



Devizes Town Council

www.devizes-tc.gov.uk

Commercial Committee

You are summonsed to attend a meeting of the Commercial Committee at the following, place and date:

Date: 21st May 2024

Time: Immediately following the Environment Committee Meeting

Venue: The Council Chamber, Town Hall, St John's Street, Devizes

Enquiries: Town Hall - Tel: 01380 723333

Councillors:	Corbett	Gay	Hopkins
	Hunter	Oliver	Tanner
	Wallis		

AGENDA

(For items 1 and 2 Standing Order 38 states The Mayor will sit in the chair to conduct the election of chair to all committees and, if not a member of the committee, has no vote except a casting vote in the event of a tied vote. Any member of the committee can nominate another member as chair or vice chair, but the nominee is permitted to second themselves. Should there be more than one nomination for Chair or Vice Chair, nominee will have up to three minutes to explain what skills they have to chair the meeting.)

1. ELECTION OF CHAIR

To elect a Chair of the Committee for the municipal year 2024/25.

2. ELECTION OF VICE CHAIR

To elect a Vice Chair of the Committee for the municipal year 2024/25.

3. APOLOGIES FOR ABSENCE

4. DISCLOSURE(S) OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

5. COMMITTEE FORWARD PLAN

A new feature of each of the standing committee is that there will be a record of planned future agenda items that the committee may wish to discuss during the civic year and these will be in addition to regular items or those matters that need the committee's more urgent attention. [\[Doc 5/1\]](#) sets out the forward plan for the Commercial Committee and members are asked to review what is currently planned and put forward any further items that need to be included within the plan.

6. QUESTION TIME

A short time is allowed at the discretion of the Chair for Councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk



TOWN CLERK

COMMERCIAL COMMITTEE FORWARD PLAN 2024-25

Meeting Date	Task	Task Decision	Further actions	Task RAG
21 May 2024	Apoint Chair			
	Apoint Vice Chair			
	Review Forward Plan			
4 June 2024	Look at the role of associated working parties and task group needs			
	Agent's Commercial Property Report			
	Review Strategic Plan objectives			
	Shambles update			
	Meet with the FSB			
30 July 2024	Venues reviews Marketing update			
	Café Report operational options			
24 September 2024				
19 November 2024				
21 January 2025				

COMMERCIAL COMMITTEE
21st May 2024

18 March 2025				
13 May 2025				