have provided more details of the funding contributions required from Devizes Town Council, which are set out here.

Each time Devizes Town Council requests a highway or footpath improvement work to be carried out through the LHFIG, it carries with it a 25% funding commitment from the parish council for which the Town Council makes a budgetary provision of £10,000 each year, but at the time the request is made, it is not known the level of work involved and as such the final cost to the Town Council.

Set out below are costs that have been calculated for the work requested, which will be invoiced once the work is complete:

<i>Proposed improvement work</i>	<i>Anticipated DTC Contribution</i>
Green Lane junction – Work Complete	£ 43.72
Bath Rd dropped kerb - Next on the list. Invoice expected this financial year	£ 500.00

20 mph speed limits - Awaiting Cabinet Member approval. Invoice expected this financial year	£12,000.00 est
Downlands dropped kerbs, as there are multiple kerbs to encompass the whole estate and costs are estimated to be £15,000. Might slip to 24/25	£ 3,750.00

8. REPORT FOR INFORMATION – LHFIG PROJECT TRACKER

The Local Highways and Footpath Improvement Group have issued their most up to date project tracker, attached at [\[Doc 8/1\]](#). Officers have extracted the Devizes issues which are relevant to this committee, to provide members with an update on the requests they have made. It should be noted that draft proposals have been prepared for parking and waiting restrictions and these will be forwarded to the Town Council shortly for consideration before progressing to advertising Traffic Restriction Orders.

9. REPORT FOR DECISION – HIGHWAY IMPROVEMENT REQUEST FOR SOUTHBROOM ROAD

Recommendation

The committee are asked to review a resident's request for measures to be put in place to manage the speed of traffic in Southbroom Road, and to decide if further investigation is warranted through the use of a Metro Count.

Purpose of the Report

To consider if traffic using Southbroom Road regularly travels at speeds above the designated speed limit and if so, what action is needed to help manage it.

Background

Officers have received a highways improvement request form from a resident of Southbroom Road, setting out concerns about the speed of traffic that uses it, especially between the Pans Lane junction and the pedestrian crossing adjacent to the Green.

Within the form the resident states that speeding vehicles, particularly heavy vehicles, are of concern. He goes on to say that there is heavy traffic during the daytime which can be fast moving, but there is a particular issue at night which has been going on for many years. The resident has asked if the Town Council would support a speed limit reduction to 20mph coupled with a Speed Indicator Device (SID) installed on this stretch of highway.

Before any such request can be made, a Metro Count would need to be requested for the stretch of road to determine the extent of the

problem. It might be that what is initially needed in the area is a community speed watch and the Metro Count will also help to determine if the area meets the qualifying criteria.

Alternatively, the committee may determine that this is an enforcement issue.

Options Considered

The committee is asked to decide if it supports a request to implement measures to manage the speed of traffic in Southbroom Road, that will start with an application to the LHFIG for a Metro Counter in the area to determine the scale of the problem, or if it wishes to request that in the first instance it is passed to the police as an enforcement issue.

Implications and Risks

Financial and Resource Implications

Any request to the LHFIG for highway improvements carries with it an obligation to fund 25% of the cost.

Legal Implications and Legislative Powers

The Council will be considering this matter under its General Power of Competence

Environmental Implications

Officers are unaware of any environmental implication for the Council associated with this decision.

Risk Assessment

Officers are unaware of any risk implication for the Council associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder Act 1998.

10. QUESTION TIME

A short time is allowed at the discretion of the Chairman for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk


TOWN CLERK

Committee Members :

DOC5/1

DOC5/1 . **PL/2023/07677** Plot Ref :- Type :- FULL
Applicant Name :- Mr Kazuhiko AKAO Date Received :- 17/10/2023
Parish :- North Date Returned :-
Location :- Devizes Castle Agent
Castle Grounds
Devizes
Proposals :- External conservation repair and restoration works to the external fabric of Devizes Castle and other external alterations at roof level, alongside other associated works
Observations :-

DOC5/1 . **PL/2023/07957** Plot Ref :- Type :- LISTED
Applicant Name :- Mr Kazuhiko AKAO Date Received :- 17/10/2023
Parish :- North Date Returned :-
Location :- Devizes Castle Agent
Castle Grounds
Devizes
Proposals :- Internal alterations, reconfigurations, conservation repairs, restorations, refurbishment and redecoration works throughout the interior of Devizes Castle, and other associated works
Observations :-

DOC5/1 . **PL/2023/08525** Plot Ref :- Type :- LISTED
Applicant Name :- Mr & Mrs David Scott Date Received :- 18/10/2023
Parish :- East Date Returned :-
Location :- Nursteed House Agent
Nursteed
Devizes
Proposals :- Replace existing part glazed lantern and part flat roof to 2002 Orangery with flat roof, including two flat rooflights
Observations :-

DOC5/1 . **PL/2023/08817** Plot Ref :- Type :- LISTED
Applicant Name :- Miss Cherele Dovey Date Received :- 25/10/2023
Parish :- North Date Returned :-
Location :- 2 Bridewell Street Agent
Devizes
Proposals :- Proposed installation of a bathroom
Observations :-

Link to Plan [../07677](#)

Link to Plan [../07957](#)

Link to Plan [../08525](#)

Link to Plan [../08817](#)

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DOC5/1 .	PL/2023/08995	Plot Ref :-	Type :- HOUSEHOL
	Applicant Name :- Mr Roach		Date Received :- 25/10/2023
	Parish :- Roundway		Date Returned :-
	Location :- Compton London Road Devizes	Agent	
	Proposals :- Proposed single storey rear extension		
	Observations :-		
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DOC5/1 .	PL/2023/09150	Plot Ref :-	Type :- HOUSEHOL
	Applicant Name :- Mr Martin Witts		Date Received :- 24/10/2023
	Parish :- East		Date Returned :-
	Location :- 11 Eastleigh Road Devizes	Agent	
	Proposals :- Single storey rear extension		
	Observations :-		
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DOC5/1 .	PL/2023/09193	Plot Ref :-	Type :- TREE CONS
	Applicant Name :- Ms Putnam		Date Received :- 23/10/2023
	Parish :- South		Date Returned :-
	Location :- End House 31 Long Street Devizes	Agent	
	Proposals :- Weeping Ash tree - fell		
	Observations :-		

[Link to Plan ../08995](#)

[Link to Plan ../09150](#)

[Link to Plan ../09193](#)

PLANNING APPLICATIONS WHICH WILTSHIRE COUNCIL HAVE EITHER
GRANTED OR REFUSED PLANNING PERMISSION

Reference	Details	Applicant	Devizes Town Council Response	Granted or Refused
PL/2023/07271	External repairs and replacements, internal and external roof repairs, fire escape replacement and redecoration to existing properties forming 33-36a New Park Street	Aster Housing	No objection, 26/09/2023	Granted, 17/10/2023
PL/2023/07989	2-metre crown reduction to 10 beech trees – at The Orchard, Old Park	Mr Maxwell Bishop	No objection, 10/10/2023	Granted, 19/10/2023
PL/2023/04623	Certificate of Lawfulness for use of outbuilding as a single dwelling house and surrounding land as residential curtilage – at Sycamore Lodge, Roundway Park	Savannah Trading International	Reiteration of earlier comments that the submitted documents do not prove established use or evidence of continuous occupation	Refused, 20/10/2023
PL/2023/07990	Pine tree (75% dead) – remove. At Pine Tree House, Pinetum Close	Mr Maxwell Bishop	No objection – request that the felled tree is replaced with a suitable similar species tree, 18/07/2023	Granted, 23/10/2023
PL/2023/08236	T1 monolith 1 Horse Chestnut tree to a height of 5 metres – at 3 Shackleton Bungalows, Bath Road	Mrs Sheila Turner	Objection to felling; suitable pruning should be considered, 10/10/2023	Granted, 23/10/2023

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PL/2023/05127	Erection of storage building – at Park View Farm, Bath Road	Mr Nigel Grist	Supported, with a condition to only be used for personal use of storage, 18/07/2023	Granted, 25/10/2023
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Previous Status	Project ID	Town / Parish	Project Title	Project Proposal	Most Recent Actions & Recommendations	New Status	Additional Detail & Comments
Awaiting Slot	NA	All Areas	All Areas	Prior to the formation of LHFIGs, previously Parking & Waiting Restriction requests were processed centrally. Following Cabinet's approval for the formation of the groups, these requests will be at the discretion of the groups to prioritise.	Draft proposals have been prepared for the known sites.	In Progress	GR described how this role has now come into the remit of LHFIGs as part of the increase in duties and budget. This will allow requests to be dealt with more timely and allows more local discretion.
			Existing parking and waiting Restrictions which moved to LHFIG upon formation	The group must decide on whether to proceed with progression of these or to abandon.	These will be forwarded to Devides TC shortly for consideration before progressing to advertising TRO's.		The attached list details all the historic requests for the Devides Community Area.
					Wick Lane/Pans Lane to be included.		This list are historic requests from Devides TC. It is up to the group to decide to look at them now or for 2023/24. The group discussed this and understood that it was important from a management, resourcing and budget perspective to group these projects.
							PW raised concerns about the complexity that doing so would have on contributions from parish and town councils. The group agreed that contributions would not be sought on the basis that many tasks would be grouped as one and undertaken over a longer period.
High Priority	06-20-21	Devides	Devides	Access through this residential area is often used as a rat run, as it bypasses traffic congestion in New Park Street leading to rat run mentality. Commercial Road from the junction at the Sainsbury Mini Roundabout to Rotherstone, the whole of Couch Lane, the whole of New Park Road and the whole of Victoria Road all have high concentrations of pedestrian and frequent parking manoeuvres, therefore a 20mph speed limit would be more appropriate for this area. (Priority No.04)	TRO's have been advertised. Small level of objection received (3no), majority in Support (16no). Cabinet Member report has been drafted and awaiting formal sign off.	High Priority	KN spoke about how Devides TC had looked at assessing the whole town centre for 20mph and wanted to know that CATG was happy with this and GR is in the conversation. RG asked about a contribution. GR has spoken to Simon Fisher about this and recommended splitting the request into 4, hence the several requests here. RG asked if CATG is happy to put 75% of costs to the assessment for the entire area. KN is happy with this. KN confirmed the funding from the town council has been agreed. Draft report has been provided by consultants and will be issued ASAP. All locations will be eligible for 20mph. Delivery of 4 areas separately could cost £36,000 but combining all 4 at once could save £10,000. GR recommended actioning all 4 at once. KN wanted all 4 areas to be implemented and sensible to go with an economy of scale. DTC confirmed contribution of up to £12,000, circa 50% of the costs. PW thought it more sensible to do at once and make the saving. He agreed this was a large cost but it will have high impact on a large population and so was proportionate. GR has enquired whether the AQSG can contribute. DM wanted to push this forward and welcomed KN's offer and proposed to work on all 4 areas together.
			Request for 20mph Limit – Area 3	We would call this Zone Three, 20mph speed limit. See attached plan.			
				Further zones will be handled at the same time to save money (See rows below)			
Awaiting Update	06-22-30	Devides	Devides	At a recent meeting of the Town Council's Planning committee, it considered a request for a dropped kerb in Bath Road by the Murco Petrol filling station, following the submission of a Highway Improvement Request Form from a resident of Mayenne Place.	DTC to confirm budget contribution and proposed location.	High Priority	GR advised a budget of £2,000 for installation of a pair of dropped kerbs.
			Bath Road - Dropped Kerb Request	Within the request, the applicant states the pavement outside the petrol station on the A361 had no dropped kerb, so this is a serious problem for wheelchair users, especially because at this location there is no safe option to cross the road. The picture below shows the pavement in question. After considering the request, it was agreed there is an issue in the location that needs to be addressed and therefore the Town Council supports it.	This fits the LHFIG and wider Council criteria and objectives. Scheme has been added to 23/24 Programme (Indicative Autumn 23)		DTC to confirm contribution approval and rough plan/location description
Awaiting Update	06-22-34	Devides	Devides	Dropped kerbs (pedestrian access). Due to my recent lack of mobility I am in need of dropped kerbs to be able to cross the road and its become apparent that there are none in Downlands road. I believe the council have a responsibility to provide safe access for all residents regardless of physical ability.	A full proposal has been developed and forwarded to KN for consideration by DTC. Outline proposal circa £15,000 for all locations (rather than £2k as initially estimated).	Awaiting Update	GR advised a budget of £2,000 for installation of a pair of dropped kerbs.
			Downlands Rd	Dropped kerbs installed at intervals around Downlands Road to enable freedom of movement.	Awaiting DTC confirmation of £3,750 contribution (rather than £500 initially)		DTC to confirm contribution approval and rough plan/location description
			Request for Dropped Kerbs		Group decided this was unlikely to alter traffic flow as vehicles naturally doing it. Implementation would be more nuanced than anticipated likely leading to loss of 1-2 parking spaces.		
New Issue	06-23-07	Devides	A361 Escourt Street	Drivers trying to overtake on the roundabout outside Morrisons, when you move to the left to allow other drivers to turn right into Morrisons without causing a traffic hold up. This has nearly caused several accidents.		Remove	
			Morrisons Roundabout Access	At the roundabout it is big enough to do a two lane marking, one on the left to go forward and the other on the right to enable vehicles to drive into Morrisons, this would help ease the traffic hold ups			

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Doc8/1

New Issue	06-23-08	Devizes	High Lawn Waiting Restrictions	<p>The Town Council has received two Highway Improvement Forms from residents of High Lawns, Devizes expressing concerns that the turning area at the bottom of the road is blocked by visitor parking, which results in delivery vehicle and refuse lorries being unable to turn around. As a consequence, residents advise that these vehicles then have to reverse back up the hill of High Lawns, which is difficult manoeuvre and isn't helped when they get to the top as they then have to get into a position where they can re-enter the Bath Road.</p> <p>As a solution, residents are asking if "No Parking" markings can be placed on the road to help with this problem</p>	<p>GR confirmed no internal feedback received from waste team highlighting issue. IW confirmed it was likely to only impact two houses. DM requested this be left until the next meeting to give DTC a chance to provide data to outline extent of issue.</p>	Awaiting Update
Remove	06-23-05	Devizes	Devizes Wick Lane / Pans Lane Waiting Restriction	<p>Cars are frequently park near the roundabout at the junction of Wick Lane and Pans Lane. At this location, there is an informal crossing point leading to the rear pedestrian entrance to Wansdyke Primary School. Vehicles are often left right up to the crossing point which significantly reduces sight lines and increasing the risk of accident as primary school children and families cross the road to the school gates.</p> <p>Sometimes vehicles are left across the crossing point making a bad situation significantly worse.</p> <p>Parking restrictions at this location are required to improve road safety on the school journey, and for general road safety at the junction.</p>	<p>IW had not noticed this problem at weekends. The problem is specifically caused by school parents (as with most other school locations in the country). Drivers must not park next to roundabouts or across dropped kerbs. KN undertaking work on school travel plan with the school who should address the matter with their parents. Project to be removed from October Agenda.</p> <p>Project will be built into Devizes area TRO. IW and DM requested commitment from the school to help enforce the restrictions.</p>	High Priority
Remove	06-22-36	Devizes	Devizes Various Roads - Request for SID Infrastructure	<p>There has been a steady increase in concern over the issues of speeding over several years, and in some areas the Town Council has already reported these concerns to the LHFIFG</p> <p>At a recent meeting of Devizes Town Council, it was agreed that an investigating into the possibility of installing Speed Indicator in Devizes (SIDs) should be undertaken. As part of that discussion, a number of roads were identified where such devices would potentially be suitable and are listed under the Location of Issue section in this report.</p> <p>Bath Road, London Road, Nursteed Road, Potterne Road, Windsor Drive, Brickley Lane, Dunkirk Hill</p> <p>DM discussed the importance of CSW in the anti-speeding mix and the ineffectiveness of SIDs alone. This project will be removed until CSW is in place and then can be resurrected.</p>	<p>DTC to confirm that an active CSW is in place in each area before the project could be supported.</p> <p>This project will be removed until an active CSW is in place in the target areas.</p> <p>Active CSW in place in certain areas. KN requested this project be resurrected to enable specific reviews of metrocount requests for London Road, Dunkirk Hill and Southbroom Road. KN to liaise with GR offline to investigate unsuccessful</p>	Awaiting Update

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