



Devizes Town Council

www.devizes-tc.gov.uk

PLANNING COMMITTEE

You are summonsed to attend a meeting of the Planning Committee at the following place, date and time.

Date: 5th December 2023

Time: 7pm

Venue: The Council Chamber, Town Hall, St John's Street, Devizes

Enquiries: Tel: 01380 723333

Chairman: Councillor Hopkins

Mayor: Councillor Stevens

Councillors:	Bridewell	Britten	Brown
	Corbett	East	Gay
	Geddes	Giraud-Saunders	Greenwood
	Hoult	Hunter	Nash
	Oliver	Ormerod	Pennington
	Rose	Tanner	Wallis
	Wooldridge		

AGENDA

1. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting, held on 21st November 2023, which have been circulated alongside the agenda.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE(S) OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

4. PUBLIC PARTICIPATION

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business.

5. REPORT FOR DECISION – PLANNING APPLICATIONS FOR CONSIDERATION

Details of Planning Applications for Consideration are attached here: [\[Doc5/1\]](#)

Members wishing to make enquiries about any of the applications listed or inspect plans before the meeting are advised to do so online at Wiltshire Council.

6. REPORT FOR INFORMATION – WILTSHIRE COUNCIL'S NOTICE OF PLANS GRANTED OR REFUSED

Attached here [\[Doc6/1\]](#) are a list of plans granted, refused or withdrawn.

7. REPORT FOR INFORMATION - SINGLE USE PLASTIC POLICY

At a meeting of this committee on the 10 October, the issues of single use plastics in our town were discussed and a policy agreed, in which Councillor Tanner would take on the role of lead councillor for reducing the level of single use plastics used within the Council and wider community and would work with the Sustainability Working party to develop a strategy for delivery of the policy.

Set out below are the steps taken so far:

Publicity

- a) A press release was sent to local newspapers and radio and added to the Town website, then circulated on social media.
- b) Cllr Vanessa Tanner was interviewed on BBC Radio Wiltshire, Fantasy Radio and by the Gazette & Herald (although no article has been printed yet).

Council Buildings

- a) Cllrs Vanessa Tanner and Ian Hopkins completed an audit of the plastic used across the Council buildings. Summary audit with suggested changes in practice is attached, [\[Doc 7/1\]](#).
- b) A 'Plastic Free Pledge' has been added to the Town Council's website and will be publicised across our social media pages and sent to schools, organisations and businesses.

- c) Officers are currently reviewing the systems we have, and looking at alternatives such as drinks fountains.
- d) A meeting to be arranged with the bar manager to discuss plastic. Single use plastic beakers are to be phased out for auditorium events from January, replaced with reusable plastic beakers.
- e) Grist have agreed to add stickers to bins to explain that rubbish will be sorted and recycled.

Businesses and Market

- a) A letter has been sent to some businesses in town to explain that we now have a policy and what it means to them.
- b) Once the Plastic Pledge is up and running smoothly, businesses will be asked to sign it and pledge to make one small change to their practice.
- c) Certificates will be given to businesses who have made changes to their practice.

Schools and Organisations

- a) Work in progress. Letters regarding the pledge and offers to support plastic-reduction initiatives will be sent after Christmas.

Events

- b) Cllr Vanessa Tanner had a meeting with Karen Jones, Sustainability manager at Wadworth, to discuss the idea of Festival Cups. Wadworth's are very keen and are investigating how they can make them work in practice.
- c) Cllr Vanessa Tanner is working with Sustainable Devizes to write the Town Council Sustainable Events Policy – it is aimed to have it ready for events in the New Year.

8. REPORT FOR DECISION – NEW GATEWAY SIGN DESIGN

Recommendation

That the committee selects one of two submitted designs to be used for the new gateway signs.

Purpose of the Report

For the committee to consider two submitted options and decide which one should be used for the new gateway signs leading in to Devizes.

Background

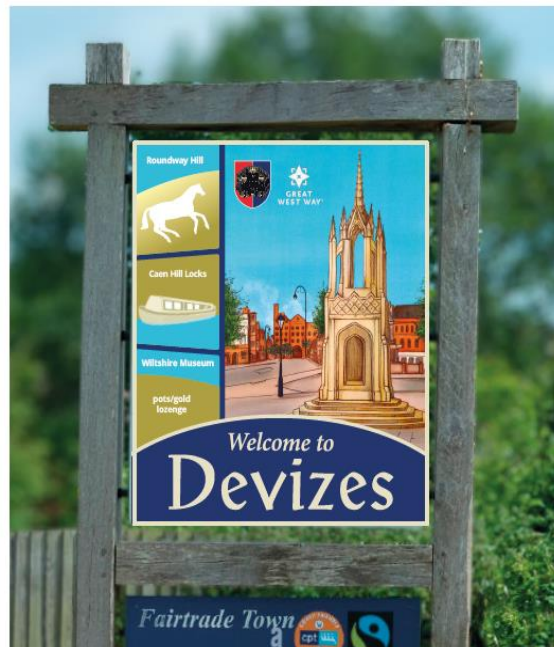
Included in this report are two designs for new gateway signs for Devizes.

A competition was held for members of the public to design a new gateway sign, which the Mayor then judged. The designs were painted, drawn, computer generated, etc. Ida McConnell from Jackson McConnell has taken the drawings and created the following designs, which are in a format which can be made into gateway signs by a printer.

V1a



DTC SIGNAGE / Rough Visual V1a : Montage



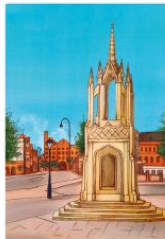
NOTES

1. Image area is larger and will have more impact than the current signs.
2. Town Crest and/or Great West Way are optional - it would be good to have 'something' to break up the blue sky.
3. 'Devizes' is the original lettering on the DTC logo.
4. Left-hand Illustrations could come from existing artwork (have white horse from previous DTC jobs and vector stock OR original artwork by local artists - there are existing drawings by Laura Barnard, created for the Inde Devizes map [see left], which could be adapted for a fee (white horse would need to be commissioned from her) - happy to seek a quote if required.
5. Luminous.

V1b



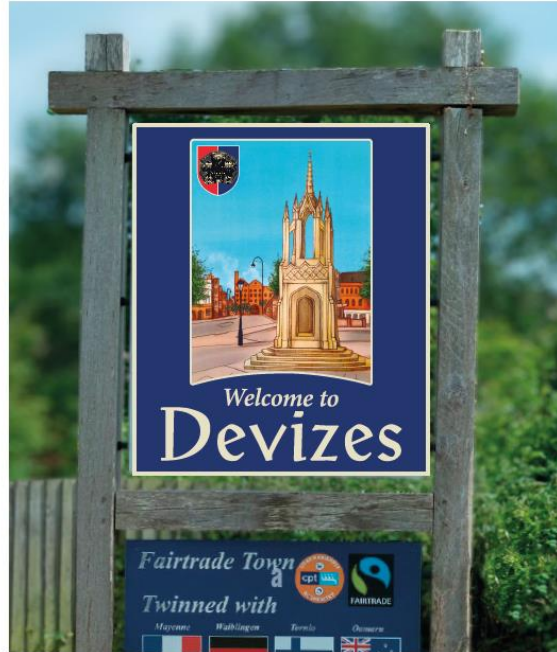
Current signs



Winning entry - Market Cross



DTC SIGNAGE / Rough Visual V1b : Single Image



NOTES

1. Image area is larger and will have more impact than the current signs.
2. 'Devizes' is the original lettering on the DTC logo.
3.  Luminous.

Options Considered

The committee is asked to select which design should be commissioned. The Mayor's preference is V1b, but this is a decision for the Planning Committee.

Implications & Risks

Financial and Resource Implications

It was decided at a previous meeting that the gateway signs should be replaced and the associated cost approved.

Legal Implications and Legislative Powers

The Council will be considering this matter under its General Power of Competence.

Environmental Implications

Officers are not aware of any environmental implications associated with this decision.

Risk Assessment

Officers are unaware of any risk implication for the Council associated with this decision.

Crime and Disorder

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder Act 1998.

9. QUESTION TIME

A short time is allowed at the discretion of the Chairman for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk



TOWN CLERK

Devizes Town Council
PLANNING COMMITTEE

Committee Members :

DOC5/1

DOC5/1 . **PL/2023/04377A** Plot Ref :- Type :- FULL
Applicant Name :- Becky Hartley Date Received :- 22/11/2023
Parish :- Roundway Date Returned :-
Location :- Ball Aeorsol Packaging Ltd Agent
Folly Road
Devizes
Proposals :- Installation of new plant and other associated enabling works
Observations :-

DOC5/1 . **PL/2023/05033** Plot Ref :- Type :- RESERVED
Applicant Name :- Mrs Kate Holden (Vistry Homes) Date Received :- 27/11/2023
Parish :- East Date Returned :-
Location :- Land at Marshall Road Agent
Devizes
Proposals :- Reserved matters appln for approval of appearance, landscaping,
layout and scale pursuant to permission ref PL/2021/07203
comprising the erection of 163 dwellings and assoc infrastructure
Observations :-

DOC5/1 . **PL/2023/05410A** Plot Ref :- Type :- FULL
Applicant Name :- Mr J Butler Date Received :- 22/11/2023
Parish :- Roundway Date Returned :-
Location :- Land at Roundway Farm Agent
Folly Road
Devizes
Proposals :- Demolition of existing barns and erection of 3 no dwellings, with
assoc parking, turning, landscaping, private amenity space and
access (Resubmission of PL/2022/06061)
Observations :-

DOC5/1 . **PL/2023/09620** Plot Ref :- Type :- FULL
Applicant Name :- Mr Charles Tracoshas Date Received :- 20/11/2023
Parish :- North Date Returned :-
Location :- 121 Southbroom Road Agent
Devizes
Proposals :- Repairs to boundary wall located to the rear, and alterations to the
gutter
Observations :-

[Link to Plan .../04377A](#)

[Link to Plan .../05033](#)

[Link to Plan .../05410A](#)

[Link to Plan .../09620](#)

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DOC5/1 . **PL/2023/10148** Plot Ref :- Type :- TPO
 Applicant Name :- Fraser MacDonald Date Received :- 22/11/2023
 Parish :- Roundway Date Returned :-
 Location :- The Sycamores Agent
 Roundway Park
 Devizes
 Proposals :- Sycamore - reduce height to 6m, reduce stems to single stem
 Observations :-

DOC5/1 . **PL/2023/10166** Plot Ref :- Type :- TPO
 Applicant Name :- Fraser MacDonald Date Received :- 23/11/2023
 Parish :- Roundway Date Returned :-
 Location :- Wayside Agent
 Roundway Park
 Devizes
 Proposals :- Beech Tree - remove branch rubbing on power line
 Observations :-

[Link to Plan .../10148](#)

[Link to Plan .../10166](#)

Doc 6/1

PLANNING APPLICATIONS WHICH WILTSHIRE COUNCIL HAVE EITHER
GRANTED OR REFUSED PLANNING PERMISSION

Reference	Details	Applicant	Devizes Town Council Response	Granted or Refused
PL/2023/06662	Demolish existing lean to glazed side extension. Proposed formal construction side/rear extension and structural works to create open plan kitchen, dining and separate utility and cloakroom – at 5 Victoria Road	Mr R Morgan	No objection, 24/10/2023	Granted, 21/11/2023
PL/2023/07515	Two proposed dwellings – at 1&2 Cross Roads,	Mr Richard Harford	No objection, 26/09/2023	Granted, 21/11/2023

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	London Road			
PL/2023/02466	Replacement windows to four flats on 2 nd floor, from timber windows to triple glazed uPVC – at Crammer Court, Church Walk	Aster Group	No objection, 10/10/2023	Granted, 23/11/2023
PL/2023/08995	Proposed single storey rear extension – at Compton, London Road	Mr Roach	No objection, 07/11/2023	Granted, 23/11/2023
PL/2023/08106	New gable window for attic room – at 3 Henman Close	Mr & Mrs D Mackay-Morris	No objection, 10/10/2023	Granted, 13/11/2023
PL/2023/08733	Beech tree – reduce by 2.5m – at Wren House, Bath Road	Mr Jack	No objection, 24/10/2023. Requested that WC ensures all documentation is of adequate quality for future applications	Granted, 13/11/2023
PL/2023/06867	Proposed dropped kerb to facilitate driveway and parking – at Beulah, Bath Road	Barbaros Denliso	Comment – insufficient space to turn a vehicle off the road – perhaps a turntable should be considered in view of proximity to busy junction. 24/10/2023	Refused, 16/11/2023
PL/2023/08525	Replace existing part glazed lantern and part flat roof to 2002 orangery, with flat roof including two flat rooflights – at Nursteed House, Nursteed	Mr & Mrs David Scott	No objection, 07/11/2023	Granted, 17/11/2023

[Click here](#) to return to main agenda

Devizes Town Council Plastic Audit

As per the Town Council's Single Use Plastic Policy, Councillors Ian Hopkins and Vanessa Tanner conducted an informal plastic audit of the Town Council buildings on 2nd November and Hillworth Park Café on 10th November.

Town Hall

Findings	Suggestion
Plastic cups at the water coolers.	A tray of glasses and signage
Liquid soap in all the toilets.	Refill these existing bottles or use wall mounted soap dispensers.
Plastic 'glasses' used in the bar Multiple plastic soft drinks bottles.	Have a discussion with the bar manager and switch to post-mix.
Hand sanitiser bottles	Do not replace them
Kitchen cleaning products all provided in plastic bottles.	Switch to 'green' suppliers. Healthy Life – Your Healthy Life Shop with over 14,000 products Wholesale Eco-Friendly Cleaning Products Green Bear UK - Green Bear (green-bear.co.uk) Eco-Friendly Commercial Cleaning Supplies – Delphis Eco UK
Biscuits in cellophane	Boxes of biscuits and tongs.

Corn Exchange

Findings	Suggestion
Plastic cups at the water coolers.	A tray of glasses and signage. Don't order any more.
Plastic 'glasses' used in the bar Multiple plastic soft drinks bottles.	Have a discussion with the bar manager and switch to post-mix.
White Board markers in Consul Room	Use refillable pens.
Kitchen cleaning products all provided in plastic bottles.	Switch to 'green' suppliers. Healthy Life – Your Healthy Life Shop with over 14,000 products Wholesale Eco-Friendly Cleaning Products Green Bear UK - Green Bear (green-bear.co.uk) Eco-Friendly Commercial Cleaning Supplies – Delphis Eco UK

Hillworth Park Café

There are examples of good practice already happening here: a 20p reduction if you bring your own cup, free water bottle refills, a book and puzzle swap and segregated waste bins.

Findings	Suggestion
A number of drinks in SUP bottles	Switch to cans and cartons only.
Slush Puppy drinks served in plastic	Use glasses or reusable beakers
Single use, compostable cups (not plastic but worth mentioning).	Switch to crockery.
Biscuits and cakes in cellophane wrappers.	Consider a local cake supplier.
Kitchen cleaning products all provided in plastic bottles.	Switch to local 'green' suppliers. The Healthy Life would be the perfect solution. Healthy Life – Your Healthy Life Shop with over 14,000 products Wholesale Eco-Friendly Cleaning Products Green Bear UK - Green Bear (green-bear.co.uk) Eco-Friendly Commercial Cleaning Supplies – Delphis Eco UK

It is difficult to be entirely plastic free in a commercial setting but not impossible. The National Trust Cafés no longer sell drinks in SUP and their confectionery and cakes are not cellophane wrapped. Drinks and food are served in or on crockery, single use cups are kept to a minimum. This model is one we could aim for.