



# Devizes Town Council

[www.devizes-tc.gov.uk](http://www.devizes-tc.gov.uk)

## **Community & Civic Resources Committee**

You are summonsed to attend a meeting of the Community & Civic Resources Committee at the following, place and date.

Date: 30<sup>th</sup> April 2024  
Time: Immediately after the Planning Committee Meeting  
Venue: The Council Chamber, Town Hall, St John's Street, Devizes  
Enquiries: Town Hall - Tel: 01380 723333

The Town Mayor Councillor Stevens  
Chairman: Councillor Geddes

Councillors: Bridewell	Corbett	Gay
Hopkins	Hoult	Hunter
Nash	Oliver	Rose
Tanner		

## **AGENDA**

### **1. MINUTES**

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting held on 19<sup>th</sup> March 2024, which have been circulated alongside the agenda.

### **2. APOLOGIES FOR ABSENCE**

### **3. DISCLOSURE(S) OF INTEREST**

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

#### **4. PUBLIC PARTICIPATION**

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business

#### **5. REPORT FOR INFORMATION – SCHEDULE OF ACCOUNTS PAID**

A Schedule of Accounts Paid is attached for information ([Doc 5/1 -3](#)).

#### **6. NARRATIVE INCOME & EXPENDITURE ACCOUNT 2022/2023**

At the time of submission it is unfortunately not possible to include the accounts to end of March as the year end has not yet been completed. However, the year end forecast has been updated as much as possible to include information known at this point so is a very good indication of the year end position ([Doc 6/1-2](#)).

Items of significance from the year in summary:

- Markets income about £42K under budget
- Corporate Management income £59K over budget due to high interest received
- Town Hall income very close to budget
- Corn Exchange income around £15K under budget
- Café income £7.5K over budget
- Cemetery income £19K under budget
- *Total income very close to budget*
- Markets costs £27K below budget – mainly due to reversal of over-accrued rates from 2 previous years
- Repairs on Commercial Properties around £44K over budget
- Town Hall and Corn Exchange both around £5K over budget – mainly due to accruals needed for utility bills, under-provided at previous year end
- Community Spaces costs £11K over budget – mainly due to recruitment costs following loss of 4 staff
- Cemetery Costs £7K under budget
- Town Centre Management costs £9K under budget
- *Total costs £17K over budget*

#### **7. REPORT FOR INFORMATION – REPORT FROM UNITARY MEMBERS**

This report, prepared by Councillor Wallis, is circulated alongside the agenda. [View the report.](#)

**8. REPORT FOR INFORMATION – DEVIZES TOWN REPORT FROM WILTSHIRE POLICE**

A report by Wiltshire Police on Town Policing for the period 1<sup>st</sup> January to 31<sup>st</sup> March is attached for information ([Doc 8/1-2](#)).

**9. REPORT FOR DECISION – USE OF NON-GENDER SPECIFIC TERMINOLOGY**

This item has been placed on the agenda by Councillor Tanner.

**Recommendation**

That all existing Devizes Town Council literature is changed so that ‘chairman’ is replaced by ‘chair’ and male and female pronouns are changed to ‘they.’ All future literature, online and on paper, is created with non-gender specific terminology.

**Purpose of the Report**

To agree that where possible non-gender specific terminology will be used henceforth in Devizes Town Council.

**Background**

Councillor Tanner believes that in order to bring Devizes Town Council up to date, it is important that no person feels excluded by the use of male or female pronouns. The main concern is that the word ‘chairman’ is used to refer to both male and female councillors who chair committees. It is accepted by organisations to use non-gender specific language.

Whilst the 1972 Local Government Act is very clear in its reference to the role of “Chairman” there is now a general legal consensus that the more acceptable term “Chair” would have now been included within the Act should it have been written in 2024 and as such there is no legal impediment why the chairman of a committee cannot be referred to as chair.

**Options Considered**

The committee is asked to decide if it wishes to replace the use of the word ‘chairman’ with ‘chair,’ and whether all male and female pronouns should be changed to ‘they’ in Council documentation and literature.

**Implications and Risks**

**Financial and Resource Implications**

The resource implications will depend on the extent of the decision made. Should the committee agree that moving forward it will use non-gender specific terminology, then the financial and resource implications will be negligible; however, should there need to be a review and change of all existing published material, this will have a financial and resource implication.

**Legal Implications and Legislative Powers**

Whilst the 1972 Local Government Act is very clear in its reference to the role of “Chairman” there is now a general legal consensus that the more acceptable term “Chair” would have now been included within the Act should it have been written in 2024 and as such there is no legal impediment why the chairman of a committee cannot be referred to as chair.

**Environmental Implications**

Officers are unaware of any environmental implication for the Council associated with this decision.

**Risk Assessment**

Officers are unaware of any risk implication for the Council associated with this decision.

**Crime and Disorder**

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder Act 1998

**10. REPORT FOR DECISION – IMPROVING SUSTAINABILITY IN DEVIZES**

**Recommendation**

That the committee reviews the work currently being undertaken by the Sustainability Officer and agrees the recommendations set out in the report.

**Purpose of the Report**

To bring the committee up to date with work being undertaken by the newly appointed Sustainability Officer.

**Background**

Devizes Town Council and the local community have been actively promoting and supporting sustainability initiatives for several years. In 2020 Council adopted a Sustainability Statement of Intent to establish an environmentally sustainable community. In 2023 it adopted a policy to commit to reduce and eliminate single use plastic in the town. In April 2024 the Council created a new post of sustainability Officer, to help the authority work with partners, stakeholders and the community to deliver on its sustainability intent

The Sustainability Officer is currently developing a scoping paper and an action plan which will help inform the Council when it is making decisions and setting outcome priorities for present and future sustainability objectives. The objective of the scoping paper ([Doc 10/1](#)) is assessing how Devizes compares with other towns in its commitment to becoming more sustainable, and these findings will be used to inform a baseline of measurement that can then be used to inform the community of progress and highlight ongoing issues. The information will also be used to inform the Devizes Town Council Sustainability Action Plan consultations. The second document is a draft action plan that will set out a series of strategies and objectives that Council

and the community can consider for inclusion in a final draft plan and can be used to shape a community consultation process.

### **Council Sustainability initiatives**

Devizes Town Council has made significant progress on its sustainability journey with the following initiatives being put in place:

- Reducing single use plastic is an adopted policy of the Council. Businesses and individuals have been asked to consider taking the pledge to stop using single use plastic;
- Promoting bio-diversity. The Quakers Walk project was initiated in 2021. A report on the Crammer has also been submitted to Council and the Crammer working party for further consideration. Soon it is hoped to undertake a bio-diversity survey of the area;
- Greening Devizes is a Council-led initiative to plant trees and mini meadows to mitigate the impact of climate change. The project partners with schools and community groups to undertake the planting. The project is based on a partnership with key community organisations including Sustainable Devizes, Indie Devizes, and Love Devizes;
- The Council has taken delivery of two electric vehicles for the Parks and Open Spaces Department;
- The Town Council is leading on the installation of four new public electric chargers with a total of eight charging points;
- Devizes Town Council participates in the local Air Quality and Sustainable Transport working party and ensures it understands the factors that impact on air quality in Devizes and what can be done to improve it;
- The Town Council has partnered with Wiltshire Council and other stakeholders to look at improving local cycling and walking infrastructure, including a cycle path for London Road. The proposed route will be located between Sidmouth Street and the Hopton Industrial Park. It has agreed to partner with Wiltshire Council and stakeholders to improve cycling and walking infrastructure;
- The three allotments sites managed by the Town Council include Windsor Drive - 130 plots, Quakers Walk - 40 plots and Green Lane - 64 plots. We are working with the allotment groups to improve bio-diversity on the sites as well as supporting greater access to growing through the Plot 35 initiative;
- The Town Council has supported the community fridge initiative, which works to reduce food wastage by providing a free bay within the Shambles;
- The Town Council provides a free space each week to help break the circle of isolation in which some residents feel they are trapped, and this project encourages a more engaged and sustainable community;
- Working with the community and stakeholders to improve the Crammer environment.

## **Developing a Sustainability Action Plan**

There are a number of town councils in Wiltshire who have adopted plans that include sustainable strategies and allow a focus on mitigating the impact of climate change. Briefly summarised, Bradford-on-Avon has a Climate and Ecological Emergency Strategy; Chippenham undertook a sustainability survey in 2020; Melksham has an Environment and Climate Working Group, and Salisbury has adopted an Environmental Action Plan.

A Sustainability action plan goes one step further and will seek to promote the fundamental values of sustainability, including balancing social, economic, and environmental needs. Sustainable planning is not just about reducing carbon output, it should also be about meeting the needs of the community while making sure that the future needs are not compromised. It is a systems-based approach that incorporates many elements to avoid narrowly focused decision-making, wasted resources, missed opportunities, and reduced overall health and quality of life for communities.

The Sustainability Officer has commenced work on a draft sustainability action plan ([Doc 10/2](#)) and is now seeking the Committee's comments and approval that he develops a consultation strategy to ensure community engagement in the process.

The Sustainability Officer is also seeking confirmation from the committee that it approves further research being undertaken on key benchmarks to identify the impact of climate change on the local environment.

## **Options Considered**

The committee needs to decide if it supports officers' recommendations which are:

- That the principles set out in the draft sustainability plan are progressed and that the new Environment Committee works with the Sustainability Officer to engage with the committee in the future development of the plan;
- that a benchmarking exercise is progressed to form baseline data that will help measure the success of future interventions to improve sustainability.

## **Implications and Risks**

### **Financial and Resource Implications**

The project is at an early stage of development, but the additional staffing resources will be sufficient to progress it.

### **Legal Implications and Legislative Powers**

The Council will be considering this matter under its General Power of Competence

**Environmental Implications**

Officers are unaware of any environmental implication for the Council associated with this decision.

**Risk Assessment**

Officers are unaware of any risk implication for the Council associated with this decision.

**Crime and Disorder**

Officers are not aware of any issues the Council should consider under Section 17 of the Crime and Disorder Act 1998.

**11. QUESTION TIME**

A short time is allowed at the discretion of the Chairman for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk



DEPUTY TOWN CLERK

COMMUNITY & CIVIC RESOURCES							
30TH APRIL 2024							
NO	REF NO	COMPANY/PAYEE	DETAILS	VAT	TOTAL	PAYMENT METHOD	PAID
<b>Direct Debit Payments</b>							
1	APRIL	WILTSHIRE COUNCIL	Non-Domestic Rates - (2024 / 2025) - (1 Month)		4561.93	D/D	
2	31863-31865	ALLSTAR	Petrol and Diesel for Park Vehicles inch Mowers - (2 Months)	71.99	432.08	D/D	Feb & Mar 24
3	31866	RHM TELECOMMUNICATIONS LTD	Park x 2, Venues, Events & Markets Mobile Work Phones - (1 Month)	10.03	60.16	D/D	Feb 24
4	31867	RHM TELECOMMUNICATIONS LTD	Monthly Telephone Call Charges - (1 Month)	84.07	504.40	D/D	Feb 24
5	31871/ 31873/ 31874/ 31879	SSE	Elect Bill - Town Hall, Green Lane Toilets & Park Centre - (09/11/2023 - 09/03/2024)	711.83	4664.32	D/D	
6	31868-70 / 31872 / 31875-78	SSE	Elect Bill - Cemetery Chapel & Gates / Shambles & Street Lights- (13/12/2023 - 29/02/2024)	1047.59	6398.96	D/D	
7	31880-81 / 31883/ 31885-31887	BRITISH GAS	Elect Bill - 25 Sidmouth St & Superloos - (17/01/2024 - 18/03/2024)	82.89	723.77	D/D	
8	31882 / 31884	BRITISH GAS	Gas Bill - 25 Sidmouth St & Superloos - (17/01/2024 - 01/03/2024)	1.83	38.52	D/D	
9	31888-31890	CROWN GAS & POWER LTD	Gas Bill - Town Hall, Hillworth Park & Superloos - (1 Month)	396.20	2584.84	D/D	Mar 24
10	31891-31892 / APRIL	BNP PARIBAS LEASING SOLUTIONS LTD	Lease of 5 Kubota Vehicles - (2 Months)	792.16	4752.82	D/D	Mar & Apr 24
11	31893-31894 / APRIL	MERCEDES-BENZ FINANCE	Lease of 2 Parks vans - Reg WS190VW & WN200KE - (2 Months)	371.72	2230.30	D/D	Mar & Apr 24
12	31895	BARCLAYCARD MERCHANT	Charges for Electronic Pin Machine (Park Café) & (Town Hall) - (1 Month)	4.00	157.00	D/D	Feb 24
13	31896 / APRIL	CNH INDUSTRIAL CAPITAL	Lease of Amazone Mower - (2 Months)	152.86	917.14	D/D	Mar & Apr 24
14	31897 / APRIL	ALPHABET (GB) LTD	Lease of Maxus 3 Platform Cab Vehicle - (2 Months)	231.66	1389.98	D/D	Mar & Apr 24
15	31898 / APRIL	NOVUNA BUSINESS FINANCE	Monthly Lease Rental for Parks Dept.Reg YG73 UUW - (2 Months)	184.88	1109.32	D/D	Mar & Apr 24
16	31899	INFORMATION COMMISSIONERS OFFICE	Data Protection Registration Renewal - Annual		35.00	D/D	
<b>Government Procurement Card Transactions</b>							
17		FASTHOSTS	Charges for 50GB Exchange 2019 Mailbox - café@hillworthpark.org.uk (Monthly)	1.41	8.46	Credit Card	13/03/2024
18		AMAZON	5 Tier Racking Shelving Unit - Parks		19.99	Credit Card	"
19		AMAZON	Flap Lid Rubbish Bin - Office Kitchen	2.16	12.98	Credit Card	"
20		NALC - EVENTBRITE	NALC membership renewal	6.54	39.22	Credit Card	"
21		ADOBE SYSTEMS SOFTWARE	InDesign Annual Renewal - (06/03/2024 - 05/02/2025)	67.18	403.06	Credit Card	"
22		TECSTORE	Keyboard Template	1.20	7.20	Credit Card	"
23		VIRTUAL COLLEGE LTD	Level 2 Food Safety & Hygiene for Catering	6.40	38.40	Credit Card	"
24		SAINSBURYS	Easter Eggs - Hillworth Park Easter Event	46.33	278.00	Credit Card	"
25		EVENTBRITE	Tickets for Malmesbury Mayors Charity Ball - Mayoral Allowance		80.00	Credit Card	"
26		FASTHOSTS	Charges for 50GB Exchange 2019 Mailbox - café@hillworthpark.org.uk (Monthly)	1.41	8.46	Credit Card	"
27		ROYAL MAIL	1st Class tracked & signed letter sent		4.80	Credit Card	"
28		HITCHED LIMITED	Website to Premium Hitched Weddings - Monthly Payment	13.32	79.92	Credit Card	"



COMMUNITY & CIVIC RESOURCES COMMITTEE  
30<sup>th</sup> April 2024

COMMUNITY & CIVIC RESOURCES							
30TH APRIL 2024							
NO	REF NO	COMPANY/PAYEE	DETAILS	VAT	TOTAL	PAYMENT METHOD	PAID
<u>Cheque &amp; BACS Payments</u>							
29	31782	WILKINS BUILDERS LTD	Roof Repairs to 14/15 Maryport Street	3674.58	22047.49	BACS	14/03/2024
30	31783-31785	T H WHITE INSTALLATION LTD	Service to Emergency Lights, Fire Alarm & Intruder Alarm - Corn Exchange	82.99	497.92	BACS	15/03/2024
31	31786	MIKE WOOD TYRES	Repairs to trolley tyres - Shambles	14.70	88.20	BACS	"
32	31787	VIKING PAYMENTS	Decaf Coffee - Venues (Rechargeable)	14.70	52.44	BACS	"
33	31788	LIGHT & SOUND DEVIZES	Security Charges & Dimmer Pack - (Rechargeable)		690.00	BACS	"
34	31789	THERMOCOLD LTD	Repairs to Corn Exchange Air Con	23.30	139.80	BACS	"
35	31790-31791	CMD RECRUITMENT LTD	Recruitment fee for Grounds Maintenance Workers - Parks	1679.74	10078.42	BACS	"
36	31792-31793	SHREWTON LAUNDRY LTD	Cleaning of Dust Mats & Tablecloths- Town Hall & Park/Café	92.54	555.24	BACS	"
37	31794-31800	YATE SUPPLIES	Miscellaneous Products - Venues, Parks & Café	94.00	564.07	BACS	"
38	31801	ACAS	Management Training - Keith Jarman		200.00	BACS	"
39	31802-31803	SIMON CHURCH ELECTRICAL CONTRACTORS LTD	Various Repairs at Town Hall, Café & Superloos		1310.00	BACS	"
40	31804	STONEHILL OFFICERIGHT BUS. SOLUTIONS LTD	Coffee - Venues (Rechargeable)		119.24	BACS	"
41	31805-31806	SYDENHAMS LTD	Fence Post & Post Fix - Parks	70.66	423.94	BACS	"
42	31807-31811	PHS GROUP	Fresheners, Sanitary etc - Town Hall, Coen Exchange, Parks & Toilets	356.67	2140.00	BACS	"
43	31812	GRIST ENVIRONMENTAL LTD	Mixed Commercial Waste - Parks	115.80	694.80	BACS	"
44	31813	KEEP BRITAIN TIDY	Green Flag Award Application - 2024/2025	73.80	442.80	BACS	"
45	31814	DOCA	Annual Grant - 4th Quarter		2500.00	BACS	"
46	31815	SHIRE GARDEN MACHINES LTD	Lawnmower for Green Lane Allotments	46.67	280.00	BACS	"
47	31816	WATERSCAPES LTD	Water feature maintenance & supply - 1 Visit	112.60	675.60	BACS	"
48	31817	CLIFTON COFFEE	Coffee & hot chocolate - Hillworth Park Café (Rechargeable)		131.60	BACS	"
49	31818	CHAPPLE & JENKINS	Stock for parks café (Rechargeable)	13.24	126.86	BACS	"
50	31819-31827	HUNTS FOODSERVICE LTD	Stock for parks café (Rechargeable)	11.02	263.30	BACS	"

COMMUNITY & CIVIC RESOURCES COMMITTEE

30<sup>th</sup> April 2024

COMMUNITY & CIVIC RESOURCES							
30TH APRIL 2024							
NO	REF NO	COMPANY/PAYEE	DETAILS	VAT	TOTAL	PAYMENT METHOD	PAID
<b>Cheque &amp; BACS Payments</b>							
51	31828-31829	BWT UK LTD	Rental Charges for Water Machines - Venues (20/02/2024 - 19/03/2024)	25.32	151.92	BACS	15/03/2024
52	31830	CONSERVATION CONTRACTORS LTD	Removal of dead standing and fallen elm tree - Parks	340.00	2040.00	BACS	"
53	31831	OHM CLOTHING LTD	Parks uniform for new staff	45.58	273.36	BACS	"
54	31832-31833	DOLMAN BUILDING SURVEYORS	Survey etc T/Hall roof repairs / C/Ex Insurance reinstatement cost assessment	794.06	4764.36	BACS	"
55	31834	NABMA	Annual Subscription Renewal 2024/25		384.00	BACS	"
56	31835	TECHNOLOGY WITHIN	Monthly Broadband for Shambles - Feb 24	10.50	63.00	BACS	"
57	31836	ROWDFIELD FARMING LTD	Tractor Driving Training x 4 - Parks	280.00	1680.00	BACS	"
58	31837	SOUTH WEST DRYLINING LTD	Fit layers of quilt to loft space - 37A New Park street	350.00	2100.00	BACS	"
59	31838	TRAVAIL EMPLOYMENT LTD	Recruitment fee for Grounds Maintenance Workers - Parks	741.07	4446.42	BACS	"
60	31839	CRAZY CHEEKS	Face painting for event in Hillworth Park		72.50	BACS	"
61	31840	SCARAB SWEEPERS LTD	Parts for Sweeper - Parks	40.75	244.49	BACS	"
62	31841	SAFE TEAM TRAINING GROUP	Road Sweeper Course - Parks	175.00	1050.00	BACS	"
63	31849	AWDRY LAW LLP	Legal Fees for Tribunal Claim	305.40	1832.40	BACS	22/03/2024
64	31850-31853	ALL IN ONE CATERING & BARS	Drinks & Corkage supplied for Event- (Rechargeable)	765.18	4591.10	BACS	"
65	31854	VAUGHANS KITCHEN LTD	Catering for Function - (Rechargeable)	1123.20	6739.20	BACS	"
66	CB	DWPCMGEMPLOYER	DEO - Attachment of earnings		278.08	BACS	"
67	CB	DEVIZES DISTRICT ALLOTMENT ASSN	Agreed Grant as per Rec & Prop Meeting		1000.00	BACS	"
68	31855	WILTSHIRE COUNCIL	Parking spaces off street - Couch Lane 28-30 March 2024	81.19	487.15	BACS	28/03/2024
69	31856	WILTSHIRE WILDLIFE TRUST	Work & Mapping for DTC Neighbourhood Plan	411.60	2469.60	BACS	"
70	31857	ZURICH MUNICIPAL	DTC Insurance Renewal - 01/04/2024 - 31/03/2025	121.72	24309.06	BACS	"
71	31858	DDP TRADING LTD - CCTV	CCTV Quarter - Jan - March 2024		5300.00	BACS	"
72	31859	OAKFORD TECHNOLOGY LTD	Microsoft Licences, Virus Licence, Remote Certificate Renewal - (01/03/24 - 28/02/25)	913.10	5478.60	BACS	"
73	31860	A4 ASBESTOS LTD	Collect asbestos waste for disposal from Windsor Drive allotments	52.00	312.00	BACS	"
74	31861	ADEXA DIRECT	Slushy Machine - Café	199.80	1198.80	BACS	"
75	31862	S J APLIN PLAYGROUNDS LTD	Refurbishment to Crammer Play Area	12655.80	75934.80	BACS	9/4/24 & 15/04/24
76	CB	WILTSHIRE PENSION FUND	Superannuation - March 2024		15510.74	BACS	11/04/2024
77	CB	HMRC PAYE/NIC CUMBERNAULD	PAYE / NI - March 2024		16750.31	BACS	"
78	31902	T H WHITE INSTALLATION LTD	Installation of 2 smoke detectors - Corn Exchange	245.25	1471.44	BACS	12/04/2024
79	31903-31904	AWDRY LAW LLP	Lease Fees for 28 Sidmouth Street	370.00	2220.00	BACS	"
80	31905	SPALDINGS (UK) LTD	Strimmer Cords - Parks Dept.	45.00	270.00	BACS	"
81	31906	LIGHT & SOUND DEVIZES	Security Charges & Disco - (Rechargeable)		900.00	BACS	"
82	31907	LYRECO UK LTD	Stationery - Office	44.24	265.43	BACS	"
83	APRIL	RIALTAS BUSINESS SOLUTIONS LTD	Annual Support & Maintenance, Software & VAT Submissions Annual Subscription	371.40	2228.40	BACS	"
84	31908-31909	WILTSHIRE COUNCIL	Annual Licence Fees - C/Ex & Park		250.00	BACS	"
85	31910-31911	SHREWTON LAUNDRY LTD	Cleaning of Dust Mats & Tablecloths- Town Hall & Park/Café	175.96	1055.75	BACS	"
86	31912-31916 / APRIL	YATE SUPPLIES	Miscellaneous Products - Venues, Parks, Superloos & Café	192.40	1154.38	BACS	"
87	31917-31920	KENNET SIGN & DISPLAY	Play area, aviary & car park signs / Notice board panels	204.40	1226.40	BACS	"
88	31921-31922	AMAC WINDOW CLEANING LTD	Window Cleaning & Bus Shelters / Hillworth Park Centre - March 2024	53.00	318.00	BACS	"
89	31923-31924 / APRIL	SIMON CHURCH ELECTRICAL CONTRACTORS LTD	Various electrical repairs etc at Superloos, 37 New Park Street & C/Ex Night Club		4265.00	BACS	"
90	APRIL	STONEHILL OFFICERIGHT BUS. SOLUTIONS LTD	Stationery - Office	1.97	11.84	BACS	"
91	31925	SYDENHAMS LTD	Plywood - Parks	9.73	58.37	BACS	"
92	31926-31928	GRIST ENVIRONMENTAL LTD	Mixed Waste & Recycling Collection - Venues & Parks	853.98	5123.65	BACS	"
93	31929	SHIRE GARDEN MACHINES LTD	Spool inserts & springs - Parks	29.42	176.52	BACS	"
94	31930	WATERSCAPES LTD	Water feature maintenance & supply - Drain & Clean	389.80	2338.80	BACS	"
95	31931	MARTIN WALKER ESTATE AGENTS LTD	Commercial Portfolio Management Professional Fees	1409.20	8455.20	BACS	"
96	31932-31934	CHAPPLE & JENKINS	Stock for parks café (Rechargeable)	39.56	349.10	BACS	"
97	31935	SMART INTEGRATED SOLUTIONS LTD	Repairs to Intruder & Hold Up Alarms in Town Hall	21.00	126.00	BACS	"
98	31936-31939 / APRIL	HUNT'S FOODSERVICE	Stock for parks café (Rechargeable)	128.02	918.40	BACS	"
99	31940-31941	BWT UK LTD	Rental Charges for Water Machines - Venues (20/03/2024 - 19/04/2024)	25.32	151.92	BACS	"
100	31942	DOLMAN BUILDING SURVEYORS	Survey for 26 The Brittox	314.00	1884.00	BACS	"
101	APRIL	LOO OF THE YEAR WARDS	Entry for 2023 Loo of the Year Awards & Expenses	47.60	285.60	BACS	"
102	31943	TECHNOLOGY WITHIN	Monthly Broadband for Shambles - March 24	10.50	63.00	BACS	"
103	31944-31946	A J STONE CEMETERY SERVICES	Grave Digging - Cemetery (Rechargeable)		4265.00	BACS	"
104	31947	RYGOR COMMERCIALS LTD	Repairs to Sprinter - Parks Vehicle	36.20	217.20	BACS	"
105	31948	CHANDLERS (FARM EQUIP) LTD	2 Stroke Oil - Parks	11.48	68.86	BACS	"
106	31949	PLANKS DAIRIES	Milk for Hillworth Park Café - March 2024		41.97	BACS	"
107	APRIL	C H EVENTS - AUDIOVISUAL ONLINE LTD	Cinema - Large Screen - Park Event		1375.00	BACS	"
108	31950-31951 / APRIL	TOOLSTATION LTD	General Stores for Parks	25.32	246.94	BACS	"
109	APRIL	EDGE IT SYSTEMS LTD	Market Tablet - Supply of software & licence	43.20	259.20	BACS	"
<b>Salaries by BACS Payment</b>							
<b>IU</b>							
CB		SALARIES	Employees Salaries for March 2024 Wages		53967.17	BACS	
				<b>35295.89</b>	<b>351033.18</b>		

COMMUNITY & CIVIC RESOURCES COMMITTEE  
30<sup>th</sup> April 2024

Doc6/1

DOC 8/1

Income and Expenditure Account for Period to 29 February 2024

PREV YEAR ACTUAL		YTD ACTUAL	YTD BUDGET	+/- %AGE	YEAR END BUDGET	YEAR END FORECAST	+/- %AGE
<u>Operating Income</u>							
110	195,335 MARKETS	174,392	209,000	83%	228,000	185,946	82%
203	0 TWINNING	0	0	0%	0	0	0%
204	291 CIVIC & CEREMONIAL	1,733	0	0%	100	1,733	0%
206	1,127,705 CORPORATE MANAGEMENT	1,222,424	1,169,814	104%	1,170,325	1,229,852	105%
207	10,260 GRANTS	4,000	0	0%	0	4,000	0%
208	296,017 COMMERCIAL PROPERTIES	234,955	253,235	93%	292,623	294,678	101%
214	62,694 TOWN HALL	72,257	84,844	85%	92,557	91,182	99%
215	119,744 CORN EXCHANGE	84,152	111,375	76%	121,500	106,794	88%
220	62,148 HILLWORTH PARK CAFÉ	62,513	54,328	115%	58,000	65,513	113%
227	55,328 COMMUNITY SPACES CENTRAL SUPPC	46,481	48,939	95%	53,388	55,343	104%
228	6,998 PUBLIC CONVENIENCES	8,546	6,692	128%	7,300	9,344	128%
235	3,169 CHRISTMAS TREES - BUSINESS	3,025	3,200	0%	3,200	3,025	95%
236	893 CHRISTMAS FESTIVAL & LIGHTS	1,050	893	0%	893	1,050	118%
242	50,794 CEMETERY	42,931	64,006	67%	69,825	50,558	72%
299	150 CAPITAL INCOME	0	0	0%	0	0	0%
<b>1,991,526 Total Income</b>		<b>1,958,458</b>	<b>2,006,326</b>	<b>98%</b>	<b>2,097,711</b>	<b>2,099,018</b>	<b>100%</b>
							<b>1,307</b>
<u>Running Costs</u>							
110	103,598 MARKETS	113,574	119,776	95%	130,665	103,561	79%
201	38,731 COMMITTEE SERVICES	33,907	37,558	90%	40,972	37,254	91%
202	27,218 MEMBER SUPPORT	25,593	27,227	94%	29,702	28,646	96%
203	3,281 TWINNING	4,187	3,795	110%	4,140	4,470	108%
204	16,652 CIVIC AND CEREMONIAL	16,029	15,905	101%	17,351	17,566	101%
205	61,937 COMMUNICATIONS	58,259	54,453	107%	59,403	63,785	107%
206	69,494 CORPORATE MANAGEMENT	68,045	69,917	97%	76,273	73,613	97%
207	28,687 GRANTS	21,683	29,650	73%	36,000	30,687	85%
208	77,539 COMMERCIAL PROPERTIES	83,630	82,245	102%	101,826	141,513	139%
212	28,271 ARTS DEVELOPMENT	23,220	24,559	95%	27,635	27,007	98%
214	146,802 TOWN HALL	150,268	158,104	95%	172,477	178,590	104%
215	151,888 CORN EXCHANGE	131,994	155,427	85%	169,557	174,009	103%
216	80,246 DEVIZES LEISURE CENTRE	89,403	63,489	141%	84,653	89,403	106%
220	93,997 HILLWORTH PARK CAFÉ	87,440	88,283	99%	96,036	96,283	100%
227	623,255 COMMUNITY SPACES CENTRAL SUPPC	603,344	650,617	93%	709,759	720,998	102%
228	79,974 PUBLIC CONVENIENCES	80,443	80,587	100%	87,913	90,165	103%
235	5,662 CHRISTMAS TREES - BUSINESS	4,150	6,152	67%	6,488	4,397	68%
236	20,248 CHRISTMAS FESTIVAL & LIGHTS	20,062	20,884	96%	21,024	20,402	97%
242	44,811 CEMETERY	34,850	44,033	79%	48,036	41,372	86%
245	37,966 COMMUNITY SAFETY & T C MANAGEME	44,622	76,183	59%	86,800	75,800	87%
299	57,879 CAPITAL EXPENDITURE	33,032	82,250	40%	91,000	95,105	105%
<b>1,798,136 Total Expenditure</b>		<b>1,727,734</b>	<b>1,891,095</b>	<b>91%</b>	<b>2,097,711</b>	<b>2,114,624</b>	<b>####</b>
							<b>-16,913</b>
							<b>-15,606</b>

# COMMUNITY & CIVIC RESOURCES COMMITTEE

30<sup>th</sup> April 2024

<u>DEVIZES TOWN COUNCIL</u>		<u>FINANCIAL YEAR 2023/24</u>		<u>29/02/2024</u>	<u>29/02/2024</u>	<u>%AGE</u>	<u>YEAR END</u>	<u>YEAR END</u>	<u>%AGE</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>YTD</u>	<u>BUDGET</u>	<u>FORECAST</u>	<u>ANNUAL</u>		
MARKETS	INCOME	£174,392	£209,000	83%	£228,000	£185,946	82%		
	EXPENDITURE	£113,574	£119,776	95%	£130,665	£103,561	79%		
	<b>EXCESS OF INCOME OVER EXPENDITURE</b>	£60,818	£89,224	68%	£97,335	£82,385	85%		
TOWN HALL	INCOME	£72,257	£84,844	85%	£92,557	£91,182	99%		
	EXPENDITURE	£150,268	£158,104	95%	£172,477	£178,590	104%		
	<b>EXCESS OF EXPENDITURE OVER INCOME</b>	<b>-£78,011</b>	<b>-£73,260</b>	106%	<b>-£79,920</b>	<b>-£87,408</b>	109%		
CORN EXCHANGE	INCOME	£84,152	£111,375	76%	£121,500	£106,794	88%		
	EXPENDITURE	£131,994	£155,427	85%	£169,557	£174,009	103%		
	<b>EXCESS OF EXPENDITURE OVER INCOME</b>	<b>-£47,842</b>	<b>-£44,052</b>	109%	<b>-£48,057</b>	<b>-£67,215</b>	140%		
PARK CAFÉ	INCOME	£62,513	£54,328	115%	£58,000	£65,513	113%		
	EXPENDITURE	£87,440	£88,283	99%	£96,036	£96,283	100%		
	<b>EXCESS OF EXPENDITURE OVER INCOME</b>	<b>-£24,927</b>	<b>-£33,955</b>	73%	<b>-£38,036</b>	<b>-£30,770</b>	81%		
COMMERCIAL PROPERTIES	INCOME	£234,955	£253,235	93%	£292,623	£294,678	101%		
	EXPENDITURE	£83,630	£82,245	102%	£101,826	£141,513	139%		
	<b>EXCESS OF INCOME OVER EXPENDITURE</b>	£151,325	£170,990	88%	£190,797	£153,165	80%		
PUBLIC CONVENIENCES	INCOME	£8,546	£6,692	128%	£7,300	£9,344	128%		
	EXPENDITURE	£80,443	£80,587	100%	£87,913	£90,165	103%		
	<b>EXCESS OF EXPENDITURE OVER INCOME</b>	<b>-£71,897</b>	<b>-£73,895</b>	97%	<b>-£80,613</b>	<b>-£80,821</b>	100%		
CEMETERY	INCOME	£42,931	£64,006	67%	£69,825	£50,558	72%		
	EXPENDITURE	£34,850	£44,033	79%	£48,036	£41,372	86%		
	<b>EXCESS OF EXPENDITURE OVER INCOME</b>	£8,081	£19,973	40%	£21,789	£9,186	42%		
CHRISTMAS TREES - BUSINESS	INCOME	£3,025	£3,200	0%	£3,200	£3,025	95%		
	EXPENDITURE	£4,150	£6,152	67%	£6,488	£4,397	68%		
	<b>EXCESS OF EXPENDITURE OVER INCOME</b>	<b>-£1,125</b>	<b>-£2,952</b>	38%	<b>-£3,288</b>	<b>-£1,372</b>	42%		
CHRISTMAS FESTIVAL & LIGHTS	INCOME	£1,050	£893	0%	£893	£1,050	118%		
	EXPENDITURE	£20,062	£20,884	96%	£21,024	£20,402	97%		
	<b>EXCESS OF EXPENDITURE OVER INCOME</b>	<b>-£19,012</b>	<b>-£19,991</b>	95%	<b>-£20,131</b>	<b>-£19,352</b>	96%		
COMMUNITY SPACES	INCOME	£46,481	£48,939	0%	£53,388	£55,343	104%		
	EXPENDITURE	£603,344	£650,617	93%	£709,759	£720,998	102%		
	<b>EXCESS OF EXPENDITURE OVER INCOME</b>	<b>-£556,863</b>	<b>-£601,678</b>	93%	<b>-£656,371</b>	<b>-£665,655</b>	101%		
CIVIC & CEREMONIAL	INCOME	£1,733	£0	0%	£100	£1,733	0%		
	EXPENDITURE	£16,029	£15,905	101%	£17,351	£17,566	101%		
	<b>EXCESS OF EXPENDITURE OVER INCOME</b>	<b>-£14,296</b>	<b>-£15,905</b>	90%	<b>-£17,251</b>	<b>-£15,833</b>	92%		
CORPORATE MANAGEMENT	INCOME (PRECEPT)	£1,222,424	£1,169,814	0%	£1,170,325	£1,229,852	105%		
	EXPENDITURE	£68,045	£69,917	97%	£76,273	£73,613	97%		
	<b>EXCESS OF INCOME OVER EXPENDITURE</b>	£1,154,379	£1,099,897	105%	£1,094,052	£1,156,239	106%		
GRANTS	INCOME	£4,000	£0			£4,000			
	EXPENDITURE	£21,683	£29,650	73%	£36,000	£30,687	85%		
COMMITTEE SERVICES	EXPENDITURE	£33,907	£37,558	90%	£40,972	£37,254	91%		
	MEMBER SUPPORT	£25,593	£27,227	94%	£29,702	£28,646	96%		
TWINNING	EXPENDITURE	£4,187	£3,795	110%	£4,140	£4,470	108%		
COMMUNICATIONS	EXPENDITURE	£58,259	£54,453	107%	£59,403	£63,785	107%		
ARTS DEVELOPMENT	EXPENDITURE	£23,220	£24,559	95%	£27,635	£27,007	98%		
DEVIZES LEISURE CENTRE	EXPENDITURE	£89,403	£63,489	0%	£84,653	£89,403	106%		
TOWN CENTRE SERVICES	EXPENDITURE	£44,622	£76,183	59%	£86,800	£75,800	87%		
CAPITAL	EXPENDITURE	£33,032	£82,250	40%	£91,000	£95,105	105%		
DEVIZES TOWN COUNCIL	INCOME	£1,958,458	£2,006,326	98%	£2,097,711	£2,099,018	100%		
	EXPENDITURE	£1,727,734	£1,891,095	91%	£2,097,711	£2,114,624	101%		
	<b>EXCESS OF INCOME OVER EXPENDITURE</b>	£230,724	£115,231	200%	£0	<b>-£15,606</b>	94%		



## WILTSHIRE POLICE TOWN COUNCIL REPORT

# Devizes Town

Quarter 4 2023

### Crimes and incidents

Wiltshire Police record crimes and incidents in accordance with the National Crime and incident recording standards. Not all incidents that one would consider a crime are necessarily classified as a crime for recording purposes.

NB- The below statistics do not account for incidents that police respond to but do not need any follow up (Road traffic incidents, minor incidents of Anti-social behaviour)

#### From 1st January – 31<sup>st</sup> March 2024:

- During the above period we received **310** reports of Crime's and **347** reported incidents.
- Of these reports, **31** related to Anti-social behaviour and **43** were thefts related to shoplifting.
- There were **20** reports of a dwelling burglary's during this period.

Having reviewed the crime data for the area – There are no apparent trends that are presented or a series of crimes that are linked.

### Speed enforcement:

There have been **3** occasions where there has been speed enforcement in DEVIZES during this period. As a result, **9** drivers have been issued fines or Speed awareness courses. **7** drivers were given Words of Advice regarding their driving.

### Community consultations:

There have been **17** specific consultations in Devizes during this quarter.

### Upcoming events.....

Planned Events - Confirmed

Page | 1

## COMMUNITY & CIVIC RESOURCES COMMITTEE

30<sup>th</sup> April 2024

25/04/24 – Saint Andrew' Church - 0900-1100hrs  
25/04/24 - Community Consultation Market Place 0930 – 1230hrs  
16/05/24 - Saint Andrew' Church - 0900-1100hrs  
30/05/24 - Community Consultation Market Place 0930 – 1230hrs  
13/06/24 - Community Consultation Market Place 0930 – 1230hrs  
20/06/24 - Saint Andrew' Church - 0900-1100hrs



Further events will be organised and details of these events will be advertised via community messaging and on the local police Facebook page (Devizes/Marlborough/Pewsey Police). You and your residents can sign up for community messaging at [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)

[Click here](#) to return to main agenda

## **How Sustainable is Devizes?**

### **Devizes Town Council Scoping Study 2024**

#### **Introduction**

Devizes Town Council and the local community have been actively promoting and supporting sustainability initiatives for several years. In 2020 Council adopted a Sustainability Statement of Intent to establish an environmentally sustainable community. In 2023 it adopted a policy to commit to reduce and eliminate single use plastic in the town.

The objective of this scoping paper is to assess how sustainable Devizes is as a Local Government area. The findings will be used to inform a baseline of measurement that can inform the community of progress and highlight ongoing issues. It will also be used to inform the Devizes Town Council Sustainability Action Plan consultations.

#### **About the Town**

Devizes Town has a population of 19,472 according to the 2021 census. It covers an area of 5.7kmsq and has a population density 3.395 people per km. (2021 census). On the Wellbeing and Health index it registers 10 percentage points above the national average 100% The Local Plan 2015 identified the need for a further 1330 dwellings in the Devizes area.

Economic activity in the Devizes area is based on Retail, Services and Manufacturing. Wadworth Brewery is one of the largest employers in the town. Wiltshire Police also have their headquarters in the town. There are regular bus services from major centres including Bath, Salisbury and Swindon. Bus services from Devizes to smaller remote areas are provided by Wiltshire Connect. The Kennet and Avon Canal is a major tourist attraction that brings visitors to Devizes. It is also a centre for day tours to Avebury and Stonehenge World Heritage Sites.

#### **Council Sustainability initiatives**

Reducing single use plastic is an adopted policy of the Council. Businesses and individuals have been asked to consider taking the pledge to stop using single use plastic

Devizes Town Council has been active in promoting bio-diversity. The Quakers Walk project was initiated in 2021. A report on the Crammer has also been submitted to Council and the Crammer working party for further consideration. Soon it is hoped to undertake a bio-diversity survey of the area.

Greening Devizes is a Council-led initiative to plant trees and mini meadows to mitigate the impact of climate change; the project partners with schools and community groups to undertake the planting. The project is based on a partnership with key community organisations including *Sustainable Devizes*, *Indie Devizes*, and *Love Devizes*.

Devizes Town Council has taken delivery of two electric vehicles for the Parks and Open Spaces department. It also plans to install three more public electric charging points

Devizes Town Council participates in the local air quality and sustainable transport working party. It also has incorporated mow-free May into its open space maintenance schedules.

There are three Allotments that are managed by Council including Windsor Drive 130 plots, Quakers Walk 40 plots and Green Lane 64 plots (total 234). In comparison with other towns of a similar size Devizes has more allotment plots than Corsham (100), Melksham (149), Warminster (160), and Bradford on Avon (92).

## **Impact of Climate Change**

### Flooding

In 2011 it was reported that 18,000 properties were at risk from surface water flooding within the administrative area of Wiltshire Council. Based on the analysis undertaken as part of the PFRA process there were 866 properties identified at risk in the Devizes area (Wiltshire Council 2019).

The 10 highest ranking settlements of properties at risk are Salisbury 11,476, Chippenham 1,192, Westbury 1,174, Trowbridge 935, and Devizes 866.

### Local Landscapes

Devizes is located next to two significant World Heritage Sites and several smaller sites of significant historical interest. These landscapes and monuments attract many visitors every year. These significant sites are subject to the impact of climate change including erosion and flooding. The future management and use will have a significant impact on visitor numbers to the Devizes area.

## **Environmental Management and Monitoring**

Air Quality Is regularly monitored in different areas of the county. Devizes is an air quality monitoring area.

In 2019 Wiltshire Council reported that its CO2 emissions in the county were 0.8 kilo tonnes per kilometre. This was marginally higher than Dorset and Somerset but lower than Swindon or Bath and North East Somerset. The national average figure was 2 kilo tonnes per kilometre. The Wiltshire percentage of emissions (45%) through traffic was slightly higher than the South West average (42%).



For current readings in Devizes use the link below.

[Devizes Air Quality Index \(AQI\) and United Kingdom Air Pollution | IQ Air](#)

**Water Quality is reported on annually by Wessex Water 2024) (ZONE 38 DEVIZES)**

The table below shows the average values from samples taken over the last calendar year.

<b>Parameters</b>	<b>Number of samples</b>	<b>Mean Average</b>	<b>Regulatory Limit</b>	<b>Unit of measurement</b>
Aluminium	24	10.0	200	ug Al/l
Chloride	8	39.8	250	mg Cl/l
Colour (by absorptiometer)	24	0.7	20	mg/L Pt/Co
Conductivity	24	674.8	2500	uS/cm
Copper	8	0.0	2	mg Cu/l
Fluoride	8	575.0	1500	ug F/l
Iron	24	14.6	200	ug Fe/l
Lead	8	0.3	10	ug Pb/l
Manganese	24	1.0	50	ug Mn/l
Nickel	8	2.1		ug Ni/l
Nitrate	8	14.5	50	mg NO3/l
Sodium	8	23.2	200	mg Na/l

The following measurements are used in the table above:

- **mg/l** one part per million
- **µg/l** one part per billion
- **mg/l Pt/Co** scale for assessing the visual clarity of the water
- **µS/cm** measures mineral composition

## Energy Use

At just over 12% Devizes' proportion of LED streetlights is lower than the county average of 17.3%.

Energy use in Council buildings to be advised by BCR Consulting.

## Active and Sustainable Transport

Apart from the Kennet and Avon Canal path, Devizes has no significant cycle pathways. A cycle route is in the planning stage for London Road. Public transport to and from Devizes is provided by bus. The nearest railway stations are located in Pewsey, Chippenham, and Melksham. *Wiltshire Connect* provides transport to the railway stations via the Vale of Pewsey. Bus services to Chippenham and Bath are provided by *Fare Saver*. This includes an evening service to and from Bath. Services to Salisbury are provided by *Salisbury Reds* and services between Swindon and Trowbridge calling at Devizes are provided by *Stage Coach*. According to Wiltshire Council 2.7% of people commuting to work use buses.

It is not surprising that, Devizes not having a railway station within a five- mile radius, provides more car parking than towns of a comparable size (Wiltshire Council 2021). A new Devizes gateway station would need adequate connecting services between the Town and the railway station

Town	Car parking Spaces
Corsham	260
Devizes	879
Melksham	346
Warminster	384

## Biodiversity

Nearly 3000 different species (2695) have been recorded as being in the Devizes Community area (Area Status Report 2021)

## Waste and Recycling

The rate of recycling in Wiltshire is just below 40%. This is lower than the neighbouring counties of Gloucestershire (51.5%) and Somerset (56.3%) (Wiltshire Council 2019)).

In 2019 Devizes recorded 120 cases of fly-tipping. The rate is 3.6 per 1000 of the population and is lower than the Wiltshire average of 5.7 per 1000 of the population (Wiltshire Intelligence).

### Participation in Community Life

According to the UK government survey approximately 17% of adults in England participate in volunteering at least once a month (UK Government 2021).

The number of people in Devizes engaged in volunteering activities is not known but it would be worthwhile to undertake further research to assess the value that volunteering contributes to the town of Devizes.

### Key Community organisations and activities.

Clean Up Devizes Squad, The Canals and Rivers Trust, Sustainable Devizes and the Wiltshire Wildlife Trust are key community organisations involved with sustainability practice. The Devizes Town Council area has over 100 community and voluntary groups operating in its local government area. The central location of Devizes makes it an ideal place to locate Wiltshire-based organisations.

### Devizes Sustainability Baseline.

Measurement	Wiltshire/Devizes Devizes Area	National/County Comparison	Comments
Air Quality CO2 emissions	0.8 Kilo Tonnes per KMsq (Wiltshire)	National Average 2.0Kilo tonnes per KMsq	
Active Travel/Bus Travel	2.7% of people in Wiltshire commute to work by bus.	4.2%	
Allotments	Number of individual allotment plots 234	Melksham 149 Warminster 160 Bradford on Avon 92	Benchmark against other Wiltshire towns
Bio Diversity	2995 recorded species In Devizes Board Area		
Council Energy use	To be monitored and reported on.		BCR Consulting are providing further information on use and trends.

COMMUNITY & CIVIC RESOURCES COMMITTEE

30<sup>th</sup> April 2024

<b>Number of Vehicle Charging Points</b>	<b>4</b>		<b>3 more to be installed this year</b>
<b>Tree planting per annum</b>	<b>100+</b>		<b>Do Devizes have an agreed target.</b>
<b>Volunteering</b>	<b>Estimated number of volunteers in Devizes 3298.</b>	<b>17% of the population volunteer in England (2020/21)</b>	<b>The rate was in the South West of England (19%)</b>
<b>Recycling Rate</b>	<b>40% (Wiltshire)</b>		
<b>Health and Well being Index</b>	<b>110 (Devizes area)</b>	<b>100</b>	<b>10 percentage points above National index of Wellbeing and Health</b>
<b>Water Quality</b>	<b>See Wessex Water monitoring table.</b>		
<b>Incidents of Fly Tipping</b>	<b>Devizes rate 3.7 per 1000</b>	<b>Wiltshire rate 5.7% per 1000</b>	<b>(2018) need updating</b>

**Conclusions and Recommendations**

Devizes Town Council has made a clear commitment to ensure that the area becomes more sustainable. There have been several significant policy initiatives that have been implemented in partnership with the community. Its actions to date have included promoting plastic free purchases to both businesses and individuals. This policy is an example of something that can be supported by the local community but is also dependent on changing the attitudes and practice of local business and the big supermarket chains.

Community support is also required to change attitudes on how we travel and get about in the community This is dependent on providing safe active travel routes and affordable public transport. While many of its aspirations around sustainability are dependent on the actions and resources of other agencies, having an action plan that is owned and supported by the Town Council and the local community will ensure that the journey to greater sustainability becomes a real team effort. To ensure the success of the strategies that are agreed in the Sustainability Action Plan further work needs to be undertaken on working out clear benchmarks and indicators of success. This will ensure that regular reporting on agreed targets and updates on progress can be made available.

## References

### **Devizes Area Status Report 2021**

[Devizes Air Quality Index \(AQI\) and United Kingdom Air Pollution | IQ Air](#)

**ONS (2021)** [Census - Office for National Statistics \(ons.gov.uk\)](#)

**Devizes Town Council Committee Reports (2024)** [Committees & Meetings | Devizes Town Council \(devizes-tc.gov.uk\)](#)

**Wessex Water (2024) accessed April 2024** [https://www.wessexwater.co.uk/your-water/water-quality-results?postcode=SN10 1BN](https://www.wessexwater.co.uk/your-water/water-quality-results?postcode=SN10%201BN)

**Wiltshire Council (2019)** Wiltshire Council Level 1 Strategic Flood Risk Assessment. JBA consulting

**Wiltshire Intelligence (2024)** [https://www.wiltshireintelligence.org.uk/wp-content/uploads/2020/07/devizes-2020-v2\\_45626957-1.pdf](https://www.wiltshireintelligence.org.uk/wp-content/uploads/2020/07/devizes-2020-v2_45626957-1.pdf)

**UK Government (2021)** [Volunteering and Charitable Giving - Community Life Survey 2020/21 - GOV.UK \(www.gov.uk\)](#)

## **DTC Sustainability Action Plan (2024-2027)**

### **Introduction**

The Devizes Town Council Sustainability Action Plan contains strategies that will guide the Council in future planning, actions and purchasing. It also identifies key community partners and resources available to implement the plan. The plan will run for three years and will be evaluated after that time.

### **Background**

The impact of climate change, increased energy costs and uncertain global economic conditions have ensured that both national and local governments have had to prioritise their policy and practices to become more sustainable. Sustainable practice does not come without costs. While some actions can reduce costs, others can ensure that the opposite occurs. For example, it is likely that an organisation committed to using eco- friendly cleaning materials pays out more than by using chemicals that cause greater harm to people and the environment.

### **Methodology**

The term sustainability is often mentioned in debates and policy documents but is often not explained or understood. The most common definition of sustainability used is based on the concept of Bruntland (1987) Sustainable Development which is *to meet the needs of the present without comprising the needs of future generations to meet their own needs*. The UK Sustainable Development Strategy Securing the Future (2005) identified four shared priorities.

- **Sustainable Consumption and Production**
- **Climate Change and Energy**
- **Natural Resource Protection and Environmental Enhancement**
- **Sustainable Communities**

Of the four priorities, creating sustainable communities is a priority that most informs the involvement of local councils. Sustainable communities are diverse, reflecting their local circumstances. There is no standard template to fit them all, but they should be:

(1) ACTIVE, INCLUSIVE AND SAFE – fair, tolerant, and cohesive with a strong local culture and other shared community activities;

(2) WELL-RUN – with effective and inclusive participation, representation, and leadership;

(3) ENVIRONMENTALLY SENSITIVE – providing places for people to live that are considerate of the environment;

(4) WELL-DESIGNED AND BUILT – featuring a quality built and natural environment;

(5) WELL-CONNECTED – with good transport services and communication linking people to jobs, schools, health, and other services;

(6) THRIVING – with a flourishing and diverse local economy;

(7) WELL-SERVED – with public, private, community and voluntary services that are appropriate to people’s needs and accessible to all; and

(8) FAIR FOR EVERYONE – including those in other communities, now and in the future.

To inform the sustainability action plan a scoping study was undertaken. This study employed key sustainability bench marks and indicators that provide an insight into the how sustainable is the Devizes Town Council area.

This Action Plan was also informed by Council statements of intent and policy including the Sustainability Statement of Intent (2020) The Quakers Walk Bio Diversity Plan (2021) Greening Devizes (2022) and the Plastic Free Policy (2024)

Devizes Town Councillors, staff and community organisations will be fully consulted in the production of this document.

### **Monitoring and Reporting**

The duration of this plan will be three years. It will be reviewed and reported on annually utilising baseline measurements. Following its completion it will be fully evaluated.

Goal: Working with the people of Devizes to create a more sustainable community.

Objective	Strategy	Key Players	Resources	Actions and Time Frame	Key Indicator of Success.
Promote Renewable Energy use					
	The Town Council implements a pilot project which utilises directly sourced renewable energy for a building.	Town Council Wiltshire Council	Grant Funding	Report to Council with recommendations by 2025.	DTC has one building using directly sourced renewable energy sources. Carbon footprint reduced (See energy use baseline)
	Identify energy saving work practices.  The Town Council commits to regular energy use monitoring.	Town Council BCR Consultancy  Town Council BCR Consultancy		Report to Council with recommendations  Report to Council with recommendations	Energy cost and use are reduced. Carbon footprint reduced. See energy use baseline)



COMMUNITY & CIVIC RESOURCES COMMITTEE

30<sup>th</sup> April 2024

Objective	Strategy	Key Players	Resources	Actions and Time Frame	Key Indicator of Success.
<b>Encourage Biodiversity</b>					
	Promote and research impact of <i>No Mow May</i> and other bio diversity activities.	Town Council, Social housing providers University Research project	Environmental Science Students	On going monitoring and reporting of Bio diversity loss/gain	Increased bio diversity is achieved by 2026/27
	<p>Work with local churches and community organisations to establish a new rewilding project.</p> <p>Monitor key Green Areas for levels of bio diversity.</p> <p>Work with Community to monitor and encourage biodiversity at the Crammer.</p> <p>Setup and maintain "Bug Hotels"</p>	<p>Town Council Local Churches Community groups</p> <p>Town Council Local community groups Schools</p>	<p>Church members Council: Greening Devizes funding.</p>	<p>Projects by 2025</p> <p>On going monitoring</p> <p>On going monitoring</p>	<p>Two new rewilding projects established in Devizes 2025.</p> <p>Bio diversity of the Crammer is increased</p> <p>Increased bio diversity is achieved by 2026/27</p> <p>Annual report on bio diversity.</p> <p>(see Bio Diversity baseline)</p>

COMMUNITY & CIVIC RESOURCES COMMITTEE

30<sup>th</sup> April 2024

Objective	Strategy	Key Players	Resources	Actions and Time Frame	Key Indicator of Success.
Expand Active and Sustainable Transport Use.					
	Engage with Bus providers to identify gaps in service and promote services via media outlets.	Town Council Public Transport user group. Wiltshire Council Air Quality Working Group.		Review and report on Bus Use in Devizes in 2024.	Improved bus services for the Devizes area. Greater user satisfaction Improved air quality
	Host/Promote an Electric Bike come and try day.	Town Council Electric bike providers.	Electric Bike provider to sponsor the day.	An electric bike come and try day is hosted in 2024	Improved air quality (see Base line)
	Identify potential new cycle pathways/linkages in the Devizes. Review bicycle storage facilities in Devizes.	Town Council Area Board Wiltshire Council Sustainable Devizes	Section 106 funding	Produce options paper by 2026	Safer and signed pathways for cyclists and more people using cycles as a means of transport.
	Participate in discussions regarding expansion of Wiltshire Rail Network and improving linkages for Devizes residents.	Town Council Wiltshire Council Bus Companies GWR Network Rail Devizes Passenger user groups Wiltshire Council Community Organisations		Annual review of progress On going project  Monitor Public transport usage 2024/2025	Improved Railway linkages.  Increased sustainable transport use

COMMUNITY & CIVIC RESOURCES COMMITTEE

30<sup>th</sup> April 2024

Objective	Strategy	Key Players	Resources	Actions and Time Frame	Key Indicator of Success.
Support local food production.					
	Monitor public allotment use. Identify options for expansion of allotments	Town Council Sustainable Devizes. Community Groups	Available land parcels	Report to Council with recommendations for developments.	More food grown locally less transport costs and pollution
	Identify site and community partners for a community orchard.  Research 100 food items to see how much is produced within 20 miles of Devizes. Identify sources of local food production.	Schools Youth Groups Community groups Local industry.  School project. University research	Land and fruit/plants.	Ongoing  Results published by 2026	Increased community awareness of local food production and sources.  Greater percentage of food is produced and sourced locally.

COMMUNITY & CIVIC RESOURCES COMMITTEE

30<sup>th</sup> April 2024

Objective	Strategy	Key Players	Resources	Actions and Time Frame	Key Indicator of Success.
<b>Reduce Waste and Promote Recycling</b>					
	Provide training for community Sustainability Champions to promote recycling and no single use plastic.	Town Council Sustainable Devizes. Wiltshire Council Volunteer Groups	Room and teaching resources	A minimum of five Sustainability Champions trained in 2024/25.	Research indicates that recycling is promoted and supported in the wider community
	Continue to promote plastic free and reusable utensils and cups at festivals and community events. Utilise eco- friendly cleaning materials	Town Council Community groups Catering Groups Local Business and catering companies	Sponsorship Grants.	Implemented by 2024/25	All Council venues utilise sustainable utensils. Eco friendly cleaning materials are utilised.
	Promote recycling of plastic bottles  Review water refill stations use.  Set up bottle recycling stations for key community area and activities.	Town Council Wiltshire Council Wessex Water Sustainable Devizes Community groups Corporate Business		Implemented by 2025	Measurable increase in plastic bottle recycling. Less landfill and litter.
	Re launch plastic free living with	Town Council Community groups		Implemented by 2025/ 2026	

COMMUNITY & CIVIC RESOURCES COMMITTEE

30<sup>th</sup> April 2024

Objective	Strategy	Key Players	Resources	Actions and Time Frame	Key Indicator of Success.
	promotional sustainable shopping bags for markets /shoppers Promote Sustainable business directory for Plastic free businesses Monitor and highlight levels of illegal fly tipping  Install more recycling bins at Council venues.	Corporates  Town Council Area Board Wiltshire Council			

COMMUNITY & CIVIC RESOURCES COMMITTEE

30<sup>th</sup> April 2024

Objective	Strategy	Key Players	Resources	Actions and Time Frame	Key Indicator of Success.
<b>Develop Eco Tourism and support Green Business practice in the Devizes area.</b>	Review and promote Eco Tourism in the Devizes area	Tourism Operators University research project Sustainable Devizes Eco Tourism Operators.		Research number of Eco Tourism operators who provide facilities and services in the Devizes area. Promote new Eco Tourism	More Eco Tourism Lesser impact on the environment and landscape. More local employment in Eco Tourism.
	Promote /Develop Sustainable Business directory/	Town Council Chamber of Commerce		Review and publish annually	Increased numbers of Business included in the directory
	Launch/update Devizes Sustainable Business and Community awards	Town Council Community groups  Town Council Sustainable Devizes Community Groups		Annually	Greater awareness and involvement with sustainability activities.
	Host a Devizes Area Sustainability Conference.	Town Council Area Board Sustainable Devizes Community Groups		2025/2026	Greater community interest in making Devizes more sustainable. More people attending events
	Host a Photograph exhibition that highlights good sustainable practice and ongoing projects	Town Council Community Groups Local business Schools		2025/26	Research indicates Greater awareness of sustainable practice Less plastic use Less waste

COMMUNITY & CIVIC RESOURCES COMMITTEE

30<sup>th</sup> April 2024

Objective	Strategy	Key Players	Resources	Actions and Time Frame	Key Indicator of Success.
Long Term Vision/ Flagship policy	Open and Support a Sustainability Centre. As a place to engage and learn about sustainability best practice.	Town Council Wiltshire Council Community Groups			Local community has a greater awareness and participates in sustainable activities

Appendix

Baseline measurements of Sustainability.