



Devizes
Town Council

www.devizes-tc.gov.uk

SPECIAL DEVIZES **TOWN COUNCIL**

You are summonsed to attend a special meeting of the Devizes Town Council Committee at the following, place and date.

Date: 7th May 2024

Time: 7.00 pm

Venue: The Council Chamber, Town Hall, St John's Street, Devizes

Enquiries: Town Hall - Tel: 01380 723333

Councillors:	Bridewell	Britten	Brown
	Corbett	East	Gay
	Geddes	Giraud-Saunders	Greenwood
	Hopkins	Hoult	Hunter
	Nash	Oliver	Ormerod
	Pennington	Rose	Stevens
	Tanner	Wallis	Wooldridge

AGENDA

1. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the Meeting of the Council held on the 7th March 2024.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE(S) OF INTEREST

To receive any disclosures by a Councillor(s) and/or Officers in matters to be considered at this meeting in accordance with the provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

4. **TO RECEIVE ANNOUNCEMENTS AND COMMUNICATIONS.**
5. **TO ANSWER QUESTIONS (IF ANY) UNDER STANDING ORDER NO. 15.**
6. **MINUTES OF MEETINGS FOR INFORMATION**

Since the last meeting of the Council on 7th March 2024 the following Committees have taken place, whose minutes have been approved as a correct record and signed by the appropriate committee chairman:

The minutes of these meetings have been previously circulated to all members.

COMMITTEE NAME	COMMITTEE DATE
Planning	19 th March 2024
Planning	2 nd April 2024
Planning	16 th April 2024
Planning	30 th April 2024
Community & Civic Resources	19 th March 2024
Community & Civic Resources	30 th April 2024
Recreation & Properties	16 th April 2024

NOTE: Before dealing with the next item (No 7) the Council will wish to consider whether or not to suspend Standing Order No 5 (members to stand when speaking). If the Standing Order is to be suspended, it must be done by way of a proposition, duly seconded and carried.

7. **REPORT FOR DECISION – APPOINTMENT TO COMMITTEES**

Recommendation

In preparation for the new Civic year, the Council needs to make the following appointments:

- I. Appoint 7 members to the Planning and Highways Committee
- II. Appoint 7 members to the Environment Committee
- III. Appoint 7 members to the Finance and Governance Committee
- IV. Appoint 7 members to the Commercial Committee
- V. Appoint 7 members to the Community Committee
- VI. Appoint 7 members to the Personnel Committee

- VII. To make the appointment of members to Outside Bodies.

Purpose of the Report

To agree committee and outside body appointments for all members during the Civic Year 2024/25.

Background

In March 2024 the Council agreed a new governance structure and Standing Orders which will come into effect as of Civic year 2024-25 and increased the number of committees from four, plus Full Council to six, plus Full Council. The new governance structure also provides that as far as practicable, appointments to committees will be made proportionate to the make-up of the Council and every member of Council will sit on two committees.

To achieve this, the following committee structure have been agreed and appointments need to be made in accordance with that structure:

Community	Conservatives	2.0	33%	2.3
Total number of Members 7	Guardians	4.0	52%	3.7
	Independents or Labour	1.0	10%	0.7
			5%	0.4
		7.0	33%	7
Environment	Conservatives	2.0	33%	2.3
Total number of Members 7	Guardians	4.0	52%	3.7
	Independents or Labour	1.0	10%	0.7
			5%	0.3
		7.0	33%	7
Commercial	Conservatives	2.0	33%	2.3
Total number of Members 7	Guardians	4.0	52%	3.7
	Independents or Labour	1.0	10%	0.7
			5%	0.3
		7.0	33%	7.00
Finance & Governance	Conservatives	3.0	33%	2.3
Total number of Members 7	Guardians	3.0	52%	3.7
	Independents or Labour	1.0	10%	0.7
			5%	0.3
		7.0	33%	7.0
Planning	Conservatives	3.0	33%	2.3
Total number of Members 7	Guardians	3.0	52%	3.7
	Independents or Labour	1.0	10%	0.7
			5%	0.3
		7.0	33%	7.0
Personnel	Conservatives	2.0	33%	2.3
Total number of Members 7	Guardians	4.0	52%	3.7
	Independents or Labour	1.0	10%	0.7
			5%	0.3
		7.0	33%	7.0

Committee Selection for 2024/25

I.

Community	
Group	Preference for 2024/25
Conservative	Councillor Hoult
Conservative	Councillor Nash
Guardian	Councillor Bridewell
Guardian	Councillor Corbett
Guardian	Councillor Gay
Guardian	Councillor Hunter
Independent / Labour	Councillor Hopkins

II.

Environment	
Group	Preference for 2024/25
Conservative	Councillor Hoult
Conservative	Councillor Wooldridge
Guardian	Councillor East
Guardian	Councillor Giraud-Saunders
Guardian	Councillor Ormerod
Guardian	Councillor Tanner
Independent / Labour	Councillor Greenwood

III.

Commercial	
Group	Preference for 2024/25
Conservative	Councillor Oliver
Conservative	Councillor Wallis
Guardian	Councillor Corbett
Guardian	Councillor Gay
Guardian	Councillor Hunter
Guardian	Councillor Tanner
Independent / Labour	Councillor Hopkins

IV.

Finance and Governance	
Group	Preference for 2024/25
Conservative	Councillor Oliver
Conservative	Councillor Pennington
Conservative	Councillor Wallis
Guardian	Councillor Bridewell
Guardian	Councillor Britten
Guardian	Councillor Geddes
Independent / Labour	Councillor Brown

V.

Planning	
Group	Preference for 2024/25
Conservative	Councillor Pennington
Conservative	Councillor Stevens
Conservative	Councillor Wooldridge
Guardian	Councillor Giraud- Saunders
Guardian	Councillor Ormerod
Guardian	Councillor Rose
Independent / Labour	Councillor Greenwood

Personnel	
Group	Preference for 2024/25
Conservative	Councillor Nash
Conservative	Councillor Stevens
Guardian	Councillor Britten
Guardian	Councillor East
Guardian	Councillor Geddes
Guardian	Councillor Rose
Independent / Labour	Councillor Brown

Selection for Outside Bodies 2024/2025

VII.

<u>Outside Bodies</u>	<u>Appointment for 2023/24</u>	<u>Request for 2024/25</u>
Wiltshire Association of Local Councils (Exec Com)	Oliver Greenwood	Oliver Greenwood
1 Representative plus deputy		
Devizes Development Partnership	Corbett	Greenwood
1 Representative		
Devizes Leisure Centre Advisory Committee	Greenwood	Greenwood
(2 Representatives plus 1 Deputy)	Bridewell	Bridewell
Daytime meetings	Brown	
Devizes & District Twinning Association	Bridewell	Bridewell
1 Representative (plus Mayor ex officio)		
Devizes & Tornio Twinning Association	Hopkins	Gay, Nash
1 Representative (plus Mayor ex officio)		

DEVIZES TOWN COUNCIL

7th May 2024

Devizes Arts Festival Committee 1 Representative	Greenwood	Greenwood
Christmas Festival Committee 1 Representative	Wallis	Wallis Britten
DOCA Board 1 Representative	Geddes	
Wiltshire Archaeological and Natural History Society 1 Representative	Gay	Gay
Devizes Town Trusts Management Committee 2 Representatives (+ Mayor ex-officio)	Brown Corbett Oliver	Oliver
LHFIG 2 Representatives	Greenwood Oliver	Greenwood Oliver
Area Board Air Quality Steering Group 2 Representatives	Tanner Hunter	Hunter
Flood Wardens <ul style="list-style-type: none"> • North Ward, one member • East Ward, one member • South Ward, one member • Roundway, one member 	Wooldridge Greenwood Rose Oliver	Greenwood Wooldridge Rose Oliver

8. TO PASS THE FOLLOWING SEALING RESOLUTION

THAT the Common Seal of the Council be affixed to or the Town Clerk do sign on behalf of the Council where appropriate any Orders, Deeds or Documents necessary to give effect to any of the matters and recommendations contained in the reports received and adopted at this meeting or other decisions of the Council thereat.

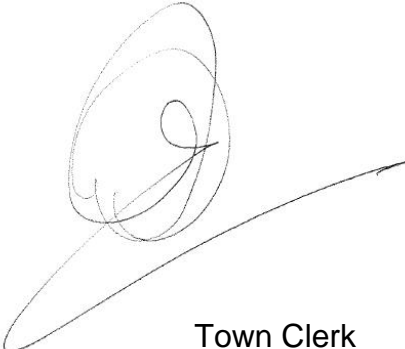
9. QUESTION TIME

A short time is allowed at the discretion of the Town Mayor for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk

10. PUBLIC PARTICIPATION

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions addressed to the Chairman concerning the administration, function or responsibilities of the Council or upon a matter, which was the subject of debate at the meeting. A person may also be permitted to make a statement or address the Council upon a matter of concern to that person which is relevant to local government, or to the Council's administration or upon a subject, which may be of general interest to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business.



Town Clerk